

**BOROUGH OF
HASBROUCK HEIGHTS**

**March 14, 2023
Work Session
Agenda**

**BOROUGH HALL
320 BOULEVARD
7:00 pm**

Meeting in person as well as live streamed via link below
<https://www.aaliveevents.com/meetings>

1. The meeting is called to order and The Sunshine Law Statement recited
2. Roll Call
3. Salute to the Flag and Pledge of Allegiance
4. Communications
 - Letter from the Contemporary Club requesting permission to plant a pinwheel garden at the gazebo at the Circle for Child Abuse Prevention Month in April
5. Consent Agenda
 56. Authorizing raffle license for:
 - PTSA Hasbrouck Heights High School
6. Unfinished Business
 1. Tax Assessment Update
 - Edmund Brown – Borough Tax Assessor
 - Rick DelGuercio – Borough Tax Appraiser
 2. Engineer's Update
 3. Finance Update
7. New Business
 - Commissioner Updates on assigned Departments
8. Adjourn



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RESPONSIBILITY

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MARCH 14, 2023

BOROUGH OF HASBROUCK HEIGHTS

ENGINEER'S REPORT



1. New Department of Public Works Facility

As requested by the Borough, our office has coordinated with various architectural firms to provide proposals for a new public works facility. These proposals would provide necessary services to prepare conceptual level floor plans and renderings for a potential new public works facility as well as provide a preliminary estimate for the proposed facility based on the Borough's needs.

Our office anticipates receiving all proposals by Friday, March 17, 2023, and will review them with the appropriate Borough officials to determine the most appropriate selection based on cost and experience. We will continue to provide updates on this project to the Governing Body, as appropriate.

2. 2023 Municipal Road Program

Our office has coordinated with the Borough Administrator and Borough DPW Superintendent and determined that the following roadways will be included in this year's municipal road program:

Base Bid		
Street Name	Between Street 1	Between Street 2
Field Avenue	Passaic Avenue	Franklin Avenue
Passaic Avenue	Burr Place	Dead End
Division Avenue	Burr Place	Oldfield Avenue
Alternate Bids		
Street Name	Between Street 1	Between Street 2
Oldfield Avenue	Passaic Avenue	Franklin Avenue
Garrison Avenue	Washington Place	Madison Avenue
Burr Place	Passaic Avenue	Cul-De-Sac
Madison Avenue	Garrison Avenue	Hasbrouck Avenue

Our office was authorized to proceed with the preparation of bid documents for this project and has commenced field survey work accordingly. We anticipate that the project documents will be available for public bidding within 6-8 weeks. We will continue to provide updates regarding the status of this project, as necessary.

3. Woodside Avenue Roadway Improvements – Phase 1 (FY 2022 CDBG Funded)

As per Resolution No. 224, approved on December 14, 2021, the Borough of Hasbrouck Heights authorized a grant agreement with the County of Bergen regarding a 2022 Bergen County Community Development Block Grant (CDBG). A grant was subsequently awarded to the Borough in the amount of \$122,300.00. The scope of work for this project consists of asphalt milling, resurfacing, spot curb/sidewalk reconstruction, ADA curb ramp improvements, and drainage improvements on Woodside Avenue, between Hamilton Avenue to the western dead-end Cul-De-Sac.

Our office was authorized to proceed with the preparation of bid documents for this project and the project is currently in the design phase. We anticipate this project will be ready for Bergen County review and approval by the end of this month.

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4. 2023 NJDOT Municipal Aid Grant Application

On June 30, 2022, our office successfully submitted a New Jersey Department of Transportation (NJDOT) FY2023 Municipal Aid grant application regarding roadway improvements to Kipp Avenue (between Woodside Avenue and Oldfield Avenue). The proposed improvements include but are not limited to, milling, repaving, partial curbing, drainage improvements, and ADA curb ramp reconstruction within the project limits. The total requested funds for this grant application were approximately \$1.3 million which is the estimated cost for this project. The estimated cost includes costs associated with construction, engineering design, construction inspection, and material testing.

On November 23, 2022, NJDOT provided our office with notification of a grant award in the amount of \$248,240.00 for the above-referenced application which must be awarded a contract for construction by **November 23, 2024**. Due to capital commitments to the current 2023 Municipal Program, this project will be reconsidered for inclusion in the 2024 Municipal Road Program.

