

## **Buckalew Elementary PTO Meeting February 2, 2024**

Call to order: 11:31

### **I. Welcome and Approval of Minutes – Elizabeth Kutka**

Concern over minutes – Mrs. Price would like to clarify the reason we do not want to buy a large amount of technology at once is because it will age out at the same time.

**Motion to approve:** Catherine Boeger

**Second:** Tiffanie Lung

### **II. Principal’s Report – Jill Price**

\*Water bottle filling stations have all been installed. Confirmed they do have a cooling feature that is working properly.

#### **\*Angela Fonville**

-Watch Dogs: Last month we had our kickoff with 300 people in attendance – 130 Dads plus their children. 58% calendar dates for this school year are full. 5-6 Dads have completed their Watch Dog day as of this meeting. Feedback has been good – please let us know if there is other feedback we can use to enhance the program. Program started in 1998 to encourage fathers to be visible in school and get them involved. Mini training provided morning of their “shift”, so they are allowed to sign up even if they weren’t at the kickoff meeting. Examples of things they do - duties (lunch, recess, etc.), check doors, copies, etc. They get a schedule each day of where to be and exactly what to do.

#### **Questions:**

Catherine: Is it possible in the future can we make options for not all day?

Mrs. Fonville: They do not need to stay the entire day.

Jainelle: How has the sign-up genius been distributed?

Mrs. Fonville: Sign Up Genius has been sent to those at the kickoff meeting and those who have approached Mrs. Fonville since. Anyone who is interested can be directed to Mrs. Fonville.

### **III. Officer’s Reports – PTO Officers**

#### **a. Treasurer – Carrie Foster**

##### **i. Monthly Financial Report**

#### **Revenue:**

- We ended the month of January with a YTD revenue of over \$131k in revenue - or about 89.2% of our overall budget!
- We raised \$1k in Fundraising via a \$1k donation from Kumon
- We raised almost \$2.7 in Other Revenue via multiple sources:

- Box Tops and Grocery Rewards from Kroger brought in almost \$500 combined
- Matching Contributions from the companies of various parents in our community yielded almost \$1.2k
- Kumon also contributed \$1k towards Hospitality

### **Expenses:**

- We ended the month of January with almost \$20k in Expenses - or 68.6% of our budget.
- PTO Expenses during January were almost \$4k, consisting of:
  - Annual sales tax paid to the State of Texas equaled \$666 (for items sold during non tax-exempt days)
  - Storage, books for Book Vending Machine, Hospitality, and Buddy the Bear expenses (including a new costume) equaled a little over \$3k
- Buckalew Requests in January were a little over \$1.1k
  - The bulk of this expense was related to the new Watch D.O.G.S. campus program that launched on January 18th
  - We also paid out a little over \$200 for items for Mrs. Points' counseling program
- We also spent an additional \$15k on the school in January (as we continue to utilize the \$26k raised above our goal by Boosterthon)
  - The \$15k spent this month purchased remaining items that were voted on and approved in the Dec. PTO General Meeting
    - \$12.8k for Chromebooks
    - \$1.4k for School Supply restock
    - almost \$400 for new microwaves for the Teacher's Lounge
  - We still have around \$2k of remaining funds vs. the original \$26k commitment (which will likely be spent on School Supplies)

**Net Income:** Overall, our Net income YTD stands at \$30.6k as of the end of January

- Please note that the current amount of Buckalew Expenses unspent vs. budget YTD is almost \$49k or 71.4% of plan
- Given that we anticipate Carnival raising an additional \$30k (net) in April we are still looking good as far our end of the year target

### **b. VP Fundraising – Catherine Boeger**

#### **i. Carnival**

\*Wrist bands: New prices: presale \$10/on site day of \$12. Tickets 10 for \$10 used to buy concessions, karaoke, or put into kid raffle drawing. Kinder Mom or new parents – please explain to your friends what tickets are for.

\*Kid raffle – We need one more item. Review of items we have currently.

\*Room Moms will be sending out emails asking for help with booths. 2 teachers to 1 booth this year. 10x10 pop up tent needed for each booth. Please be collecting gallon jugs – each tent needs 8 jugs. These can be given directly to your room mom.

**c. VP Communications – Felisha Hennessey**

- i. Mitchell PTO Positions for next year

\*Review of open positions for 2024-2025 at Mitchell and brief descriptions of each. Current list available on Buckalew social media.

**d. VP Parent Involvement – Sarah Bartnick**

- i. Spirit Nights – Myranda Wright

\*Gringo's Feb 27<sup>th</sup> – random code must be entered

\*Chipotle April 9<sup>th</sup> 4-8 1488 location – random code must be entered

\*Kendra Scott 6-8PM mid-April – date TBD.

**e. Parliamentarian – Brooke Roberts**

- i. PTO Positions for next year – Brooke Roberts

\*Brooke will be reaching out to everyone in the next couple weeks asking if you're coming back to your position or if you are interested in a different position. We appreciate if each job could be 2 years but that is not a requirement.

- ii. Book Fair – Katie Bonilla

\*Book fair Feb 12<sup>th</sup> week. Volunteer sign up has been sent out and is posted in the Buzz – still spots that need to be filled.

- iii. Field Day – Jill Rider

\*March 8<sup>th</sup> full day is field day. 4<sup>th</sup> grade Color Run will be at the end of the day. More information to come re: volunteers and timing.

**IV. Upcoming Dates**

- a. February 8 – Kindergarten Playdate
- b. February 12-15 Book Fair
- c. February 15 – 3<sup>rd</sup> Grade Play Date
- d. February 27 – Gringo's Spirit Night
- e. March 1 – PTO Meeting

Meeting adjourned: 12:04

**Connect with Buckalew PTO:**

- Read the Buckalew Buzz via email
- Buckalew Elementary
  - Twitter: @buckalewbears
  - Facebook: Buckalew Elementary, Conroe ISD

**Upcoming Meeting Dates**

March 1  
April 5  
May 3

- Buckalew PTO
  - Instagram: @Buckalewbearspto
  - Facebook: Buckalew Elementary PTO