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## 4 Level Communication Builder #7077 & 7077B

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### USER'S GUIDE



#### For Technical Support:

Call our Technical Service Department  
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*Keep your recordings when switching frames!*

We now make our popular single level Communication Builder in 4 levels. This Communication Builder is equipped with 5 easy to change frames, which allows you to refine communication choices as the person develops new skills. Additionally, a new feature allows this communicator to retain your recordings on all four levels when switching back and forth between the 1, 2, 4, 8, and 16 window frames. Record your own messages with a simple push of a button. Light, durable and easy to carry with a built in handle. Maximum message length is 4 seconds. Total recording time is 300 seconds. Frame size is 8½" x 7". Size: 12½"L x 9¼"W x 4"H. Requires 4 AA Batteries. Weight: 2¼ lbs.

#### OPERATION:

1. Carefully turn the device over to reveal the battery compartment. A small Phillips head screw must be removed from the battery compartment cover in order to open it. Observing proper polarity, install four AA alkaline batteries into the holder. Close battery cover and replace screw.
2. Place your icon grid over the black message pad area then install the appropriate number window frame. Next turn your Frame selector knob to the appropriate setting. Please note pre-made grid layouts can be made with Mayer-Johnson's Boardmaker program. Our Item No. 4008 for Macintosh computers and Item No. 4009 for PC computers. If you have older versions of Boardmaker you can download the pre-made grids (labeled Comm. Bldr.) from [www.MayerJohnson.com](http://www.MayerJohnson.com).
3. Turn the unit on by turning the "ON/OFF/VOLUME" knob into the "ON" position. You will hear a slight audible click as you turn the knob.
4. The microphone is located on the back of the unit next to the red "RECORD" button. To record, depress and hold the "RECORD" button first, then depress one of the message pads simultaneously and speak into the microphone (your mouth should be approximately 4-6" from the microphone). Release both buttons once recording is over. Playback your message by pressing and releasing the same pad used to record. Each of the remaining message pads can be "programmed" in the same manner. (The unit will retain recorded information indefinitely, even if the batteries are disconnected. Previously stored information will be erased only when a new recording is performed on the pad.)

5. Adjust playback volume by rotating the on/off "VOLUME" control knob to desired level. Turn the unit off by rotating the "VOLUME" control knob counterclockwise until you hear an audible "click".
6. Using the "LEVEL" knob, select level 2. Repeat steps 2 and 3.
7. Repeat procedures for remaining levels.

#### IMPORTANT NOTES:

**You can use different window settings for each level. (E.G.) you can use a four-window grid on level one and then go to level two and use a 16-window grid. Total record time for each message will be 4 seconds regardless of what window frame you have chosen.**

- This unit has a total record time of 300 seconds.
- The **4 Level Communication Builder** will shut off automatically after playback to preserve battery life. However, this device still drains a very small current in this "sleep" mode. Turn the power off when not in use. Doing this can extend overall battery life. Batteries should be removed during long time storage as they may leak and damage the unit.
- The unit may be wiped clean using mild detergent and water on a damp cloth. **Do not submerge the unit in water.**

#### TROUBLESHOOTING:

- If the unit fails to operate, or operates incorrectly, try the following suggestions:
- ◆ Disconnect the power by removing all of the batteries for 20 seconds to reset the unit. If the unit still does not work correctly after batteries are reinstalled replace with new alkaline batteries. **Make sure proper polarity is observed or damage to unit may occur.**
  - ◆ Make sure unit is on and volume is set at an audible level.
  - ◆ Try to record again to see if the unit will "accept" the new recordings.