



Meeting Minutes

The RPHS All Sports Booster Club – June 8, 2023

ATTENDEES:

- Rob Harper- President
- Kendra Gammons- VP Athletics
- TBD- VP Booster Club
- Kim Lee- Secretary
- Tina Worrell- Treasurer
- Trang Revere- Director of Events
- Natalie Frederick- Director of Membership
- Mercedes Farr- Director of Sales
- TBD- Media Director
- Nicola Johnson- At-Large Member

FACULTY LIASON

Rick LaFavers

OTHER GUESTS

None

LOCATION

Treasurer's Home - Trento Turn Dr., Missouri City, TX 77459

CALL TO ORDER

Rob Harper, President, called the meeting to order at 7:06PM.

QUORUM

Voting Members: **Rob Harper, Tina Worrell, Trang Revere, Mercedes Farr**

Voting Members **4**

A quorum **was** established. (4 voting member of 7 total members filled)

ADOPT AGENDA

MOTION #1: Motion to adopt the agenda: **Tina Worrell, Mercedes Far**
#4 in favor, #0 opposed, #0 abstains, motion carries

APPROVAL OF MINUTES

Prior month minutes were distributed prior to the meeting. Open forum for discussion.

Notes: **none**

MOTION #2: Motion to adopt the minutes from the **May 17, 2023**, meeting: **Tina Worrell, Trang Revere**

#4 in favor, #0 opposed, #0 abstains, motion carries

OFFICER REPORTS

Report from President (Rob Harper)

- Spoke to two candidates about fulfilling the final two board roles for 2023/2024, they are close to deciding about joining. (Media Director and VP Booster Club)
- Nothing more to report other than the discussion on the open forum topics.

Faculty Liaison Report (Rick Lafavers)

- Absent

Treasurer's Report (Tina Worrell)

- The May 2023 financial report summary and full financial documents were sent out via email prior to the meeting to all board members and a paper copy was given to all in attendance.
- No questions were asked>

VP Booster Club Report (TBD)

- Position not yet filled.

Director of Events Report (Trang Revere)

- Nothing to report other than the discussion on the open forum topics.

Director of Membership Report (Natalie Frederick)

- Absent but updates were emailed prior to the start of the meeting.
- To Do: finalize member "gift" items besides shirts.
- To Do: meet with Director of Sales and Events to brainstorm Member Only Events for 2023/2024
- To Do: Email Principal Brogan about setting up a membership table during Panther Premier
- To Do: Email Volleyball and Cross-Country coaches about joining their summer parent meetings

Director of Sales Report (Mercedes Farr)

- The Panther Outfitters summer presale through Leonetti is live now.

Media Director's Report (TBD)

- Position not yet filled.

OPEN FORUM/ NEW BUSINESS

- Discussed the latest bylaws and correcting the minor typos in the document. We also reviewed a draft of "Attachment A", which was added to explain the new Booster Club Athletic scholarship program. The treasurer will send out the final document and the president will request a zoom meeting to approve.

- Discussed signage sponsorship inventory and reviewed a document that was obtained from a past board member, last updates in 2017. We discussed future opportunities for sale and assigned an approximate value to each.
- A further discussion was had regarding two corporate sponsors, both who have years remaining in their signage contracts. Both have either sold their business or the ownership of the business has changed hands. Remediations to their signage areas need to be made, the president will contact them and ask them to make the improvements to the signage areas (as per their original contracts) or to release the remaining years in their contracts so that we may sell these signage opportunities to others.

GENERAL ANNOUNCEMENTS & FUTURE MEETINGS

Future meetings, scheduled for the 2nd Monday of the month.

July 10, 2023 (regular meeting - only if necessary)

August 10, 2023, location Trento Turn Drive (Treasurer's house) Booster Club Audit Committee Meeting (special meeting)

August 14, 2023 (regular meeting)

ADJOURNMENT

MOTION #3: Motion to adjourn the meeting: **Tina Worrell, Trang Revere**
#4 in favor, #0 opposed, #0 abstains, motion carries

Respectfully Submitted,
Tina Worrell
(in the absence of Secretary- Kimberley Lee)