



Rental Request

Rental Space: **Cheryl Ford Center** (200 guests max) **Events Lawn** (350 guests max)
 Map Room (20 guests max) **Safari Dome** (180 guests max)

Birthday Party Package: Summer **Picnic Area** (40 guests max) Winter **Map Room** (20 guests max)

Name: _____ Company: _____

Email: _____ Phone: _____

Purpose for Rental: _____

Requested Event Date: _____ Back-Up Date: _____

Estimated Number of Guests: _____ **Check In: _____ **Check Out: _____

****These times include any set up/tear down & clean-up for your event.**

Rental and Birthday Party Inclusions:

- 50% off drive thru tickets available upon request in Guest Services.
- All rentals come with a small animal appearance that can be upgraded to a cheetah appearance for \$100 (depending on availability). Note: **All animal appearances occurring after operating hours will have an additional after hours fee of \$100.**

Rules and Regulations:

- For the health and safety of our animals; balloons, confetti, and glitter are not allowed anywhere on the property. Hanging anything on the walls of our facility is also prohibited.
- There will be a designated Wildlife Safari staff member set to monitor your event and will be your emergency contact if you see anything out of the ordinary.
- For the health and safety of our animals, pets are not allowed in the Safari Village or on the Special Events Lawn. Kennels are provided at no cost.
- Wildlife Safari is not responsible for any damage to personal property during your event.
- Renter is responsible for all set up and tear down of the Event. Set up/tear down must fall within the hours outlined in the Rental Agreement.
- If your party has not cleaned and vacated the rented facility by the agreed upon check-out time, Wildlife Safari will begin charging the renter \$200 for every hour or any portion of an hour. Any fees incurred will be invoiced.
- A certificate of insurance naming Wildlife Safari as additional insured with a minimum coverage of \$1,000,000 is required for any event with over 50 guests. Contact your homeowner's or renter's insurance company to obtain a rider.
- Any balance due for rental **MUST** be paid by the due date outlined in your rental agreement. Wildlife Safari will refuse you access to the facility you are renting until the rental fee is paid in full.



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- The renter will notify Wildlife Safari of any scheduled deliveries relating to your event. (i.e.: caterers, equipment rentals, breweries, etc.) They will be denied access to set up if the rental balance is not paid. All pickups must be scheduled for the following day before 11:00 am or Wildlife Safari will invoice.
- If beer and wine will be consumed onsite, the renter must provide a certificate of insurance for "host liquor liability" with a minimum coverage of \$1,000,000. No hard alcohol is allowed. Contact your homeowner's or renter's insurance company to obtain a rider.
- You will be expected to pay for any repairs or replacement of Wildlife Safari property discovered to be damaged or missing within 72 hours of your event.
- By submitting this request, you agree you and your guests will abide by the rules and regulations of Wildlife Safari and outlined in the Rental Agreement.
- Deposit. Renter acknowledges and agrees that, to reserve the date for the event ("Event") described in the above agreement ("Agreement"), Renter is required to pay a non-refundable 50% deposit of the total rental cost at the time Renter submits the Agreement. For Birthday Party Package, the balance is due by the day of the party; for all other Rentals, the balance is due at least 30 days prior to the event date.