



The RPHS All Sports Booster Club commenced at 7:33pm August 8th, 2022.

Attendees:

BOARD MEMBERS

Rob Harper
Tina Worrell

Royce Huffman
Mercedes Farr

Natalie Frederik
Beth Shields

GUESTS

Kansas Harper

Rob Harper, incoming President, called the meeting to order and presented 2 documents:

a) Agenda

b) 2022-2023 Board Member Slate/List

c) Approved signers for the bank account: Rob Harper, Tina Worrell, Mercedes Farr

R. Huffman motioned to adopt the agenda as presented, and N. Frederik seconded.

The motion passed.

No Comments were presented by the general public

President Harper welcomed all attendees/new board members and reviewed procedures related to information sharing with utilizing Google Drive. All members must use their assigned Board Email to access the drive. Moving forward, all related Booster Club information shall be available for members (and future Boards) via a sharable electronic platform. Information shall also be provided electronically to TSRs (Team Sport Representatives). Further discussion centered on agenda items related to membership and sponsorships for the upcoming school year. R. Huffman motioned to adopt the 2022-2023 Board of Directors, as presented. Second was made by T. Worrell. The motion passed.

R. Huffman motioned that Tina Worrell, Rob Harper, and Mercedes Farr should be added to the bank account and have check writing authority. R. Harper was instructed to permanently remove Bourjois Abboud and Chris Veillon from the account, as they were no longer Board Members. The motion was seconded by E. Shields and it passed unanimously.

No report from Organization sponsor (Athletic Director), as no one was in attendance.

Tina Worrell presented budget related information.

a) 2021-2022 adopted budget

b) Year to date actuals for General Fund

The Board discussed budget related items (membership, Panther Outfitters, spring fund raiser, concession stand operations, & corporate sponsorships) for the upcoming school

year. M. Farr motioned to adopt the 2022-2023 budget with changes as presented by T. Worrell. The motion was seconded by N. Frederik and passed unanimously.

Tina reported FBISD Booster Club/ TSR manual review meeting is scheduled for 8/27- she plans to attend. The annual audit is due early September. The District requires 3 people to perform the audit. One participant must not be a Board member.

Tina and Rob will coordinate audit participants for Sunday, August 21st.

The following members reported on their areas of function:

VP of Booster Club (M. Farr)

VP of Athletics (E. Shields)

Director of Membership (N. Frederik)

Director of Events (R. Huffman)

Discussion highlighted the need to schedule the spring fundraiser date for April and to confirm that it does not conflict with holidays or other large community events. K Harper to contact SRA for dates and possible scheduling of Sawmill. Membership ideas were pursued that involved better communication to all Teams, Coaches, TSRs and freshman parents, as well an option to brand or offer a Booster T-shirt. E. Shields agreed to help N. Frederik with marketing and look at T-shirt options. All members were in agreement that electronic communication (website) should be improved to better enhance the member experience.

Future meetings are tentatively scheduled for the 2nd Monday of the month:

September 12th

October 10th

November 14th

December 12th

Meeting adjourned at 9:33pm

Respectfully Submitted,
E. Shields

Ridge Point High School Athletic Booster Club

FINAL 2022/2023 Budget

CATEGORY		Approved Budget 2022-2023			
		General		Sport Specific	
		REVENUE	EXPENSE	REVENUE	EXPENSE
DIRECT PUBLIC SUPPORT (direct contributions)		\$ 8,500	\$ -	\$ 17,000	\$ -
INVESTMENTS		\$ 100	\$ -	\$ -	\$ -
MISC INCOME		\$ 600	\$ -	\$ -	\$ -
PROGRAM INCOME- NON TAXABLE		\$ 85,000	\$ -	\$ 214,000	\$ -
PROGRAM INCOME- TAXABLE		\$ 25,000	\$ -	\$ 49,000	\$ -
ADMINISTRATIVE		\$ -	\$ 11,640	\$ -	\$ 500
FUNDRAISING EXPENSES		\$ -	\$ 60,200	\$ -	\$ 20,500
DONATIONS BACK TO RPHS		\$ -	\$ 1,500	\$ -	\$ -
HOSPITALITY		\$ -	\$ 1,500	\$ -	\$ 2,000
PROGRAM EXPENSES		\$ -	\$ 12,360	\$ -	\$ 218,700
FACILITIES		\$ -	\$ -	\$ -	\$ 22,000
SUBTOTAL		\$ 119,200	\$ 87,200	\$ 280,000	\$ 263,700
REVENUE OVER EXPENSE		\$ 48,300		\$ 16,300	
Carryover from 2021-2022				\$ 193,905	
NET (EXPECTED CASH BALANCE AT THE END OF 2022-2023)				\$ 242,205	

DIRECT PUBLIC SUPPORT		General		Sport Specific	
		REVENUE	EXPENSE	REVENUE	EXPENSE
Corporate Contributions	corporate sponsors (poster, fireworks, victory)	\$ 7,500			
Individual/Business Contributions	spirit nights, gen. donations, coaches gifts, sponsorships	\$ 1,000		\$ 17,000	
GRAND TOTAL - DIRECT PUBLIC SUPPORT		\$ 8,500	\$ -	\$ 17,000	\$ -

INVESTMENTS		REVENUE	EXPENSE	REVENUE	EXPENSE
Interest Income	Interest income	\$ 100			
GRAND TOTAL - INVESTMENTS		\$ 100	\$ -	\$ -	\$ -

