

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

Article I – Name, Address and Purpose

- 1) The mailing address of the Club is:

RPHS All-Sports Booster Club
500 Waters Lake Blvd.
Missouri City, TX 77459
- 2) The purpose of the Club is to:
 - a. Provide support and assistance to all student athletes of Ridge Point High School and to all athletic programs in which the students participate, and
 - b. Enhance the image of the athletic organizations at Ridge Point High School.
- 3) The name of the athletic booster club shall be RPHS All-Sports Booster Club (the Club). It shall be referred to as either the “RPHS All-Sports Booster Club” or “Panther Pride”.

Article II – Organization

- 1) The Club is organized as a 501(C)(3), non-profit and shall be noncommercial, nonsectarian, and nonpartisan.
- 2) The name of the organization or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to promotion of the purpose of the organization.
- 3) The organization shall not, directly, or indirectly, participate or intervene (in any way, including the publishing, distribution or statements) in any political campaign on behalf of, or in opposition to, any candidate for public office, or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.
- 4) No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, directors, trustees, officers or other private persons, except that the organization for service rendered and make payments and distributions in furtherance of the purpose set forth in Article I.
- 5) Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from Federal income tax under Section 501(C)(3) of the Internal Revenue Code, or (ii) by an organization, contribution to which are deductible under Section 170(C)(2) of the Internal Revenue Code.
- 6) Upon the dissolution of this organization, after paying or adequately providing for the debts and obligation of the organization, the remaining assets shall be distributed to the Ridge Point High School Sports’ Activities Fund.
- 7) The organization shall conduct meetings in informal compliance with Robert’s Rule of Order and shall conduct business and activities within the rules of the University Interscholastic League (UIL) and Fort Bend ISD Booster Club/Parent Organization Guidelines.
- 8) The organization will maintain an adequate Director and Officer’s insurance policy.
- 9) In accordance with FBISD Booster Club Guidelines, the Club is required to be sponsored by a Fort Bend ISD official. The Club sponsor for the organization shall be the current school Athletic Coordinator.

Article III – Membership

Section 1. Requirements

- 1) Upon payment of annual dues or by making an approved donation, any person, family or business can become a member of the RPHS All-Sports Booster Club (aka Panther Pride).

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

- 2) Members must be upstanding members of the community and agree to follow the Club by-laws, FBISD Booster Club/Parent Organization Guidelines and UIL rules.
- 3) Memberships can be revoked by a majority vote of the board for violations of Club by- laws, UIL rules, or for actions deemed unacceptable or detrimental to the Club as determined by the board.

Section 2. Dues

- 1) Annual dues and membership types/levels will be set annually by the Board during the budgeting process for the upcoming year, and can be adjusted by the Board, if necessary, during the fiscal year.
- 2) Memberships are for one year, from June 1 through May 31 of the following year.
- 3) Members can join at any time during the year, however annual membership dues will not be prorated.
- 4) Honorary Members: The campus Athletic Coordinator, Principal and all coaches at Ridge Point High School shall be Honorary Members and exempt from paying dues.

Section 3. Rights

- 1) Individual memberships shall have a single vote in the annual election of board officers. There is no proxy voting in Club elections.
- 2) Members may attend general meetings, cast a vote in the annual board officer election, serve as an Executive Officers, serve as Committee Chair on the Board, serve on committees and volunteer for Club activities.
- 3) Non-members are encouraged to participate in all eligible organizational events. However, non-members shall not be eligible for certain events and programs labeled “members only” including the Scholarship program.
- 4) Non-members shall not be eligible to be elected to or serve on the board or as an Executive Officer.

