

NOTICE OF COMMITTEE MEETING
Sonoma County Fair & Exposition, Inc.

Notice is hereby given that meetings of the Sonoma County Fair and Exposition, Inc.
will convene at times and location set forth in this notice.

BUILDINGS & GROUNDS COMMITTEE
Thursday – April 11, 2024 at 4:30 p.m.
Administration Building, Board Room

DIRECTORS: Rob Muelrath, Chair; Teejay Lowe, Vice Chair; Hugo Mata, Annette O’Kelley, Neysa Hinton, Rocco Cunningham

AGENDA

1. Call to Order
2. Approval of Agenda
3. Public Comments
Any member of the audience desiring to address the Board on a matter not on the agenda: Please stand and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to address the Board, each person is granted 3 minutes to speak. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take any action on items not on the agenda, and generally may only listen. For items that are on the agenda, each person will be allowed to address the topic being discussed and will be allowed 3 minutes to speak.
4. Discussion and possible action regarding March 2024 Interim Financial Reports (Attachment #1) – Matt Daly, COO
5. Discussion and possible action regarding April-May 2024 Interim Events Schedule (Attachment #2) – Matt Daly, COO
6. Discussion and possible action regarding extending the sound curfew for the 4th of July Fireworks event from 8am-10pm – Matthew Daly, COO
7. Discussion and possible action regarding proposed designs from Oakview Group (OVG) for two new container bars (Attachment #3) – Becky Bartling, CEO
8. Discussion and possible action to award the janitorial service contract for the 2024 Fair to J.R. Cleaning Systems, LLC, NTE \$145,000.00 - Isaac Gentry, Maintenance Superintendent
9. Update on activities around the Fairgrounds – Becky Bartling, CEO & Isaac Gentry, Maintenance Superintendent
10. Request for future agenda items
11. Adjournment

INTERIM REVENUE - March 1-31, 2024

ATTACHMENT #1

(Prepared for April 11, 2024 Buildings Grounds Committee Meeting)

MARCH - Event Name	Event Type	Facility Rented	Rental	Parking	Food	Alcohol	*2024	2023
Jurassic Quest	Dinosaur Exhibits	Grace Pavilion & HOF	\$26,162.75	\$51,641.75	\$18,964.08	\$3,466.75	\$100,235.33	
RV Park	RV Sites	RV Park	\$69,284.40				\$69,284.40	\$81,965.24
Arck Enterprises - JBF	Kids' & Maternity Consignment Sale	Grace Pavilion	\$19,368.75	\$10,971.00			\$30,339.75	\$21,726.50
UCCE	Science Discovery Day	Garrett, Kraft, HOF, Annex & Finley	\$24,971.07		\$2,282.36		\$27,253.43	\$23,359.12
Artisan Cheese Festival	Cheese Fest	Showcase Café & Grace Pavilion	\$11,603.00	\$10,185.00	\$3,153.00	\$1,527.00	\$26,468.00	\$20,496.25
ZR Entertainment, LLC	Mexican Dance	Grace Pavilion	\$12,015.00	\$2,430.00	\$182.72	\$1,674.05	\$16,301.77	\$11,000.00
S.C.O.E.	STEAM Showcase	Finley, Kraft, Showcase Café, Saralee Barn,	\$11,397.66				\$11,397.66	\$9,403.00
Management of SR Vets	Facility Management	Vet's Building	\$10,000.00				\$10,000.00	\$10,000.00
Interscholastic Equestrian Assn. (IEA) - Zone 10	Horse Show	Lyttle Cow Palace & Saralee	\$8,431.90		\$738.28	\$68.80	\$9,238.98	
Tayman Park Golf Group	Golf Course	Golf Course	\$6,822.36				\$6,822.36	\$6,779.36
Sonoma County Farm Bureau	Ag Days	Sheep Ring, LS Office, Lyttle Cow Palace & Saralee Barn	\$6,052.00				\$6,052.00	\$6,251.84
State of CA/Dept. of Rehabilitation	Job & Resource Fair	Garrett & Kraft	\$5,078.75				\$5,078.75	
Department of Health Services, So. Co. Animal Services	Emergency Boarding of Fowl	Poultry Barn	\$5,000.00				\$5,000.00	
American Supercamp	Motorcycle Training	Lyttle Cow Palace	\$4,500.00				\$4,500.00	\$3,700.00
The Bay Team	Dog Agility Trials	Lyttle Cow Palace	\$3,233.75	\$851.00			\$4,084.75	\$3,731.00
Salmonid Restoration Federation	Conference/Workshops	Saralee & Showcase	\$3,250.81			\$118.00	\$3,368.81	
North Bay Carmart, LLC	Carmart	Brookwood Lot	\$2,797.50				\$2,797.50	\$2,169.00
Verizon	Telecom Site	Near Maintenance Yard	\$2,652.25				\$2,652.25	\$2,575.00
SRMT	Motorcycle Training & Annual Storage	Brookwood Lot	\$2,100.00				\$2,100.00	\$1,712.00
Golden State Gay Rodeo Assn.	Barrel Racing Practice	Lyttle Cow Palace	\$1,953.00				\$1,953.00	\$1,753.00
Empire Sports Car Assn.	AutoX	Brookwood Lot	\$1,700.00				\$1,700.00	\$1,200.00
Chevento Mobile Window Tinting	Window Tinting	Brookwood Lot	\$550.00				\$550.00	\$500.00
County of Sonoma	Written Exam	Finley Hall	\$500.00				\$500.00	\$500.00
							n/a	\$67,613.05
*Gross Revenue includes security and insurance, which are reimbursed expenses								
**Note: Events not returning in 2024: COVID Trailers \$34700.00, Spring Home Show \$21175.75, NCBE Crab Feed \$6633.80, Quinceanera \$4903.50, PRDC Drill Team Practice \$200.00								
5 New events: \$122,900.56					2018	2019	2022	
					\$382,032.60	\$336,660.17	\$347,678.74	\$265,934.36
							\$340,689.85	



