RESOLUTION NO.: 232

DATED: January 4, 2022

BE IT RESOLVED that the Tax Collector be and is hereby authorized to cancel minimal credit balances and debit balances on current taxes receivable in the amount of \$10.00 or less per N.J. 54:4-91.2.

Ron Kistner

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
UIPISa			V				
Keyngouat			V				
Kitner	\vee		V				
Ciocia		$\sqrt{}$	V				
Lipari			V				
Hillmann			V				

RESOLUTION NO. 233

DATED: January 4, 2022

BE IT RESOLVED that the Tax Collector be and is hereby authorized to transfer current year collections to taxes overpaid in the amount of \$5,568.45 for the year 2021.

Ron Kistner

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels							
Keyngouat			V				
Ciocia			V				
Kistner	V		V				
Lipari			V				
Hillmann			V				· · · · · · · · · · · · · · · · · · ·

RESOLUTION NO.: 234

DATED: January 4, 2022

BE IT RESOLVED that the Borough Treasurer be and is hereby authorized and directed to make the following 2021 Budget Appropriation transfers:

Borough of Hasbrouck Heights Budget Transfer - December 2021

General Appropriations Operations - "Within CAPS"

•
Group Insurance For Employees
Telephone
Natural Gas

	FROM		TO :	Account
\$	2,000.00	\$	-	117.270
\$	-	\$	1,000.00	152.204
\$	-	\$	1,000.00	153.204
\$	2,000.00	\$	2,000.00	

Ron Kistner, Commissioner of Finance

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels			V				
Reyngoudt			V				
Ciocia		V	V				
Kistner	V		V				
Lipari			V				
Hillmann			V				

RESOLUTION NO.: 1

DATED: January 4, 2022

WHEREAS, N.J.S.A. 40A:5-14 requires each local unit to adopt a cash management plan; and

WHEREAS, the Chief Financial Officer has reviewed and updated the current cash management plan;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hasbrouck Heights, County of Bergen, State of New Jersey, that the amended cash management be adopted.

Finance Commissioner

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels			V				
Bing			V				
Ciocia		V	V				
Kistner			~				
Meli			V				
Hillmann			V				

RESOLUTION NO.: 2

DATED: January 4, 2022

BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to invest excess Borough funds to December 31, 2022 and to report such action for confirmation at the next Council meeting following such investments.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		1				
Bing			1	-			
Ciocia		V	~				
Kistner			1				
Meli			W				
Hillmann							

RESOLUTION NO.: 3

DATED: January 4, 2022

BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to prepare the necessary payrolls for the employees during the year 2022.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	$\sqrt{}$		V				
Bing			V				
Ciocia		V	V			<u> </u>	
Kistner			~				
Meli			V				
Hillmann			V				

RESOLUTION NO.: 4

DATED: January 4, 2022

BE IT RESOLVED that Valley National Bank, a public depository which has been declared eligible to act as depository for public funds by the Department of Banking, State of New Jersey, be and is hereby designated the official depository for the funds of the Borough of Hasbrouck Heights for the year 2022.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		V				
Bing			V				
Cìocia		V					
Kistner			V				
Meli			V	*			
Hillmann			1/			1	

RESOLUTION NO.: 5

DATED: January 5, 2021

BE IT RESOLVED that the following accounts be maintained for the purpose of depositing thereto Borough funds and issuing checks thereon when duly authorized by the Governing Body:

Current Account
Trust Accounts
Capital Accounts
Community Development Account
Public Assistance Trust Fund
Special Dog Account
Unemployment Trust Fund Account

BE IT FURTHER RESOLVED that the following three persons and their respective alternates are hereby authorized to sign, countersign and attest Borough of Hasbrouck Heights checks issued on above accounts:

John DeLorenzo or President of the Council Michael Sickels

David Sireci or Conchita Parker

Laurie A. Varga or Pamela Grisafe

BE IT FURTHER RESOLVED that either of the following persons is hereby authorized to sign checks drawn on the Borough of Hasbrouck Heights Payroll Agency Account:

David Sireci or Conchita Parker

BE IT FURTHER RESOLVED that David Sireci is hereby authorized to sign checks on the Borough of Hasbrouck Heights Payroll Fund Account.

