

MCC THRIFT SHOP

Employment Application



Mission statement: As a network of not-for-profit thrift shops, we support the local and global relief, development and peace projects of Mennonite Central Committee.

APPLICANT INFORMATION

Last Name: _____ First Name: _____ M.I.: _____ DATE: _____

Street Address: _____ Apartment/Unit #: _____

City: _____ State: _____ Zip Code: _____

Cell Phone #: _____ Landline Phone: _____

Email Address: _____ Date Available: _____

Position Applied For: _____

Are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony? YES NO If yes, explain: _____

EDUCATION

High School: _____ Address: _____

From: _____ to: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ to: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ to: _____ Did you graduate? YES NO Degree: _____

REFERENCES – Please list 3 Professional References.

Full Name: _____ Relationship: _____
Company: _____ Phone Number: _____

Full Name: _____ Relationship: _____
Company: _____ Phone Number: _____

Full Name: _____ Relationship: _____
Company: _____ Phone Number: _____

PREVIOUS EMPLOYMENT (List most current first)

Company: _____ Phone # _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ to _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone # _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ to _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

VOLUNTEER EXPERIENCE

Organization: _____ Phone # _____

Role: _____

Responsibilities: _____

From: _____ to _____ Reason for Leaving: _____

Organization: _____ Phone # _____

Role: _____

Responsibilities: _____

From: _____ to _____ Reason for Leaving: _____

RESUME

Please attach a resume to this application. Include a listing of computer skills and any skills, experiences and/or training that would enhance your ability to perform in the position as posted.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date