



Meeting Minutes

The RPHS All Sports Booster Club – *February 12, 2024*

ATTENDEES:

- Rob Harper- President
- Kendra Gammons- VP Athletics
- Bill Stratton- VP Booster Club
- Kim Lee- Secretary
- Tina Worrell/Misty Provazek-Treasurer/Bookkeeper
- Trang Revere- Director of Events
- Natalie Frederick- Director of Membership
- Mercedes Farr- Director of Sales
- MJ Pabualan- Media Director
- Nicola Johnson- At-Large Member
- Allyson Morris

FACULTY LIASON

Rick LaFavers

OTHER GUESTS

Lisa Tagliarino, TSRs

LOCATION

Ridge Point Library

CALL TO ORDER

Rob Harper, President, called the meeting to order at *7:05 PM*.

QUORIUM

Voting Members: *Rob Harper, Kim Lee, Bill Stratton, Kendra Gammons, Misty Provazek, Natalie Frederick, Mercedes Farr, Allyson Morris*

Voting Members *8*

A quorum *was* established.

ADOPT AGENDA

MOTION #1: Motion to adopt the agenda: *Kim Lee, Natalie Frederick*
8 in favor, 0 opposed, 0 abstains, motion carries

APPROVAL OF MINUTES

Prior month minutes were distributed prior to the meeting. Open forum for discussion.

Notes: *none*

MOTION #2: Motion to adopt the minutes from the *January 2024* meeting: *Allyson Morris, Mercedes Farr*
8 in favor, 0 opposed, 0 abstains, motion carries

Comments from general public/membership:

- Concerns were brought up by tennis parents in regards to transportation to tournaments (kids driving themselves). The district doesn't provide additional drivers, it is up to the coach to secure other drivers if he is unable to do so.

OFFICER REPORTS

Report from President (Rob Harper)

- Booster club member roles were discussed (first points of contact). For example-website/social media begins with MJ with the exception being ecommerce which would go to Misty then Bill/Rob.
- The idea of an end of year "lessons learned" was discussed-website, Shopify (each role having their own acct), Square vs Shopify

Faculty Liaison Report (Rick Lafavers)

- Girls basketball playoffs will be on 2/13, boys as well.
- Swim finished regionals.
- Soccer is in the second half of season.
- Softball/baseball starting games.
- As of now, no volleyball coach has been hired.
- The volleyball fundraiser was discussed. Wade Smith would be in charge, he has brainstormed with Rick about ideas. No dinner this year, would continue with reading with Panthers at Title 1 school. There would be the Hall of Fame induction, stars vs legends game and 2 youth camps. Camp registrations have to go through RevTrak, if board is handling funds, all has to be done properly.

Treasurer's Report (Tina Worrell/Misty Provazek)

- The January 2024 financial report summary and full financial documents were sent out via email prior to the meeting to all board members and a paper copy was given to all in attendance.
- There are 2 sponsors who have not paid. ServPro is not responding to any forms of communication.

VP Booster Club Report (Bill Stratton)

- Estimates have been received from Hawkeye and Cap Loop in regards to repairs to baseball and football concession stands and were given to those in attendance.
- Recommendations of items that are most critical: a. baseball concession stand foundation (priority) b. gutters for both c. construction of overhang for both d. replace door frames.
- Cap Loop/Leon Foundation estimate for baseball foundation is \$5500 (1-2 day repair)-they will raise the corners of foundation.

- **MOTION #3:** A motion was made to approve Cap Loop/Leon Foundation to do the work on the baseball concession stand foundation: *Bill Stratton, Mercedes Farr 8 in favor, 0 opposed, 0 abstains, motion carries*
- We also need to replace locks on all doors, the locks match for both concession stands and get spare keys.
- Further discussion included the approval needed from district to get repairs completed. The suggestion was made to start with Mr. Brogan.

VP of Athletics Report (Kendra Gammons, Allyson Morris)

- With the exception of football, TSRs don't have access to parent emails and are only able to post on Sports You.
- Rick can send a message to all sports using Rank One.
- They have heard back from girls softball about a purple out game and girls soccer, who would like to do the 1st playoff game.

Director of Events Report (Trang Revere-Lisa Tagliarino update on fundraiser)

- Sponsorships for soiree are over \$20,000. Table sales are going better than individual ticket sales.
- On the expenses side things are coming in under numbers.
- Spirit nights to help raise money for booster club will be held at the following restaurants: 2/19 Texas Biergarten, 2/27 Brandanis, 3/4 MOD Pizza, 3/11 Stomps, 3/22 Olivers A flyer will be made for these nights that can be shared on social media.
- Invitations will be sent to Purple Jackets, coaches, Mr. Brogan.
- 11x17 posters will be going out in local businesses. There will also be flyers made- can they go out at spring games? Concession stands?
- Lisa will get an email ready for Rick to send out in Rank One.
- Communication was made to Royals, band, ROTC about coming to the soiree. There will be a \$500 donation made to their organizations that could go up to \$1000.
- Drumline and ROTC can be at entrance to soiree.

Director of Membership Report (Natalie Frederick)

- The booster club is currently at 125 members, \$11,000 has come in this year.
- There have been 20-25 new members in the last few weeks.
- Those that sign up at the soiree and spring football game can rollover their membership. Otherwise, membership is Aug 1-June 1.
- All board members should have paid for a membership.

Director of Sales Report (Mercedes Farr)

- Concession stand sales are going great.
- There was conversation about making a director of concessions position. The current sales position covers concessions and sponsorships, could we create a specific concessions board position that is able to vote?
- The March agenda will include discussing splitting the positions.

Media Director's Report (MJ Pabualan)

- Nothing to report.

OPEN FORUM/ NEW BUSINESS

- Nothing to report.

GENERAL ANNOUNCEMENTS & FUTURE MEETINGS

Future meetings, scheduled for the 2nd Monday of the month.

March 4, 2024 (second Monday is Spring Break)

April 8, 2024

May13, 2024

ADJOURNMENT

MOTION #4: Motion to adjourn the meeting: Rob Harper, Kim Lee

8 in favor, 0 opposed, 0 abstains, motion carries

Respectfully Submitted,
Secretary- Kimberley Lee