Article IV – Board of Directors

Section 1. Executive Officers

- 1) The General Membership of Panther Pride elects the Executive Officers annually.
- 2) The 9 Executive Officers (Executive Office) of Panther Pride shall consist of a President, Vice President of the Booster Club, Vice President of Athletics, Director of Membership, Director of Sales, Director of Events, Media Director, Secretary, and Treasurer.
- 3) Each Officer must be a current member of the organization.
- 4) All Officers are volunteers and as such, no Officer shall incur any personal liability as a result of serving as an officer.
- 5) An Executive Officer can be removed from office by a majority vote of the Executive Officers for failure to perform duties or for conduct unbecoming of an Officer of the Board.

Section 2. Committees and Committee Chairs

- 1) Committees may be created or dissolved by the President and the Executive Officers as required to ensure effective and efficient management of a Panther Pride event, task or project, or to assist an Executive Officer in managing their area of responsibility.
- 2) The President shall appoint Committee Chairs, with the approval of the Executive Officers.
- 3) Committee Chairs and committee members, unless already serving as elected Officers, do not have a vote on the board. Any member in good standing may serve as a Committee Chairs or as a member of a committee.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

- 4) All Committees are responsible to the Membership and report directly to the President and Executive Officers.
- 5) Committee Chairs shall:
 - i) Be the leader of their committee and steer their committee to accomplish the goals and purposes of the organization.
 - i) Maintain records and report their activities to the board as required.
 - ii) Attend all necessary General Meetings and other relevant meetings.
 - iii) Shall have the authority to negotiate pricing and sign agreements on behalf of Panther Pride within budget guidelines.
- 6) Examples of committees are (but not limited to):
 - i) Executive,
 - ii) Banquets,
 - iii) By-laws,
 - iv) Merchandise,
 - v) Concessions,
 - vi) Historian,
 - vii) Hospitality,
 - viii) Membership,
 - ix) Promotions,
 - x) Special Project,
 - xi) Sports Program,
 - xii) Social Media.
- 7) A Committee Chairman or member may be removed by a simple majority vote of the Executive Officers, due to the committee having served its purpose, or for failure to perform duties, for conduct unbecoming, or failure to attend necessary meetings and activities.

Section 3. Voting

- 1) Voting rights on board business are reserved for elected Executive Officers.
- 2) When a quorum is present, votes may be taken in person at General Meetings, Executive Committee meetings and via email (email quorum is counted as a majority of Executives responding to the question and participating in the vote).
- 3) All issues voted on must follow informal Robert's Rules of Order (Quorum, Motion or Question, Second, Debate, Vote) and the secretary must record the outcome of the vote.
- 4) Votes taken outside of General Meetings must be added to the Consent Agenda at the next General Meeting for the information of the Membership.

Article V - Nomination and Election of Executive Officers

Section 1. Elections

- 1) The Executive Officers shall be elected by ballot during the March regular monthly meeting by current Members in good standing, present at the meeting (no proxy voting).
- 2) If there is only one approved nominee for an office, election for that office shall be by voice vote.
- 3) Officers shall serve a term of one year and shall remain in office until their successors are elected and qualified.
- 4) The newly elected officers will be officially installed at the end of the May General Meeting (The Transitional Meeting) and will begin the process of taking over their positions at that time.
- 5) Term of office will be from June 1 through May 31, the following calendar year.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

Section 2. Nominations

- 1) At the February General Meeting, the Board will form a Nominating Committee consisting of two members of the Executive Office, two members from the membership at large, and The Club Sponsor.
- 2) The Nominating Committee shall oversee the election process and post a notice of a call for nominations through normal forms of communication no later than Feb 15. Nominations will be accepted up to Feb 28.
- 3) Nominees must be current Members of The Club, must be upstanding individuals in the community, will be vetted by the election committee, must agree to serve for the full year term and perform the duties of the office. All accepted nominees will be posted through normal means of communication prior to the March General Meeting.

