



Meeting Minutes

The RPHS All Sports Booster Club commenced at 6:14pm, November 14, 2022

Attendees:

BOARD MEMBERS

Rob Harper
Tina Worrell

Mercedes Farr

Natalie Frederik
Beth Shields

GUESTS

Rick LaFavers
Kendra Gammons (TSR)

Rob Harper, President, called the meeting to order at 6:14pm.

Tina motioned to adopt the Minutes as presented, and Mercedes seconded.
The motion passed unanimously.

Beth motioned to adopt the Agenda as presented, and Mercedes seconded.
The motion passed unanimously.

Comments were presented by the general public.

Panther Outfitters (Kendra will be assisting for the remainder of the school year) asked about internet access. Tina confirmed that PO will be added to the ATT account for Wifi Access. The Treasurer explained that adding the PO wifi/square access would be an additional \$17 per month (yearly). After discussion regarding Square terminal device options (\$498 – no cash box older equip vs \$988 for new device with cash box), and confirmation of funds from the facility budget line, Mercedes motioned to purchase the more robust option for Panther Outfitters, and Nathalie seconded.
The motion passed unanimously.

The President, Rob Harper, reviewed previously distributed copies of the Board's organization chart. With the addition of a direct reporting and communication line from Treasurer to President, Tina motioned to adopt and Mercedes seconded.
The motion passed unanimously

The Organization sponsor (Athletic Director) had nothing to report

Tina Worrell presented budget related information.

a) Year to date actuals for General Fund

The Board discussed budget related items including deficit balance for Girls Soccer, Over payment of Chick Fillet meals regarding same, and 4 credits from BSN (uniforms) as discovered via audit process by Treasurer. Tina reported that Bill.com is working well, monthly reports to Coaches are being regularly received (confirmed by Rick LaFavors), and finished with a review of new web site and design with the confirmation that the go-live target date is January 1, 2023.

The following members reported on their areas of function:

VP of Booster Club (M. Farr)- provided concession updates, Panther Outfitter updates, and review of active sports (basketball). After discussion regarding sale of individual sport specific items through Panther Outfitters, Mercedes motioned to change TSR manual and supporting accounting procedures from 80% split to 100% revenue proceeds going to sport with sale items. Natalie seconded. The motion passed unanimously.

VP of Athletics (E. Shields)- had nothing to report.

Director of Membership (N. Frederik)- reviewed current membership efforts.

Director of Events (R. Huffman)- absent

Beth confirmed the Saturday April 1 date for the Spring Fundraiser at the Sienna Grill.

Current plans include a possible morning golf scramble and afternoon crawfish boil (building on last year's event). While no action was taken, the Board was in agreement that a "Save the Date" should go out before the end of School for the fall semester (mid December).

Director of Sales (S. Guerra)-absent

There was no addition or new business presented before the board.

Beth motioned to adjourn with a second from Tina.

Meeting adjourned at 7:30pm

Respectfully Submitted,

Beth Shields

Future meetings are tentatively scheduled for the 2nd Monday of the month:

September 12th

October 10th

November 14th

December 12th