INTERIM EVENTS

April 1 thru May 31, 2024

(Prepared for April 11, 2024 Buildings & Grounds Committee Meeting)

APRIL

- 1-30 – *Animal Control Emergency Boarding of Fowl (Poultry Barn)*
- 2 – Tuesday Night Bike Races (Concourse)
- 2-3 – Press Democrat North Coast Wine Challenge Judging (Showcase Café)
- 3 – Golden State Gay Rodeo, Barrel Racing Practice (LCP)
- 4 – SRCS Career Day (HOF)
- 6 – Battle of the Brews (Grace Pavilion/Showcase)
- 6-7 – Bay Area Fox Trotters (LCP)
- 7 – Operating Engineers BBQ (Saralee)
- 7 – Cycle Cart Event (B-Lot)
- 9 – Tuesday Night Bike Races (Concourse)
- 13 – ~~Mexican Dance (Grace Pavilion)~~ - **CANCELLED**
- 10-14 – Hispanic Church Services (Garrett/Kraft/Annex)
- 14 – *Steer Weigh-in (Sheep Ring) 9am-Noon*
- 17 – North Bay Business Journal 40 Under 40 Event (Saralee)
- 17 – Circus on Ice (HOF)
- 18 & 20 – Movie Filming (Jockey Club/B-Lot)
- 19-21 – Gem Faire (Grace Pavilion)
- 19-21 – Big Bounce America (Carnival Lot)
- 20 – Redwood Empire Holstein Junior Show (Cattle Barn 1 & Jamison Ring)
- 20 – Exotic Bird Mart (Finley)
- 21 – Miss Quince Y Novias Expo (HOF)
- 21 – Jaripeo-Mexican Rodeo/Dance (Chris Beck)
- 23 – Tuesday Night Bike Races (Concourse)
- 24 – Golden State Gay Rodeo, Barrel Racing Practice (LCP)

APRIL (cont.)

26-28 – Gymnastics Tournament (Grace Pavilion/Saralee)

27 – Dairy Princess Contest (Garrett/Showcase Kitchen)

27-28 – Spring Home Show (HOF/Mexican Village)

Golf Course/Car Mar/ Cheveto Mobile Window Tinting/Motorcycle Training (4/13-4/14, 4/27-4/28)

MAY

1-31 – Animal Control Emergency Boarding of Fowl (Poultry Barn)

2-6 – American Crown Circus (C-Lot)

3-5 – Hot Tub Sale (Grace Pavilion)

4 – AutoX (Jockey Club Lot & B-Lot)

5 – 4-H ChickenQue (Redwood Lot, Concourse, Saralee Barn)

7 – Tuesday Night Bike Races (Concourse)

10-11 – Monster Trucks (Chris Beck Arena)

11 – PRE-FAIR TICKETS ON SALE (Admin Office, 10am-2pm & Online)

11 – Roller Derby (Grace Pavilion)

11-12 – Adventure Van Expo (Carnival Lot)

18 – PRE-FAIR TICKETS ON SALE (Admin Office, 10am-2pm & Online)

18 – AutoX (Jockey Club Lot & B-Lot)

18 – Lamb/Goat Weigh-in (Sheep Ring) 9am-Noon

18-19 – Gymkhana Horse Show (Chris Beck Arena)

19 – Conformation Party (Showcase)

20-23 – Sunset International Wine Judging (Saralee)

21 – Tuesday Night Bike Races (Concourse)

25 – PRE-FAIR TICKETS ON SALE (Admin Office, 10am-2pm & Online)

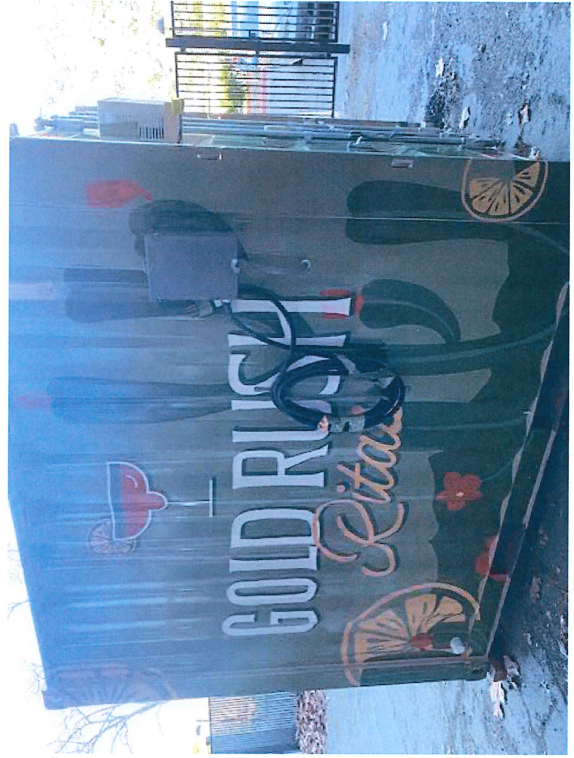
25 – Safe Trailering Course (Portion of B-Lot)

25 – Quinceañera (Saralee)

25-26 – REDGA Memorial Doe Show (Swine Barn & Jamison Ring)

Golf Course/Car Mar/ Cheveto Mobile Window Tinting/Motorcycle Training (5/11-5/12 & 5/25-5/26)

ATTACHMENT #3



ATTACHMENT #3

