

**NOTICE OF COMMITTEE MEETING  
Sonoma County Fair & Exposition, Inc**

Notice is hereby given that informational meeting of the Sonoma County Fair and Exposition, Inc.  
will convene at times and location set forth in this notice.

**FAIR OPERATIONS COMMITTEE  
TUESDAY – November 7, 2023 at 4:30 p.m.  
Administration Building Board Room**

**DIRECTORS:** Lisa Wittke Schaffner, Chair; Neysa Hinton, Vice Chair; Sharon Wright, Carole Quandt, Kanani Reynolds, Stacey Powers

**AGENDA**

**1. Public Comments**

*Any member of the audience desiring to address the Board on a matter not on the agenda: Please stand and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to address the Board, each person is granted 3 minutes to speak. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen. For items that are on the agenda, each person will be allowed to address the topic being discussed and will be allowed 3 minutes to speak.*

2. Discussion and possible action to approve a contract for Sponsorship Coordinator, not to exceed \$30,000 - Matt Daly, COO
3. Discussion and possible action to approve a contract with Jane Engdahl for 2024 Fair Special Event Coordinator not to exceed \$48,000 – Matt Daly, COO
4. Update on having an equestrian event in the Community Theater during the Fair – Matt Daly, COO
5. Request for future agenda items
6. Adjournment

For additional information please call Debbie Townsend at (707) 545-4200

*DISABLED ACCOMMODATION: If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact Debbie Townsend at 707-545-4200 or [info@sonomacountyfair.com](mailto:info@sonomacountyfair.com). Advance notification within this guideline will enable the County to make reasonable arrangements to ensure accessibility.*