MISC INCOME		REVENUE	EXPENSE	REVENUE	EXPENSE
Misc: Amazon Smile, Shipping Income	ex. shipping income, amazon smile	\$ 600			
GRAND TOTAL - MISC INCOME		\$ 600	\$ -	\$ -	\$ -

PROGRAM INCOME- NON TAXABLE (Board Member- Membership)		REVENUE	EXPENSE	REVENUE	EXPENSE
Basic Membership Dues	memberships, all	\$ 10,000		\$ 10,000	
Game Day Meals				\$ 25,000	
Events- Fundraising	booster boil, bingo, tamales, ads, etc	\$ 50,000		\$ 160,000	
Concession Stand	Board member owner: Sales	\$ 25,000		\$ 19,000	
GRAND TOTAL - PROGRAM INCOME- NON TAXABLE		\$ 85,000	\$ -	\$ 214,000	\$ -

PROGRAM INCOME- TAXABLE (Board Member - Sales/Fundraising)		REVENUE	EXPENSE	REVENUE	EXPENSE
Panther Outfitters Profit Share	profit share for sports/volunteers working in PO			\$ 5,000	
Panther Outfitters	PO sales that are not shared with sports	\$ 25,000			
Team Merchandise	merch sales that are sold by specific sport			\$ 28,000	
Banquets- Guest Meals Purchased	sports team parents purchased banquet meals			\$ 16,000	
GRAND TOTAL - PROGRAM INCOME- TAXABLE		\$ 25,000	\$ -	\$ 49,000	\$ -

ADMINISTRATIVE (Board Member- Treasurer/President)		REVENUE	EXPENSE	REVENUE	EXPENSE
Accounting Fees	tax prep fees, financials		\$ 5,400		
Postage, Printing and Copies	printing for membership drive, postage for shipping PO		\$ 500		\$ 500
Supplies	general supplies for PO, etc		\$ 500		
Bad Debt			\$ -		
Bank Fees	bank fees, overdraft fees, returned deposit fees		\$ 250		
Dues and Subscriptions	square monthly dues fees		\$ 500		
Insurance- Liability, D&O	event insurance, D&O Insurance		\$ 690		
Other Administrative Costs	Jot Form, Sam's Club Memb, QuickBooks Subscription		\$ 3,800		
GRAND TOTAL - ADMINISTRATIVE		\$ -	\$ 11,640	\$ -	\$ 500

FUNDRAISING EXPENSES		REVENUE	EXPENSE	REVENUE	EXPENSE
Marketing	constant contact, membership flyers		\$ 2,000		
Internet Merchant Fees	square transaction fees, paypal transaction fees		\$ 1,500		
Membership Merchandise Expenses	gift cards, teacher discounts		\$ 700		
Merchandise COGS	sports merchandise to sell				\$ 15,000
Merchandise COGS- PO Only	PO merchandise to sell		\$ 15,000		
Concession Stand Expenses	concession items sold		\$ 16,000		\$ 500

Event Expenses	fundraising items sold, booster ball expenses, etc		\$ 25,000
GRAND TOTAL - VIPS		\$ -	\$ 60,200

	\$ 5,000
\$ -	\$ 20,500

DONATIONS BACK TO RPHS		<u>REVENUE</u>	<u>EXPENSE</u>
Donations Back to RPHS	meals and such donated back to RPHS faculty		\$ 1,500
GRAND TOTAL - DONATIONS BACK TO RPHS		\$ -	\$ 1,500

<u>REVENUE</u>	<u>EXPENSE</u>
\$ -	\$ -

HOSPITALITY (Board Member- President)		<u>REVENUE</u>	<u>EXPENSE</u>
Hospitality	bc sponsored events (middle school night), signing events	\$ -	\$ 1,500
GRAND TOTAL - HOSPITALITY		\$ -	\$ 1,500

<u>REVENUE</u>	<u>EXPENSE</u>
	\$ 2,000
\$ -	\$ 2,000

PROGRAM EXPENSES		<u>REVENUE</u>	<u>EXPENSE</u>
Website Expenses	AT&T and Website Maint		\$ 2,060
Game Day Meals Expense			
Sports Equipment Purchases	sport specific equipment purchase		
Team Expense (UIL Approved)	tournament fees		
Banquet Costs	sport specific banquet costs (\$10/per head)		\$ 4,500
Coach Conferences and Meetings	coach conferences, travel		
Awards and Accomplishments	banquet awards		\$ 300
Program Expenses- Other	coaches gifts, referees, team posters expenses, wish lists		\$ 5,500
GRAND TOTAL - PROGRAM EXPENSES		\$ -	\$ 12,360

<u>REVENUE</u>	<u>EXPENSE</u>
	\$ 25,000
	\$ 75,000
	\$ 82,000
	\$ 25,000
	\$ 2,000
	\$ 5,700
	\$ 4,000
\$ -	\$ 218,700

FACILITIES		<u>REVENUE</u>	<u>EXPENSE</u>
Facilities- Concession Stands	repairs and maintenance for concession stands		
Facilities- Panther Outfitters	repairs and maintenance for panther outfitters		
Facilities- Other	sports facility maintenance and repairs		
Equipment Maint and Fuel	facilities fuel		
GRAND TOTAL - FACILITIES		\$ -	\$ -

<u>REVENUE</u>	<u>EXPENSE</u>
	\$ 2,000
	\$ 20,000
\$ -	\$ 22,000