

Preventative Maintenance & Lube Schedule

Schedule	Description	Action
Daily	Keep metal surfaces clean, free from dust, and rust.	A light coat of SAE 30 oil may be added to metal surfaces that do not come in contact with paper stock. It is a good idea to cover the perforator when it is not in use to keep dust from settling in working parts.
Bi-Weekly	Lube all bushing pivot points.	Apply SAE 30 oil. DO NOT over lubricate. Wipe away excess oil.
Bi-Weekly	Oil stitcher head casting and lift rod bearings.	Apply SAE 30 oil. DO NOT over lubricate. Wipe away excess oil.
Bi-Weekly	Oil feed-finger guide shaft.	Apply SAE 30 oil. DO NOT over lubricate. Wipe away excess oil.
Bi-Weekly	Oil all drive chains and sprockets.	Apply SAE 30 oil. DO NOT over lubricate. Wipe away excess oil.
Monthly	Check motor gearbox oil level.	If necessary, add 600 W Super Cylinder oil thru the filler plug until it starts coming out the oil level plug. DO NOT overfill.
Monthly	Inspect belts.	Replace if necessary.
Monthly	Grease all drive gears.	Apply NLGI #2 multipurpose lithium molybdenum disulfide grease to drive gears. DO NOT over lubricate. Wipe away excess grease.
Monthly	Clean tapes.	Clean with a blanket wash or alcohol based cleaner.