

## Student User Guide - Mac App

Enjoy access to hundreds of study aids made available through your law library. The Aspen Learning Library: Study Aids collection includes more than 200 titles covering 30 topics. Series include:

### Examples & Explanations

Clear explanations of each class topic in a conversational, funny style. Features hypotheticals similar to those presented in class with corresponding analysis so you can use them during the semester to test your understanding and again at exam time to help you review.

### Emanuel<sup>®</sup> Law Outlines

Each ELO contains comprehensive coverage of the topics, cases, and black letter law found in your specific casebook but is explained in a way that is understandable. The Quiz Yourself and Essay Q&A features help you test your knowledge throughout the semester.

### Glannon Guides

Straightforward explanations of tough concepts with hypos that help you understand their application.

### Emanuel<sup>®</sup> CrunchTime

Flowcharts and capsule summaries of major points of law and critical issues, as well as exam tips for identifying common traps and pitfalls, and sample exam and essay questions with model answers.

### Casnote Legal Briefs

Expert case studies and analyses and quicknote definitions of legal terms help you prepare for class discussion. They include expert case summaries, which include the black letter law, facts, majority opinion, concurrences, and dissents, as well as analysis of the case.

### Inside Series

Concise description of essential principles and pertinent cases and statutes with summary of essential principles at the end of each chapter.

### Friedman's Series

Exam preparation with real law school essay exams, model answers, multiple choice questions and academic analysis. Offers students insights into writing essay exams in core courses.

### Jumpstart Series

Study aid series covering first-year course areas. Each title is a short book, roughly 170 pages, that addresses a problem students experience as they navigate their first year courses.

## Logging In

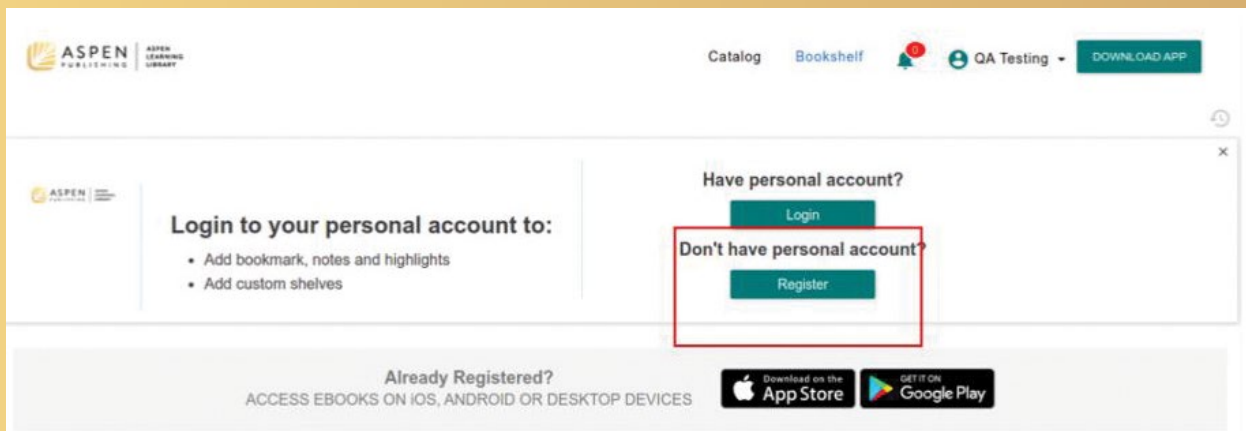
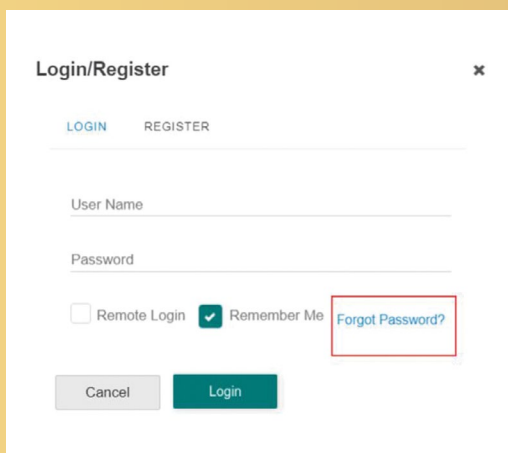
When you log in to your institutional account, you will have read-only access to all the eBook content. You can choose to stay at this level and read any book. This is also referred to as the “first-level login.”



**Tip:** View page 6 of this document for more details on each authentication method.

You can create a personalized account to save notes, bookmarks, highlights, favorites, share with others, print text, and create shelves. In order to access your account through remote login, you must have a personalized account.