Article VI - Duties of Officers

The President shall:

- 1) Provide overall direction and guidance to the members of the Board to ensure that the organization maintains proper focus on its defined purpose (Article 1).
- 2) Schedule, set agendas for, and preside over General Meetings of the association, ensuring that meetings follow agendas, maintain order, and adhere to the organization's procedures.
- 3) Be authorized to sign bank accounts unless employed by Fort Bend ISD.
- 4) Serve as liaison with organization's Sponsor and school Principal, including securing approval for school facilities needed for organizational activities.
- 5) Ensure that the organization adheres to the organization's by-laws, UIL rules and FBISD Booster Club guidelines.
- 6) Appoint Committee Chairpersons.
- 7) Chair the Executive Committee.
- 8) Be responsible for completing the Booster Club Checklist items as noted in the FBISD Booster Club guidelines, including:
 - i) Beginning of year Financial Report and Review Committee Report to FBISD's Internal Auditor and school Principal.
 - ii) Semi-annual Fundraising schedule to school Principal by July 1 and Dec 1 each year.
- 9) Maintain records of all reports and completed checklists for recording by the Secretary.
- 10) Be responsible for managing a smooth and efficient annual transition from the old board to the new board, ensuring all new members receive a thorough orientation for their positions.
- 11) Be responsible for oversight of General Fund spending on Booster Club related expenses and other Board-approved items.
- 12) Ensure monthly payment of state sales tax and approve monthly account reconciliations.
- 13) Be authorized to sign on bank accounts unless employed by Fort Bend ISD.

The Vice President of the Booster Club shall:

- 1) Assume the duties of the President in his/her absence, or if he/she does not complete the term of service.
- 2) Be responsible for the oversight of general fund, booster club (non-team) fundraising revenues and spending.
- 3) Coordinate and assist in the administrative operations and fundraising events/programs of the Club.
- 4) Attend RPHS All-Sports Booster Club General Meetings and Board Meetings.
- 5) Be authorized to sign on bank accounts unless employed by Fort Bend ISD.

The Vice President of the Athletics shall:

- 1) Be responsible for the oversight team (non-general fund, booster club) fundraising revenues and spending.
- 2) Be the Board's liaison for the campus Athletic Coordinator, coaches and Team Sport

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

- 3) Representatives in regard to fundraising and disbursement requests as well as coach "wish list" requests.
- 4) Coordinate each sport's fundraising efforts with the V.P. of Sales and V.P of Events, to ensure compliance with District requirements and efficient use of Club resources.
- 5) Ensure that all coaches have appointed Team Sport Representatives (TSRs) for each sport.
- 6) Attend RPHS All-Sports Booster Club General Meetings and Board Meetings.
- 7) Maintain the Club's online fundraising request system.
- 8) Be authorized to sign on bank accounts unless employed by Fort Bend ISD.

The Director of Membership shall:

- 1) Be responsible for oversight and management of all membership activities.
- 2) Recruit new members and renew existing memberships.
- 3) Maintain current and accurate records of club member's status and contact information.
- 4) Attend RPHS All-Sports Booster Club General Meetings and Board Meetings.
- 5) Chair the Membership Committee.
- 6) Maintain the Club's membership enrollment and payment site.

The Director of Sales shall:

- 1) Be responsible for oversight and management of merchandise sales, including concessions, clothing, general school merchandise and other items sold to raise funds for The Club.
- 2) Coordinate team merchandise sales with V.P. of Athletics to ensure compliance with District and school requirements and efficient use of Club and team resources.
- 3) Oversee the duties and responsibilities of the Concession Committee Chairman and Merchandise Committee Chairman. The V.P. of sales may serve as chairman of either or both committees.
- 4) Maintain the Club's online merchandise ordering and payment site.

The Director of Events shall:

- 1) Be responsible for oversight and management of fundraising events and schedules.
- 2) Coordinate the scheduling of all athletic fundraising events (both Club events and Team events) with V.P. of Athletics to ensure compliance with District requirements and efficient use of Club and team resources.
- 3) Act as a board liaison and oversee the Booster Event Committee Chair in the planning and organization of Booster fundraising Events and be responsible for managing the fiduciary aspects of these events, including setting the event's scope, setting a budget, holding volunteers within the budget, and reporting updates and final returns on the event to the board of directors.

