

**Bill To (Credit Card Billing Address)**
**Ship To**

School: \_\_\_\_\_ School: \_\_\_\_\_  
 Name: \_\_\_\_\_ Name: \_\_\_\_\_  
 Street: \_\_\_\_\_ Street: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Tax Exempt #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Payment:**  Check  Invoice-PO# \_\_\_\_\_  MC/Visa/DscrVr/AmEx

Card #: \_\_\_\_\_

Exp. date: \_\_\_\_\_ CVV#: \_\_\_\_\_

**Shipping & Handling**

Order Amount	US	Canada	Other Locales
up to \$50	\$6.95	\$14	<i>contact us</i>
\$50 to \$100		\$18	
\$100 to \$200		\$20	
over \$200		add 15%	
Alphabet Boxes	Add \$2/box	NA	NA

Item #	Item Description	Laminated?	Qty	Price Each	Total
Subtotal					

Tax (MA shipping address-add 6.25%)

Shipping &amp; Handling (see chart above)