To create a personalized account, login to the institution from a web browser – you cannot create a personalized account from any app. Click “Register” and create your username and password.

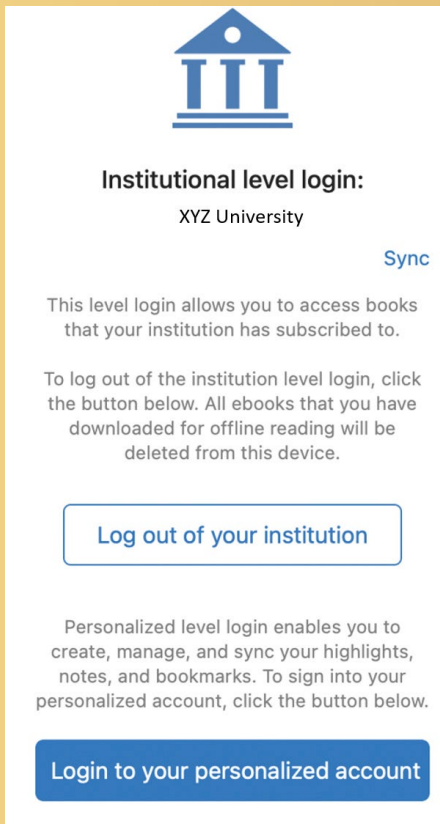
If you are already registered, click the “Login” button and enter your personalized account information. You can always click “forgot password” and reset your password.


## Common Question:

### *How can I tell if I'm logged in to the institution-only or personalized login?*

To check if you are logged into the Institution-only level or personalized level, click the profile button in the top-right. If you are in the Institution-only log in, you can choose to log into your personalized account from that screen. It's a two-step process.

If you're logged into the Institution-only level:





**Institutional level login:**  
XYZ University

[Sync](#)

This level login allows you to access books that your institution has subscribed to.

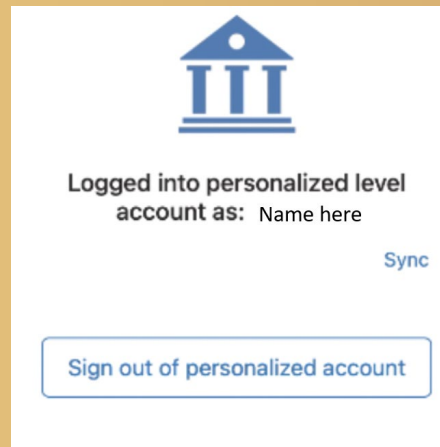
To log out of the institution level login, click the button below. All ebooks that you have downloaded for offline reading will be deleted from this device.


[Log out of your institution](#)

Personalized level login enables you to create, manage, and sync your highlights, notes, and bookmarks. To sign into your personalized account, click the button below.

[Login to your personalized account](#)

If you are logged in to your personalized level:





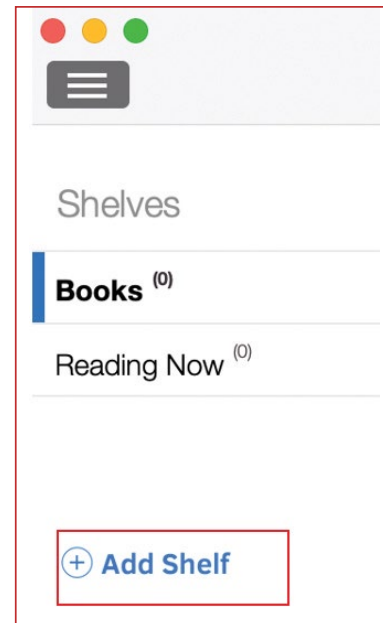
**Logged into personalized level account as:** Name here

[Sync](#)

[Sign out of personalized account](#)

## Organizing Books

You can create Shelves to easily organize the books you access most. Just click the “Add Shelf” button, and make sure you are logged in with your personalized login. Once a shelf is created, you can quickly add titles by right-clicking on the book title and choosing “Add to Shelf”, and then choosing your preferred shelf.



## Reading an eBook

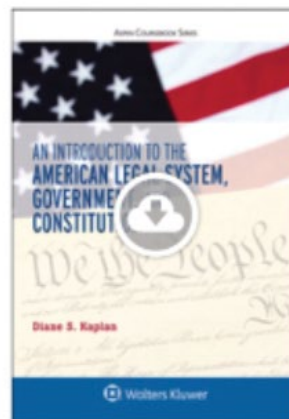
Read online or download the book directly from the app to read offline.