The Media Director shall:

- 1) Be responsible for oversight and management of all media-related duties as they pertain to the Club.
- 2) Coordinate and manage the process by which data will be gathered to update all aspects of the RPHS All Sports Booster Club website timely.
- 3) Be the hub of information on booster and athletics activities, working with Panther Pride's and RPHS's webmasters, the social media chair and other sources and outlets. This includes oversight or management of the Club's website, mass email software, and social media accounts.

The Secretary shall:

- 1) Record the minutes of all meetings of the association.
- 2) Present minutes from previous meetings at General Board meetings.
- 3) Keep a current copy of the bylaws and a complete set of all records and minutes and ensure that the bylaws and other important records are available to the membership.
- 4) Perform necessary club correspondence.
- 5) Keep a written record of attendance at Board Meetings and confirm quorum requirements have been met.
- 6) Maintain a current copy of Booster Club Bylaws, Robert's Rules of Order, UIL Booster Club Guidelines, Fort Bend ISD Parent Organization/Booster Club guidelines and meeting minutes from all RPHS All-Sports Booster Club meetings.
- 7) Attend RPHS All-Sports Booster Club General Meetings and Board Meetings.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

- 8) Be authorized to sign on bank accounts unless employed by Fort Bend ISD.

The Treasurer shall:

- 1) Be a watchdog over all aspects of fiscal management to safeguard the organization's finances.
- 2) Maintain accurate records of all bank accounts and documentation of all cash receipts and disbursements.
- 3) Establish policies and procedures to ensure safe, efficient, and accurate management of cash receipts and disbursements.
- 4) Not be authorized to handle deposits in order to maintain independence in role of financial watchdog.
- 5) Present a current financial statement at General Meetings, Executive Office meetings, and when requested by the organization.
- 6) Construct a full report of the year's activities at the end of the fiscal year.
- 7) Be responsible for the maintenance of such books of account and records, including financial statements, budgets, bank statements, receipts, invoices, cancelled checks, and tax returns for 5 years.
- 8) Submit books to the Organizational Review Committee as requested.
- 9) Work with the Executive Office in establishing an annual budget for the upcoming fiscal year, to be presented at the May General Meeting (Transitional Meeting).
- 10) Ensure Texas Sales Tax and tax returns are submitted to the State Comptroller in a timely manner as required by the State.
- 11) Ensure the Federal Form 990 is filed timely.
- 12) Attend RPHS All-Sports Booster Club General Meetings and Board Meetings.
- 13) Work with the Club's tax accountant to ensure tax returns are filed or extended by October 15th.
- 14) Maintain the Club's online financial software.

Article VII – Meetings

Section 1. General Meetings

- 1) Requirements
 - i) Shall be held on the second Monday of every month (or as close to that date as possible if scheduling conflicts occur) to manage the business of The Club.
 - ii) General Meetings are open to the General Membership and will follow a set agenda.
 - iii) The President or The Club Sponsor can call additional General Meetings if necessary.
 - iv) Notice of the meeting date, time, location, and agenda will be posted to the Membership through normal channels of communication.
- 2) Agenda
 - i) All Club meetings above the committee level shall have a formal agenda, set by the President with input from the Board and General Membership.
 - ii) Agendas must be finalized and posted for the Membership through normal means of communication, 24-48 hours prior to the meeting.
 - iii) It is the President's responsibility to ensure that meetings strictly adhere to the set agenda.
 - iv) Members can be heard at the General Meetings by either:
 - (a) Speaking during the "Open Comment from General Membership" period at the beginning of the meeting, or
 - (b) By requesting a General Meeting agenda item via email to the President. Agenda Item Requests must:
 - (i) Include a specific and reasonable amount of time needed.
 - (ii) Give a useful description about the item, including the Member's intentions on action (i.e., a presentation for informational purposes, presenting an idea or problem for future consideration, making a formal presentation to be approved by a board vote, etc.)
 - (iii) Include any documentation necessary to prepare board members for discussion.
 - (iv) Inclusion of the item on the meeting agenda is at the discretion of the President.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