COUNCIL	мотюм	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		1				
Bing			V				
Ciocia		V	V				
Kistner			V				
Meli			V				
Hillmann				,			

RESOLUTION NO.: 6

DATED: January 4, 2022

BE IT RESOLVED that The Record and Herald News be and the same are hereby designated as the official papers of the Borough of Hasbrouck Heights as the law may allow for the publication of all official and legal notices and advertising of this Borough for the year 2022.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels			V				
Bing			~				
Ciocia		V	V				
Kistner			V				
Meli			V				
Hillmann							

RESOLUTION NO.: 7

JANUARY 4, 2022

BE IT RESOLVED that the Borough Council will hold two regular meetings a month during the year 2022 (except during the months of July and August when only one meeting will be held) at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey and via Zoom if and when conditions dictate the need (any updates will be provided on the Borough Website www.hasbrouck-heightsnj.org), at 7:00 p.m. on the following dates:

January 11, 2022 January 25, 2022	July 19, 2022
February 8, 2022 February 22, 2022	August 16, 2022
March 8, 2022	September 13, 2022
March 22, 2022	September 27, 2022
April 12, 2022	October 11, 2022
April 26, 2022	October 25, 2022
May 10, 2022	November 15, 2022
May 24, 2022	November 29, 2022
June 14, 2022	December 13, 2022
June 28, 2022	December 27, 2022

BE IT FURTHER RESOLVED that during the year 2022 the Borough Council will hold a work session immediately following the conclusion of the first regular meeting of each month.

BE IT FURTHER RESOLVED that in compliance with Chapter 231 of the Laws of the State of New Jersey of 1975, that a copy of this Resolution be furnished to The Record and The Herald News.

President of the Council

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	$\sqrt{}$		V				
Bing			V				
Ciocia		V					
Kistner			V				
Meli			~				
Hillmann				-			

BOROUGH OF HASBROUCK HEIGHTS RESOLUTION NO.: 8 DATED: JANUARY 4, 2022

BE IT RESOLVED that pursuant to the provisions of N.J.S.A. 40A:4-19 there is hereby appropriated the sum of **\$5,189,475.00** for municipal expenditures for the year 2022 as follows:

Account	<u>Amount</u>
Administration & Executive – Mayor & Council Salaries and Wages Administration & Executive	10,000.00
Salaries and Wages Other Expenses Elections	55,000.00 15,000.00
Other Expenses Financial Administration	3,500.00
Salaries and Wages Other Expenses	32,000.00 1,000.00
Other Expenses-Audit Assessment of Taxes	10,000.00
Salaries and Wages Other Expenses Collection of Taxes	5,500.00 13,000.00
Salaries and Wages Other Expenses	30,000.00 5,000.00
Legal Services & Costs Other Expenses Municipal Court	55,000.00
Salaries and Wages Other Expenses	28,000.00 3,500.00
Municipal Prosecutor Salaries and Wages	6,500.00
Other Expenses Public Defender Salaries and Wages	150.00 4,000.00
Other Expenses Engineering Services & Costs	150.00
Other Expenses Public Building and Grounds	8,000.00
Salaries and Wages Other Expenses Land Use	30,000.00 30,000.00
Salaries and Wages Other Expenses	10,000.00 3,000.00
Master Plan Other Expenses	2,000.00