### How to Download eBooks for Online or Offline Reading

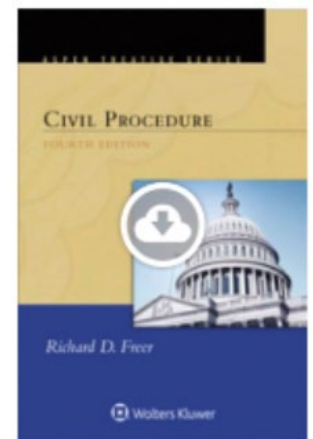
Choose the book you want and click on the “Download button” in the list view, or the book cover image in thumbnail view. You can read this while online or offline now, as it will be saved on your device. If you sign into your personalized account, any notes and highlights will be saved and synced when you come back online. There is no limit to the number of books you can download at one time. Downloads stay on the bookshelf for 120 days.

Currently the Mac app does not support offline viewing of video or listening to eBooks. To be able to view or listen, please access [AspenLearningLibrary.com](http://AspenLearningLibrary.com) from a web browser.

**Tip:** Login with your personal account before you download so that your notes and highlights sync when you are back online.



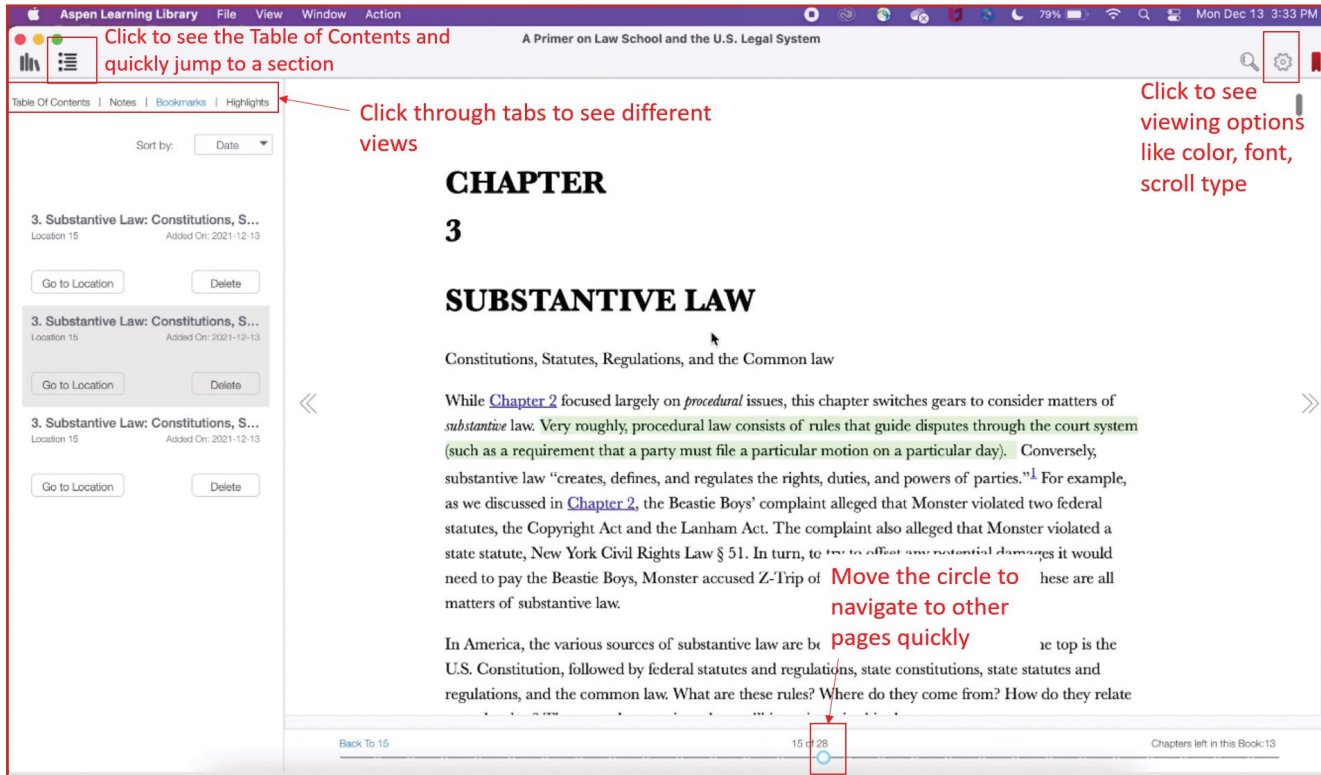
An Introduction to the Ameri...



