



\*Please print clearly\*

**Applicant Information**

Full Name \_\_\_\_\_ Date \_\_\_\_\_  
*First Last MI*

Address \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State Zip Code*

Phone \_\_\_\_\_ Email \_\_\_\_\_

What Position are you applying for? \_\_\_\_\_

Are you looking for a full time (32+ hours) or part time schedule? \_\_\_\_\_

If you are looking for part time hours, how many hours is ideal for you? \_\_\_\_\_

Please check the boxes below that represent times you can definitely work:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
6a to 12p							
12p to 5p							

*\*Shift Schedule times vary, but this will give us a good idea of your general availability.*

What date are you available to begin working? \_\_\_\_\_

Do you anticipate any changes in your general availability over the next 6 months?

Are you currently employed somewhere else? If yes, where?

Can we contact them for a reference if needed?    Yes    No

Do you have reliable transportation? Yes No

Have you ever been convicted of a felony? Yes No

If yes, explain:

\_\_\_\_\_

## Education

High School \_\_\_\_\_ City/State \_\_\_\_\_

From: \_\_\_\_ To: \_\_\_\_ Did you Graduate? Yes No Diploma: \_\_\_\_\_

College: \_\_\_\_\_

From: \_\_\_\_ To: \_\_\_\_ Did you Graduate? Yes No Degree: \_\_\_\_\_

Other: \_\_\_\_\_

From: \_\_\_\_ To: \_\_\_\_ Did you Graduate? Yes No Degree: \_\_\_\_\_

## Previous Employment

*Please include your most recent employers*

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Start: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact this company for a reference? Yes No

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Start: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact this company for a reference? Yes No

## Questions

Why are you seeking a job at this time?

Why Bestslope Coffee Company?

In a fast-paced service environment, how do you prioritize tasks to ensure efficient and quality service?

Describe a time when you had to handle a difficult customer. How did you address their concerns, and what was the outcome?

Usually an unhappy customer has a reason, but what if they are wrong? (and yes, sometimes a customer is wrong)

How do you communicate effectively with both customers and team members?

How do you feel receiving constructive feedback?

What steps do you take to ensure a clean and organized work environment in a customer-facing role?

If you could change something about this application, what would it be?

## References

*Please list two professional references*

Full Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

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*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or any future interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.*