Codification of Ordinances	
Other Expenses	2,000.00
Shade Trees	2,000.00
Salaries and Wages	90,000.00
Other Expenses	10,000.00
Recycling Program	. 0,000.00
Salaries and Wages	80,000.00
Other Expenses	25,000.00
Insurance	,
Group Insurance for Employees	575,000.00
Workmen's Compensation Insurance	100,000.00
Other Insurance Premiums	90,000.00
Fire	,
Salaries and Wages	30,000.00
Other Expenses	30,000.00
Uniform Fire Safety Act	•
Salaries and Wages	16,000.00
Other Expenses	2,000.00
Police	,
Salaries and Wages	1,395,000.00
Other Expenses	55,000.00
Emergency Management Services	
Salaries and Wages	2,000.00
Other Expenses	2,000.00
Road Repairs & Maintenance	
Salaries and Wages	110,000.00
Other Expenses	20,000.00
Street Cleaning	
Salaries and Wages	95,000.00
Other Expenses	15,000.00
Garbage and Trash Removal	
Salaries and Wages	175,000.00
Other Expenses	25,000.00
Sewer Maintenance	
Salaries and Wages	56,000.00
Other Expenses	7,000.00
Sanitary Landfill – BCUA	130,000.00
Board of Health	
Salaries and Wages	15,000.00
Other Expenses	2,000.00
Other Expenses – Contractual	20,000.00
Dog Regulation	0.50.00
Other Expenses	250.00
Other Expenses - Contractual	3,000.00
Administration of Public Assistance	400.00
Other Expenses	100.00
Parks and Playgrounds	05 000 00
Salaries and Wages	65,000.00
Other Expenses	5,000.00

Recreation	
Salaries and Wages	30,000.00
Other Expenses	8,000.00
Senior Citizen's Transportation	·
Salaries and Wages	5,000.00
Other Expenses	1,000.00
Senior Citizen's Activities	
Salaries and Wages	10,000.00
Other Expenses	5,000.00
Construction Code Official	
Salaries and Wages	45,000.00
Other Expenses	3,000.00
Gasoline	35,000.00
Electricity	35,000.00
Telephone	20,000.00
Natural Gas	15,000.00
Street Lighting	30,000.00
Fire Hydrants	35,000.00
Water	7,000.00
Celebration of Public Events	
Salaries and Wages	5,000.00
Other Expenses	5,000.00
Public Employees Retirement System	175,000.00
Social Security	125,000.00
Police & Firemen's Retirement System	418,825.00
Unemployment Compensation Insurance	5,000.00
Defined Contribution Retirement Program	3,000.00
Maintenance of Free Public Library	
Salaries and Wages	110,000.00
Other Expenses	80,000.00
Bergen County Utilities Authority	
Sewer Service Charges	320,000.00
Recycling Tax	5,000.00
Police – Class III Police Officers	
Salaries and Wages	45,000.00
Other Expenses	1,000.00

\$5,189,475.00

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		V				
Bing			~				
Ciocia		V	V				
Kistner			1/				
Meli							
Hillmann				,-			***************************************

RESOLUTION NO.: 9

DATED: January 4, 2022

WHEREAS, the efficient fiscal administration of the Borough and the appropriate defense of pending tax appeals require all pending appeals be reviewed to determine which of these cases can and should be expeditiously settled to avoid the expense of needless defenses, and

WHEREAS, in response to that need, this Body did heretofore establish a Tax Settlement Committee authorized to determine which of those cases should be promptly settled and the terms and conditions upon which such settlement should be based and did further authorize appropriate Borough Officials to evidence on behalf of the Borough those settlements by entry into such Stipulations of Settlement, Consent Judgments or other pleadings as may be deemed necessary and appropriate.

NOW, THEREFORE, BE IT RESOLVED that the aforesaid authority be and is hereby confirmed, ratified and shall continue in effect in 2022 unless and until revoked by further Resolution of this body.

