

Balance Assembly Instructions

1. Open carton and unpack all components
2. Place seat assembly **A** upside down on a bench/table and attach backrest assembly **B** using the 4 machine screws provided
3. Locate insert on each armrest bracket and fit arm upright **C** using 2 machine screws provided
4. Turn chair base **D** upside down and insert castors **E** into the holes provided, pressing down firmly on castors to ensure a secure fit
5. Turn chair base **D** right side up and insert gas lift cylinder **F** into large hole through chair base
6. Carefully place seat/backrest assembly onto gas lift cylinder **F**, fitting cylinder into hole in bottom of control mechanism. Press down firmly to ensure a secure fit.
7. Without adjusting seat depth or height, sit firmly in chair to complete assembly.