- 3) **Format:** General Meetings should follow an informal Robert's Rules format:
 - i) **Call to Order**
 - ii) **Open Comment from General Membership** (up to 10 minutes):
 - (a) A period for free and open comment for Members to address the General Membership and the Board
 - (b) Issues brought up during this period cannot be placed on the current meeting's agenda but will be recorded for possible inclusion in future discussions and/or meetings.
 - (c) Upon closure of the Open Comment period, Membership is invited to stay to listen in on board business but will not have the opportunity for input unless they are already on the meeting agenda.
 - iii) **Consent Agenda Items** (1 Minute):
 - (a) A numbered list of items not requiring any discussion or debate, either because they are routine procedures or are already of unanimous consent. Items may be removed from the consent agenda on the request of any one member prior to adoption. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the President.
 - (b) Examples of Consent Agenda items include approval of the minutes, final approval of proposals or reports that the board has been dealing with for some time and all members are familiar with the implications, routine matters such as appointments to committees, appointments requiring board confirmation, reports provided for information only, correspondence requiring no action.
 - (c) Any necessary supporting documentation for Consent Agenda items must be included with the President's agenda package for review prior to the meeting.
 - iv) **Executive Officer's Reports** (3 Minutes Each Max.)
 - (a) Covering the general status of their office and follow up on old business necessary to keep the board informed of activities.
 - (b) Not a platform for new business or a voting issue period.
 - v) **Other Business** (Time allotment flexible, but pre-determined):
 - (a) Old and New business needing discussion and/or votes.
 - (b) Committee reports not covered under Exec/Director's reports.
 - (c) Planning issues requiring full board input.
 - vi) **Announcements** (2 minutes)
 - vii) **Review of future actions and follow up** (2 minutes)
 - viii) **Adjourn**

Section 2. Transition Meeting (May General Meeting)

- 1) The May General Meeting is the main transitional meeting between the outgoing and incoming board, and is the most important in terms of:
 - i) Handing off duties
 - ii) Adopting future budgets
- 2) Every effort should be made to have preparations made in advance, including orientation meetings with incoming board members prior to the May General Meeting to ensure that the transition goes smoothly, and the fiscal year closes out on a positive note.
- 3) Incoming board members should attend the May General Meeting and be included in the planning process for the upcoming fiscal year if possible.
- 4) Outgoing board members should be available, if possible, for information needed after their term is over.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

Section 3. Committee Meetings

- 1) Committee level meetings are encouraged to allow Board Members and Committee members to work autonomously and to ensure General Meetings are run efficiently and professionally.
- 2) Notes should be taken as a record of the meeting's business, and reports on the Committee's actions should be reported at the General Meetings when necessary.

Article VIII- Budgeting

- 1) No business of The Club may be conducted until a budget has been adopted for the upcoming fiscal year. This should be completed at the May General Meeting (Transitional Meeting).
- 2) Budget Committee:
 - i) The Board shall appoint a Budget Committee at the April General Meeting. The committee shall include the President, the Treasurer and at least one other board member. The incoming President for the upcoming fiscal year should be included in the budgeting process once elections are completed at the March General Meeting.
 - ii) The Budget Committee shall post a proposed budget, through normal communication channels, no less than seven (7) days prior to the May General Meeting (Transitional Meeting).
- 3) Budgeting Process:
 - i) The Budgeting process is the main planning process for the upcoming fiscal year, and input from all previous and incoming board members should be considered to ensure a thorough accounting of previous year's actions and the upcoming year's goals and plans.
 - ii) In order to provide clear direction and management for the incoming Board, the Budget Committee, with the input of current and incoming board members and prior year's budgets, should include:
 - (a) Planning for expected inflows and outflows of funds
 - (b) Accounting for planned General and Sport Fund expenditures.
 - (c) Setting upcoming fiscal year Membership dues and levels
 - (d) Setting guidelines for concession revenue disbursement
 - (e) Setting team banquet cost-per-player budgets
 - (f) Cash Flow Strategies
 - (g) Recommendations for Committees and their budgets
 - (h) Adjustments/Improvements to spending policies
 - (i) Fundraising Goals
 - (j) Inclusion of miscellaneous spending requests
- 4) Budget Adoption and Amendments
 - i) The Board shall adopt the budget, with any amendments, by a majority vote of current Board Members present at the May General Meeting (Transitional Meeting).
 - ii) Additional amendments can be made to the budget during the fiscal year if approved by a majority vote of the Board.