5. 2023 NJ DCA Local Recreation Improvement Grant Application

Neglia was recently informed that the New Jersey Department of Community Affairs is accepting applications for the Local Recreation Improvement Grant program. The Local Recreation Improvement Grant (LRIG) is a competitive grant that supports the improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. Neglia has reviewed this grant opportunity with Borough officials and the Borough has determined it most appropriate to request funds for improvements to Miers Playground located within the Borough of Hasbrouck Heights. The proposed improvements will consist of the removal of existing playground equipment and the installation of new state-of-the-art playground equipment. Our office has begun working on completing all required documents associated with this grant application and estimates this project will cost approximately \$121,900.00 to construct.

Our office successfully submitted a grant application prior to the submission deadline on January 20, 2023. Our office will continue to provide updates on this grant, as necessary.

6. 2022 Municipal Road Program

The Contractor successfully completed paving operations on LaSalle Avenue, MacArthur Avenue, and Longworth Avenue during the week of December 11, 2022. In addition, the contractor successfully restriped the crosswalks located at the intersection of Henry Street and Oldfield Avenue. Milling and paving operations are anticipated to resume during Spring 2023 on Railroad Avenue and Plant Road once the cleanup of the drainage ditch located along Railroad Avenue is completed. It is our understanding that the Borough DPW and Port Authority have performed cleanups to better facilitate flow within the drainage ditch. The cleanups performed to date have improved the conditions within the roadway however additional cleanups will likely be required before the drainage catch basins within the roadway can be properly reconstructed. Our office will continue to provide updates on the status of this project as appropriate.

7. Woodland Park Pavilion Improvements (Bergen County Open Space Funded)

On December 7, 2022, our office was authorized to proceed with the design of the Woodland Park Pavilion Improvement project as funded by the Bergen County Open Space program. The scope of work of this project includes the installation of new rain gutters and light fixtures at the pavilion structure located at Woodland Park. Additionally, the proposed improvements include the partial reconstruction of select asphalt pathways within Woodland Park.

This project is currently out to bid, and a bid opening will be held on March 17, 2023. Upon receipt of bids, our office will tabulate all received bids and provide a recommendation of award of contract for the Governing Body's consideration, accordingly.

8. Paterson Avenue Roadway Improvements (NJDOT Funded)

On June 22, 2022, our office was authorized to proceed with surveying, engineering design, and construction management services for the Paterson Avenue Roadway Improvements project. This project is funded by a FY2022 NJDOT Municipal Aid grant and received funding in the amount of \$201,000.00. The planned improvements for this project include but are not limited to, full

curb-to-curb milling and paving, spot repairs for concrete curbs, ADA ramp reconstruction, and installation of traffic stripes, on Paterson Avenue, between Terrace Avenue and Oak Grove Avenue.

Our office has received NJDOT approval to issue this project for public bidding and anticipates this project will be issued for public bidding within the next 3-4 weeks.

9. 2022 PSEG Roadway Restoration Program

Please see below for updates regarding the anticipated start dates for roadway restoration work as well as completed roadway restorations based on the most recent information provided by PSE&G:

Street	Between Street 1	Between Street 2	Milling Date	Paving Date
Burton Ave	Williams Ave (CR-40)	Myers Ave	April (TBD)	April (TBD)
Burton Ave	Charlton Ave	Pasadena Ave	April (TBD)	April (TBD)
Myers Ave	Boulevard (CR-57)	Burton Ave	April (TBD)	April (TBD)
Pasadena Ave	Boulevard (CR-57)	Terrace Ave (CR-55)	April (TBD)	April (TBD)
Boulevard (CR-57)	Henry St	Ottawa Ave	April (TBD)	April (TBD)
Boulevard (CR-57)	Paterson Ave	Stanley Ave	April (TBD)	April (TBD)
Williams Ave (CR-40)	Boulevard (CR-57)	Hasbrouck Ave	April (TBD)	April (TBD)
Passaic Ave (CR-38)	Old Terrace Ave	Terrace Ave	April (TBD)	April (TBD)

In addition to the above, our office has negotiated a payout amount of \$799,032.00 for PSE&G to reimburse the Borough for other disturbances to other roadways that were opened during their Gas System Modernization Program that will not be restored at the Borough's direction.

We trust you will find the above in order. Should you have any additional questions, comments, or require any additional information, please do not hesitate to contact the undersigned.

Respectfully submitted,

Neglia Group



Norberto A. Hernandez, P.E.
For the Borough Engineer
Borough of Hasbrouck Heights