

Buckalew Elementary PTO Meeting

April 5, 2024

Call to Order 11:34

I. Welcome and Approval of Minutes – Elizabeth Kutka

Motion to Approve: Sarah Bartnick

Second: Tiffanie Lung

Approved unanimously.

Elizabeth Kutka: Survey giving the opportunity to give feedback to PTO and share any ideas has gone out to PTO members and staff and is still available for responses. We have received responses from multiple staff members. The link will be sent again soon.

II. Principal's Report – Jill Price

-*Chip Chip Hooray – This is an event put on by Buckalew celebrating volunteers. Mrs. Points emailed PTO Executive Board, Chairs and Co-chairs, however, if you did not receive an invitation, she personally invited PTO meeting attendees and stated the invitation is in the Buzz.

*Chromebooks from bond exchange will be delivered Monday April 8th.

*4th Grade Color Run: Officially rescheduled for May 3rd with a rain date of May 6th at 9:30 right after specials. Will work with same committee from original sign-up genius for new date.

*Special thanks to Catherine Boeger for all her hard work with fundraising this year both Boosterthon and Carnival!

III. Officer's Reports – PTO Officers

a. Treasurer – Carrie Foster

i. Monthly Financial Report

Revenue:

- We ended the month of March with a YTD revenue of almost \$136k in Gross Revenue - or about 92.3% of our overall budget!
 - We raised a little over \$400 via Kroger Grocery Rewards; and received almost \$300 from the Spirit night at Gringos
 - We also have received an additional \$2,700 in revenue that posted to our bank account via direct deposit on April 1st - so this amount will be reflected in next month's numbers.

Expenses:

- We ended the month of March with almost \$16k in Expenses for the month and \$119k for YTD - reaching 81.3% of our budget.
- PTO Admin Expenses during March were minimal, consisting of \$147 in storage fees
- PTO Committee Expenses had an uptick due mostly to almost \$1.4k spent on Carnival (Concessions, Misc. Supplies, etc.)
 - Other Committee Expenses totaled almost \$900 and included props for the Entry Way, Books for the vending machine, and Hospitality expenses
- Buckalew Requests in March had a large jump relative to prior months, totaling almost \$12.4k
 - The bulk of this expense was for admission on Field Trips (a little over \$5.2k); bus expenses are still TBD
 - Houston Interactive Aquarium - 3rd
 - Houston Museum of Natural Science - 2nd
 - Once Upon A Cowboy - 1st
 - Oil Ranch - K
 - Other Buckalew expenses included:
 - A little over \$4k for the renewal of BrainPop software for the 24-25 school year
 - Almost \$2.4k for Grade level needs including books for Kinder, Math Instructional for 4th, and various classroom needs
 - Misc. requests for counseling services and 4th Grade Graduation
 - We also spent an additional \$1.1k on school supplies (which came out of the \$26k funds raised over budget by Boosterthon and approved to be spent in December's meeting)

Net Income:

- Overall, our Net income YTD stands at almost \$16.6k as of the end of March
 - Please note that the current amount of Buckalew Expenses unspent vs. budget YTD is roughly \$35k (which is a little over half of what was budgeted)
 - Given that we anticipate Carnival raising an additional \$30k (net) in April we are still looking good as far our end of the year target

b. VP Fundraising – Catherine Boeger

i. Carnival April 6th 2:00-5:00

- *If you won an item from silent auction please pay invoice ASAP (today!)
- *Tickets – please write name and phone number on the back for kid raffle in advance
- *Volunteering spots still open via sign-up genius. Thank you so much to everyone who has volunteered

c. VP Parent Involvement – Sarah Bartnick

i. Spirit Nights

*April 9th Chipotle @1488 location 4-8PM (online will be a code – if ordering in person mention Buckalew)

*April 20th Kendra Scott 4-6PM (online code valid 4/20 and 4/21)

*May 8th Marco's Pizza @2978 all day

*May 16th Kona Ice @ Lakeside after school (2:55)

Sarah Bartnick: Thank you for everyone who is a room mom or helping with room mom booths. Please let her know if you need any help or have any issues/questions. She has extra milk jugs if you need them. 8 are needed per tent.

d. Parliamentarian – Brooke Roberts

i. BOGO Book Fair May 20-22nd

ii. Open PTO positions:

*Carnival (outdoor entertainment, silent auction, VIP experiences)

*Boosterthon helpers

*Rewards chair (setting up box tops, Kroger rewards, etc.)

Question: At Carnival, what happens if nobody comes to relieve us? A: We will know who is going to be left stranded and a Carnival staff will come relieve you. If nobody comes please call me (Jainelle Kemp) – my phone number will be on your volunteer sheet when you check in.

IV. Upcoming Dates

a. April 6: Carnival

b. April 19: No School

c. April 19: PTO Social 11:30 AM

d. May 3: PTO Meeting

Meeting Adjourned: 11:49

Attendees:

Vicky Christaki Motsenigos

Katie Bonilla

Jill Rider

Stacy Butterfield

Christine Schaible

Kristen Dvorsky

Kristen Stocker

Rachel Simpson

Stacey Chase

Ashley Heinen

Taylor Erickson

Tiffanie Lung
Audrey Innerst
Myranda Wright
Celita Lewis
Brooke Roberts
Elizabeth Kutka
Sarah Bartnick
Cathering Boeger
Carrie Foster
Jainelle Kemp