Aspen Student Treatise for C...

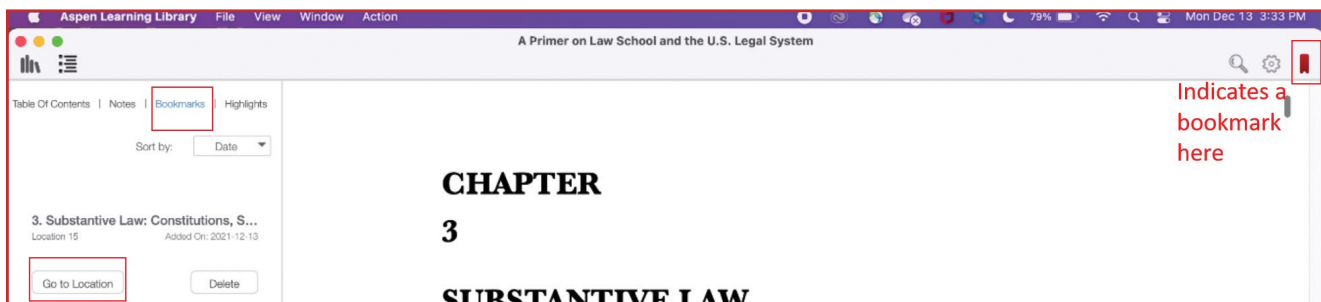
## Reading an eBook

- Interactive Table of Contents
- Single/Double page view, Zoom, Rotate, Link
- Page navigation



## Bookmark a Page:

Click the bookmark icon on the top right of the page you are viewing. To find a previously bookmarked page, click the Table of Contents icon and then click the Bookmarks tab.



## FAQs

### Q: Do I have the option to print part or all of the books in my library?

**A:** You can print up to 30% of the book from a web browser. The Mac app does not currently support printing.

### Q: Can I export notes or print them?

**A:** To export your notes and print them, you must access the A.L.L. from a web browser. The Mac app does not currently support exporting notes or printing. All of your devices will sync your personalized account if you have internet, so you will be able to get your notes you made within the app on the web browser version.

## Authentication Methods

Students should check with their librarian if they are not sure which method their school uses.

### Option 1: IP Range Authentication

Students who are within the school's IP range will automatically be authenticated into the institution level after opening the app. The user can login to their personalized account from there. Go to [aspenlearninglibrary.com](http://aspenlearninglibrary.com) from a web browser to create a new personalized account if you do not have one yet and would like one.

IP Range

I want to sign in using . . .

- Single Sign-On
- OpenAthens
- Library Card
- If none of these apply:  
Remote Login (Use to login when not on campus or no campus network available)

**Login**

User Name  
Use personalized name here

Password

---

Remote Login Check this box when logging in from outside your campus network

Login

Students have access off-campus. Students must first create their personalized account when on campus, and then any time after the personalized account is created, simply log in with the personalized account information and click the “remote login” button on the login screen. If a student will never be on-campus to create a personalized account, please contact customer service to have remote login account set up.

### Library Card Login

I want to sign in using . . .

Single Sign-On

OpenAthens

Library Card

If none of these apply:  
 Remote Login (Use to login when not on campus or no campus network available)

### Option 2: “Library Card” Authentication

In the login screen, students can choose the Library Card Option, choose their school and enter their library card information.

### Option 3: Referrer URL Authentication (via institution’s password-protected web site)

Students log in to the library website using their credentials. Once logged in, they can create a personalized account (must be done from a web browser).

Students open the app and choose the “Remote Login” option. They can then use their personalized login details and click the checkbox for remote login.

### Shibboleth Login

I want to sign in using . . .

Single Sign-On

OpenAthens

Library Card

If none of these apply:  
 Remote Login (Use to login when not on campus or no campus network available)

## Single Sign-On (SSO) Options

### Option 4: Shibboleth

Students use their student ID through their school’s SSO login.

Students open the app on their Mac and select Single Sign-On and then their school from a dropdown.

The student will be automatically authenticated into the institution level and can create a personalized account or login to their personalized account from there.

### OpenAthens Login

I want to sign in using . . .

Single Sign-On

OpenAthens

Library Card

If none of these apply:  
 Remote Login (Use to login when not on campus or no campus network available)

### Option 5: OpenAthens

Students use their student ID through their school’s SSO login.

Students open the app on their Mac and select OpenAthens Login, and then their school from a dropdown.

The student will be automatically authenticated into the institution level and their personalized account.