

Preventative Maintenance & Lube Schedule

Schedule	Description	Action
Daily	Keep metal surfaces clean, free from dust, and rust.	A light coat of SAE 30 oil may be added to metal surfaces that do not come in contact with paper stock. It is a good idea to cover the perforator when it is not in use to keep dust from settling in working parts.
Bi-Weekly	Oil all drive chains and sprockets.	Apply SAE 30 oil to all drive chains. DO NOT over lubricate. Wipe away excess oil.
Bi-Weekly	Oil jogger delivery bushings.	Apply SAE 30 oil to jogger delivery working parts on underside. DO NOT over lubricate. Wipe away excess oil.
Monthly	Grease upper cutter shaft bearings.	Apply NLGI #2 multipurpose lithium molybdenum disulfide grease to upper cutter shaft bearings.
Monthly	Clean register table belt.	Clean with a blanket wash or alcohol based cleaner.
Quarterly	Check motor gearbox oil level.	If necessary, add 600 W Super Cylinder oil thru the filler plug until it starts coming out the oil level plug. DO NOT overfill.
Quarterly	Check internal vacuum filters and vacuum valve assembly, if necessary clean.	Only necessary with machines running heavily powdered stock.
Quarterly	Check all drive belts.	Replace small S-1382 or big S-1679 belt, if necessary.
Quarterly	Internal vacuum filters.	Replace S-1834 Internal Vacuum Filters.