

# CONSULTING AGREEMENT

**BETWEEN:** .....  
.....  
.....  
(hereinafter referred to as the "Client")

**O1**

**AND:** .....  
.....  
.....  
(hereinafter referred to as the "Consultant")  
(the Client and the Consultant are hereinafter collectively referred to as the "Parties")

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## PREAMBLE

WHEREAS the Client wishes to obtain various consulting services from the Consultant;

WHEREAS the Consultant has agreed to provide the Client with the consulting services described hereinbelow, in return for good and valuable consideration;

WHEREAS the Parties wish to evidence their agreement in writing;

WHEREAS the Parties are duly authorized and have the capacity to enter into and perform this Agreement;

## NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

### 1.00 PREAMBLE

The preamble hereto shall form an integral part hereof.

### 2.00 OBJECT

**O2**

#### 2.01 Services

The Consultant agrees to provide the Client with various consulting services (hereinafter referred to as the "Services") on a project by project basis. For each project requiring the Consultant's participation, the Client shall prepare a descriptive summary and provide same to the Consultant, which summary shall contain the following:

- the nature and description of the project;
- the nature and description of the Services required;
- the location in which the Services are to be rendered;
- the deadline for providing the Services or the duration of the project, as the case may be;
- the price of the Consultant's Services; and
- the authorized expenditures which may be incurred.

Client	Consultant

If the Consultant agrees to provide the Services required in connection with the project in question, the Parties shall sign the said descriptive summary, which summary shall be annexed to this Agreement. In such a case, the Services to be rendered by the Consultant shall be governed by this Agreement and by the specifications set forth in Schedule "....." annexed hereto (hereinafter referred to as the "Specifications"), as amended or supplemented by the provisions of the descriptive summary.

OR

The Consultant agrees to provide the Client with the consulting services (hereinafter referred to as the "Services") which are more fully described in the specifications set forth in Schedule "....." annexed hereto (hereinafter referred to as the "Specifications").

**03 2.02 Deadline for Providing the Services**

As of the moment the Client has provided the Consultant with the Information Elements, and subject to all additional services required by the Client after the signing of this Agreement, the Consultant's deadline for providing the Services shall be the deadline set forth in the Specifications or any other deadline agreed upon between the Parties after the signing of this Agreement.

**3.00 CONSIDERATION**

**04 3.01 Price of the Services**

In consideration for the Services, the Client shall pay to the Consultant the price set forth in the Specifications, together with all applicable taxes.

**3.02 Performance Bonus**

The Consultant shall be entitled to the performance bonus set forth in the Specifications if the Consultant abides by each and every one of the conditions attaching to the granting of the bonus. In such a case, the said performance bonus shall be considered to form an integral part of the price of the Services.

**3.03 Expenses Incurred**

In addition to payment of the price of the Services, the Client shall reimburse the following to the Consultant:

- a) all direct and indirect expenses incurred with respect to the performance of this Agreement;
- b) supervision and management fees equal to ..... percent (.....%) of the total of the aforementioned expenses; and
- c) the taxes which are applicable to the said expenses and fees.

The expenses set forth in the Specifications are only approximations. If the expenses to be incurred exceed the amount set forth in the Specifications by more than ..... percent (.....%), the Consultant shall obtain the Client's authorization prior to incurring same.

Upon request from the Client, the Consultant shall provide the Client with a copy of the invoices relating to the expenses incurred and for which a reimbursement is being claimed.

Unless otherwise noted in the Specifications, the following costs shall not be invoiced to the Client:

- a) secretarial costs;
- b) word processing costs;
- c) data entry costs;

Client	Consultant