BE IT FURTHER RESOLVED that the said Committee shall be composed of the Assessor, Chief Financial Officer, the Collector and the Borough Attorney Emeritus.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		V				
Bing			V				
Ciocia		~	V				
Kistner			1				
Meli			V				
Hillmann			1	_			

RESOLUTION NO.: 10

DATED: January 4, 2022

BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized to issue checks to the New Jersey State Health Benefits each month to meet contractual obligations for employees health insurance and prescription premiums for the year 2022.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		/				
Bing			1				
Ciocia		V					
Kistner			·				
Meli							
Hillmann			1/	-			

RESOLUTION NO.: 11

DATED: January 4, 2022

BE IT RESOLVED that pursuant to the provisions of R.S. 40A:4-19 there is hereby appropriated the sum of \$1,171,187 for the payment of debt service charges from January 1, 2022 to the date of the adoption of the Municipal Budget for the year 2022, consisting of the following appropriations:

Payment of Bond Principal Interest of Bonds Special Emergency Note Interest

\$ 1,045,000.00 \$ 123,650.00 \$ 2,537.00

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels		V	V.				
Bing			V				
Ciocia			V				
Kistner	V		V				
Meli			V				
Hillmann			V				

RESOLUTION NO.: 12

DATED: January 4, 2022

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hasbrouck Heights that the rate of interest to be charged on delinquent 2022 taxes and assessments be and the same is hereby determined and fixed at the rate of 8% on the first \$1,500.00 of such delinquencies, and at a rate of 18% of any such delinquencies in excess of \$1,500.00 as provided for by N.J.S.A. 54:4-67. No interest shall be charged if taxes and assessments are paid within 10 days after said taxes and assessments shall be due and payable, and if taxes and assessments are not paid within 10 days of original due date, interest shall be calculated from the date the tax was originally due and payable until the date of actual payment.

BE IT FURTHER RESOLVED that in addition to the interest to be charged for the non-payment of delinquent taxes or assessments the rate of which has been heretofore fixed pursuant to N.J.S.A. 54:4-67, there is hereby charged to any taxpayer a penalty in the sum of 6% of any delinquency with interest and municipal charges owing by that taxpayer in excess of \$10,000.00 at the end of any calendar year; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Tax Collector.

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels			V				
Bing			1				
Ciocia		V	V				
Kistner			V				
Meli			V				
Hillmann			V				

RESOLUTION NO.: 13

DATED: January 4, 2022

WHEREAS, it is the desire of this Body to adopt by-laws by which to conduct its business during the year 2022; and

WHEREAS, said by-laws shall be adopted by the Council by resolution which shall be adopted by a majority of the Council concurring;

NOW, THEREFORE, BE IT RESOLVED that the by-laws attached hereto and made a part hereof are hereby adopted for the year 2022.

President of the Council

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels			1		1		
Bing			V				
Ciocia		V	V				
Kistner			V				
Meli			V				
Hillmann			11/				

RESOLUTION NO.: 14

DATED: January 4, 2022

BE IT RESOLVED that checks be drawn as follows to establish petty cash funds for the year 2022:

Payee	Account	<u>Amount</u>
Joseph Rinke	Current	\$100.00
Laurie Varga	Current	\$100.00
William Spindler	Current	\$100.00
Laura French	Current	\$ 25.00
Mimi Hui	Current	\$100.00
Robert Brady	Current	\$ 75.00
Conchita Parker	Current	\$100.00

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		1				
Bing							
Ciocia		1	V				
Kistner							
Meli			V				
Hillmann			V				

BOROUGH OF HASBROUCK HEIGHTS BERGEN COUNTY, NEW JERSEY RESOLUTION NO. 15

DATED: January 4, 2022

WHEREAS, the Governing Body of the Borough of Hasbrouck Heights deems that the collection of cash in Borough Hall by officials of this Borough in the course of the performance of their official duties may pose a risk to not only the security of those officials but also to their health and welfare and the health and welfare of the public in light of the current pandemic, and

WHEREAS, this Body determines that it is in the best interests and safety of those Officials at Borough Hall that this Borough hereby establishes a no cash policy restricting the method of payments made within Borough Hall to personal checks, bank checks, certified checks, money orders or, if available, credit card charges only, and

WHEREAS, in the 2009 case of Picano v Borough of Emerson et als., the United States Court of Appeals for the Third Circuit ruled that the law providing that "United States coins and currency *** are legal tender for all debts, public charges, taxes and dues ***" requires a local government to accept payment in cash,

BE IT RESOLVED that the Borough will no longer accept cash payments for business within Borough Hall, and that the only acceptable form of payment for Borough business within Borough Hall will be in the form of personal check, bank check, certified check, money order or, when available, credit card charge, except for transactions of \$10.00 or less, and

BE IT FURTHER RESOLVED that the Officials to whom this policy applies be and are hereby authorized and directed to give reasonable public notice of this policy in such form and manner as may be hereafter approved by the Borough Administrator.

