

Catering & Hospitality Vacancy

Position	Café Supervisor
Department	Catering & Hospitality Department
Report to	Front of House Manager
Salary	Competitive salary plus attractive staff benefits
Hours	Full-time, 37.5 hours per week. Shifts are normally worked 8.30am to 3pm and 10am to 5pm on weekdays. Regular weekend working will be required, with hours varying depending on the needs of the business.
Locations	The Pavilion at Myreside, 79 Myreside Rd, Edinburgh, EH10 5DB
Closing Date	27 th March 2024 – Close of Play

Heart of Midlothian is a Scottish Premiership Football Club with a proud 150-year heritage dating back to 1874. The Club has an exciting opportunity for a Café Supervisor to join the Catering and Hospitality Team based at The Pavilion at Myreside.

In partnership with George Watson's College, the Club oversees the Café, Bar, catering and event space operations at The Pavilion at Myreside, which adds to the Club's external catering portfolio. The Café offers various cakes, sandwiches, and hot beverages. The Café also has an alfresco area for customers to sit outside when the weather permits, overlooking George Watson playing pitches and Cricket field.

This is an exciting opportunity for an experienced Barista with supervisory experience to join the Club's award-winning Catering and Hospitality Team. The role involves supporting the day-to-day running of the Café, leading the Café team, and providing support to the Front of House Manager.

Key Responsibilities:

- Leading and motivating the Café team, creating a positive working environment, and ensuring excellent customer service is always provided.
- Key holder responsibilities which involve assisting with opening and closing of the Café.
- Taking customer orders and serving food and beverages.
- Operating the till, cash handling, and ensuring all payments are processed accurately.
- Ensuring Café stock levels are maintained.
- Maintaining cleaning tasks and schedules, including the bar, tables, chairs, and work area to maintain a sanitary environment.
- Always considering ways to improve, by reviewing customer feedback to encourage customers to return regularly.
- Any other duties as reasonably requested by the Front of House Manager or Senior member of the Hospitality Team.

Essential Criteria & Skills:

- Previous Barista experience.
- Supervisory experience within a Restaurant, Café, or similar environment.
- Ambitious to deliver above and beyond customer service.
- Strong computer skills, proficient with Microsoft Office.
- Excellent planning and organisational skills.
- Conscientious and committed to attention to detail.
- Excellent communication and interpersonal skills.
- Must be able to provide evidence of Legal Right to Work in the UK.

How to apply: If you think that you are suitable for the position and meet the criteria above, please send your CV to hospitalityjobs@homplc.co.uk.

Due to an expected high volume of applications the vacancy may be closed earlier than the closing date stated above.

HEART OF MIDLOTHIAN FOOTBALL CLUB IS AN EQUAL OPPORTUNITIES EMPLOYER AND FULLY COMMITTED TO THE SAFEGUARDING AND WELFARE OF VULNERABLE GROUPS. HEART OF MIDLOTHIAN IS A LIVING WAGE ACCREDIATED COMPANY.