Article IX- Financial Policies

Section 1. Fiscal Year

The fiscal year of Panther Pride shall begin June 1st and end May 31st.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

Section 2. Annual Review:

An Organizational Review Committee shall conduct an annual review of the organization's financial report and prepare a written report to provide to the new board no later than the August General Meeting. The Treasurer and officers involved in the financial management of the club should NOT serve as members of this committee unless they are new and did not have any involvement with the previous fiscal year's activity. However, all people involved in the financial management of the club should be included in the discussion of the results of the review process to improve the club's practices. The outgoing Treasurer should cooperate to assist in a thorough review. Guidelines for this review are included in the FBISD Booster Club Guidelines. FBISD Board Policy GE (Local), "Relations with Parents or Parents Organizations".

Section 3. Record Retention

- 1) The Club will establish a records retention practice and maintain historical files in a Google Drive that will be shared with current Board Members. These records should contain, at a minimum:
 - i) Parent Organization/Booster Club Registration & Approval Form
 - ii) Articles of Incorporation/Articles of Association
 - iii) Bylaws/Charter/Constitution
 - iv) Minutes from meetings
 - v) Sales Tax Permit Application
 - vi) Sales Tax Permit
 - vii) Certificate of Incorporation from State of Texas (if applicable)
 - viii) State Sales Tax Exemption Notification
 - ix) State Franchise Tax Exemption Notification (if incorporated) Federal Records
 - x) Copy of IRS Form SS-4, Application for Employer Identification Number
 - xi) Copy of IRS Form 1023, Application for Recognition of Exemption, with all attachments
 - xii) Copy of IRS Form 8718, User Fee for Exempt Organization Determination Letter Request
 - xiii) Acknowledgement of Your Request
 - xiv) Determination Letter
- 2) The Treasurer will retain his/her books and records for 4 years after his/her term expires and will provide access to all necessary data as requested to the newly elected Treasurer so that he/she can develop his/her system for providing financial information to the board in a timely manner.

Section 4. Accounting

- 1) Financial records will be kept on a cash basis.
- 2) All accounts will be reconciled monthly by the Treasurer, and reconciliation reports must be reviewed each month by an executive officer.
- 3) A monthly financial report will be presented at the General Meeting by the Treasurer.

Section 5. Check Signing

- 1) Up to three (3) Executive Officers may be authorized signors on The Club's checking account.
- 2) Signors shall include the President, and/or the Vice Presidents and Secretary. Signors cannot be employees of FBISD. The Treasurer can serve as an alternate signor to step in when another officer is not able.
- 3) Two signatures are required on all handwritten checks over \$1000. Single signature checks must be within the limits of the board-approved budget and for a board approved expense. Any single signature checks must be noted in that month's financial report.
- 4) The Club may use a secure Accounts Payable software to process disbursement requests, but a proper two-tier authorization should be utilized for each disbursement.

Section 6. General Fund Expenditures: All expenditures from the General Fund must be board approved.