Council President

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	V		1				
Bing			V				
Ciocia			V				
Kistner			1/				
Meli			1				
Hillmann			V				

RESOLUTION NO.: 16

DATED: January 4, 2022

RESOLUITON ESTABLISHING POLICIES AND PROCEDURE FOR THE PAYMENT OF CLAIMS, CLAIMANT'S SIGNATURE FOR PAYMENT PURSUANT TO N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9a.6 AND N.J.A.C. 5:31-4.1

WHEREAS, on August 18, 2016, the State of NJ legislature adopted PL 2016, Ch 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor or certification prior to paying claims; and

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unlelss:

- (a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).
- (b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6(c0, N.J.A.C. 5:31-4.1, and Local fiannce Notice 2018-13 gives local units discretion to not reqire claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such ccertifiation as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the lalw; and

WHEREAS, N.J.A.C.5;30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a "wet" signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

Vendor Signature Required (stamp, fax, electronic or wet signature is acceptable)	Vendor Signature Not Required
Employee Reimbursements	Vendors who are paid through EFT technologies
For services provided exclusivey and entirely by an individual or professional service	Vendors who do not provide certifications part of the normal course of business and/or Purchase Orders of \$1,000.00 Or less
Refund of Municipal Revenue	Debt Service
Retiree Reimbursements	Non-Municipal Taxes
Individual/Sole Proprietor or single member LLC	Utilities regulated by tariff
Any situation deemed necessary by the CFO or his designee	Professional Development Expenses

NOW, THEREFORE BE IT RESOLVED THAT, on the 4th day of January, 2022, that the Mayor and Council of the Borough of Hasbrouck Heights, State of New Jersey, County of Bergen, agree that the above vendor claimant circumstances recommended by the Chief Financial Officer shall be enacted effective immediately.

Finance Commissioner

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels	$\sqrt{}$		V				
Ring			V				
Ciocia		V	V				
Kistner			1				
Meli			V				
Hillmann			V				

RESOLUTION NO. 17

Dated: January 4, 2022

RESOLUTION PROVIDING FOR THE PROPER DISSEMINATION TO THE PUBLIC OF ACCURATE INFORMATION ON BEHALF OF THE GOVERNING BODY

WHEREAS, this Body seeks to assure the accuracy of information disseminated to the public on behalf of the Governing Body,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hasbrouck Heights, County of Bergen and State of New Jersey, that only the following officers or officials shall be authorized to disseminate on behalf of the Governing Body to the public any information that has not already been otherwise made public as follows:

- 1. The Mayor in regard to any such information;
- 2. The Borough Administrator in regard to any such information;
- 3. The Borough Clerk in regard to any such information;
- 4. The Borough Attorney as to any legal matters; and
- 5. The Chief of Police/Officer in Charge as to any public safety matter.

BE IT FURTHER RESOLVED that any officer or official who disseminates information purportedly on behalf of the Governing Body shall be deemed to be in violation of §74-3 entitled "Ethical Standards" of Borough Code.

ohn M. DeLorenzo III,

Mayor

Roll Call:

COUNCIL	MOTION	SECOND	AYE	NAY	ABSTAIN	PRESENT	ABSENT
Sickels							
Bing			·				
Ciocia			5				
Kistner			\				
Meli			/				
Hillmann							

I, LAURIE VARGA, Borough Clerk of the Borough of Hasbrouck Heights, County of Bergen, State of New Jersey, do hereby certify that the foregoing resolution was adopted at a meeting of the Mayor and Council held on January 4, 2022.

Laurie Varga Borough Clerk