RPHS All-Sports Booster Club (Panther Pride) By-Laws

(September 11, 2023- 10th Revision)

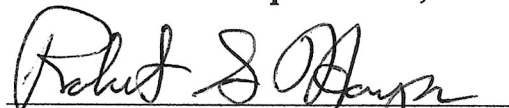
Article X - Amendments to By-Laws

These By-laws may be amended at any General Meeting of The Club by a two-thirds vote of a quorum present provided that the amendment has been submitted in writing and read at the previous General Meeting.

Article XI - Adoption of By-Laws

Amendments to the By-laws will take effect upon adoption. However, some amendments may be impracticable to take immediate effect, in which case, upon adoption, the board will set a date when the new by-laws, or specific amendments, will take effect.

These By-Laws were submitted, approved and adopted at the General Meeting of the RPHS All-Sports Booster Club on September 11, 2023.


PRESIDENT (SIGNATURE)

Rob Harper
(PRINT NAME)

9/11/23
DATE


SECRETARY (SIGNATURE)

Kimberly Blee
(PRINT NAME)

9/11/23
DATE


OFFICER (SIGNATURE)

Natalie Frederick
(PRINT NAME)

9/11/2023
DATE


OFFICER (SIGNATURE)

Mercedes Farr
(PRINT NAME)

9/11/2023
DATE


OFFICER (SIGNATURE)

Trang Bevere
(PRINT NAME)

9/11/2023
DATE


OFFICER (SIGNATURE)

TINA WORRELL
(PRINT NAME)

9/11/2023
DATE

RPHS All-Sports Booster Club (Panther Pride) By-Laws
(September 11, 2023- 10th Revision)

ATTACHMENT A

The purpose of the RPHS All-Sports Booster Club Athletic Scholarship Program is to recognize a graduating student athlete(s) with a one-time monetary award to offset the costs of higher education. Applicants will be considered based on athletic participation and achievement, good sportsmanship, citizenship, and engagement in school/community service.

Award recipient(s) may or may not be the team's best athlete, but they will have shown exceptional enthusiasm, participation, dedication, and spirit during their overall school experience that is deemed as deserving of this special recognition. Scholarships may be awarded to athletes from any sport that is currently supported by the RPHS All-Sports Booster Club.

All applicants must meet the graduation requirements of Ridge Point High School, additional eligibility criteria for this scholarship includes:

- Applicants must be a graduating senior of Ridge Point High School who has participated in RPHS athletics for a minimum of one season during their enrollment at RPHS.
- Applicants must be a current member in good standing or have at least one parent/guardian who is a current member, in good standing, of the RPHS All-Sports Booster Club.
- Applicants must be able to demonstrate that they have a cumulative academic GPA of 2.5 or higher.
- Applicants must have a good disciplinary record with RPHS and the RPHS Athletic Program.
- Applicants must submit a scholarship application by the stated deadline.

The monetary amount of the awarded scholarship(s) will be determined annually by the Board and will be based on available funds. A "value system" will be used to objectively rate each applicant. Applications will be graded by an impartial 5-member scholarship committee and applicant names will be hidden during the grading process. Scholarships will be announced at the Spring Purple and White football game. While attendance is not mandatory, students are highly encouraged to attend if receiving an award.

Students who have accepted a 'full ride' from a college/university (either athletic, academic or any combination) are not eligible to apply.

Winners do not need to pursue sports at a college level. Student athlete scholarship winners must enroll or attend college, junior college, community college, or a technical institute by January 1st of the year following the year of the award. The payment of the scholarship will be made directly to the educational facility. All pertinent information must be submitted by the awardee to the Athletic Coordinator in order to direct the funds to the proper location. If the scholarship recipient fails to enroll in an institution or be accepted for post-secondary education by January 1st of the year following the year of the award, they will forfeit the scholarship and the full monetary award will be returned to the RPHS All-Sports Booster Club. If the scholarship recipient fails to submit the information needed to the Athletic Coordinator in order to facilitate payment by January 1st of the year following the year of the award, they will forfeit the scholarship and the full monetary award will be returned to the RPHS All-Sports Booster Club.