

# POSITION APPLYING FOR: ECONOMIC DEVELOPMENT DIRECTOR DATE

### **APPLICANT'S FULL LEGAL NAME**

First	Middle	Last			
<b>Applicant's Home Addres</b> P.O. Box (if applicable) City	<b>s</b> State		Zip Code		
Cell Phone Number	Home/Other	r Phone	Number		
Email Address					
Number of years of experie	nce in this type of positior	า?			
Number of years of experie	nce in this type of industry	y?			
What person or what web s	ite referred you to this op	portunity	/?		
Do you own your own vehic	ile?	□Yes	□No		
Are you willing to work occa	asional nights or weekend	s, as the	e need arises?	□Yes	□No
Are you currently employed	?	□Yes	□No		
Do you currently live within Are you able to relocate, if y	•			□No	
Have you been convicted of function of the fun	f a felony?	□Yes	□No		
Do you have a legal Social	Security # and Driver's Li	cense?	□Yes	□No	
If hired, are you able to su States?	bmit proof that you are le	egally el □Yes		oyment in th	e United
What salary range are you	seeking?				
If offered employment, whe	n will you be able to start	?			



PROFESSIONAL QUALIFICATIONS			
Please describe your leadership style:			
Please describe your communication style:			
Please describe a significant professional accomplishment, that you have been responsible for, over the past five (5) years. Please state size, scope, budget and results of accomplishment / project:			
Please describe your budgeting and financial management experience, including size and scope of your financial responsibilities:			
What software systems are you experienced with?			
How did you apply technology to your position(s), over the last five (5) years?			



# **EMPLOYMENT HISTORY** Please list your 3 most recent employers.

#### **CURRENT / MOST RECENT EMPLOYER #1**

Start date of employment #1 (Mo/Yr)		End date of employment #1 (Mo/Yr) (or "current")		
Your title #1		Employer Na	nme #1	
Employer Location #1	City		State	
Your Job Responsibilities	& Duties #1			
If you are NOT currently e	employed with	#1, what was	your reason for leaving #1?	
Supervisor Name #1	Supervisor T	Fitle #1	Your current or ending salary #1	
PREVIOUS EMPLOYER	- #2			
Start date of employment	#2 (Mo/Yr)	End date of	employment #2 (Mo/Yr)	
Your ending title #2		Employer Na	ame #2	
Employer Location #2	City		State	
Your Job Responsibilities	& Duties #2			
Reason for Leaving #2				
Supervisor Name #2	Supervisor T	Title #2	Your ending salary #2	

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### PREVIOUS EMPLOYER - #3

Start date of employment #3 (Mo/Yr)	End date of employment #3 (Mo/Yr)		
Your ending title #3	Employer Name #3		
Employer Location #3 City		State	
Your Job Responsibilities & Duties #3			
Reason for Leaving #3			
Supervisor Name #3 Supervisor T	Title #3	Your ending salary #3	
EDUC	ATION AND 1	RAINING	
High School Diploma or GED?	□ High Scho	ol Diploma □GED	
Name of School for High School Diplom	na or GED	Degree Earned or Hours Completed	
Name of College or University Attended		Degree Earned or Hours Completed	
Name of College or University Attended		Degree Earned or Hours Completed	
Name of College or University Attended		Degree Earned or Hours Completed	
Other Training or Certifications Earned			

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# RANGER ECONOMIC DEVELOPMENT

# CORPORATIONS / REDC-A & REDC-B EMPLOYMENT APPLICATION

### REFERENCES

Please list three (3) PROFESSIONAL references and their contact information.

Reference #1 Name & cor	ntact info:			
First	Last			
Reference #1 cell phone #	Reference #	1 email addre	ess	
Reference #1 Location City		State		Zip Code
Supervisor? □Yes □No Relative? □Yes □No	Peer? □Yes □No	Subordinate	?□Yes □No	
Reference #2 Name & cor	ntact info:			
First	Last			
Reference #2 cell phone #	Reference #	2 email addre	ess	
Reference #2 Location City		State		Zip Code
Supervisor? □Yes □No Relative? □Yes □No	Peer? □ Yes	₃□No	Subordinate?□Yes □	lNo
Reference #3 Name & cor	ntact info:			
First	Last			
Reference #3 cell phone #	Reference #	3 email addre	ess	
Reference #3 Location City		State		Zip Code
Supervisor? □Yes □No Relative? □Yes □No	Peer? □ Yes	₃□No	Subordinate?□Yes □	lNo

### PLEASE LET YOUR REFERENCES KNOW THAT WE MAY BE CALLING THEM.

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#### **FILES TO SUBMIT:**

- 1. Application and Resume (required)
- 2. Cover Letter (optional)
- 3. Additional Documentation (optional)

#### **ACCURACY AND TRUTH STATEMENT**

### Checkbox if you agree to the below statement:

• I have read, understand and agree to the information stated in this document. I certify that all answers given by me are true, accurate and complete. I understand that the falsification, misrepresentation or omission of fact on this application (or any other accompanying documents) will be cause for denial of employment or termination of employment, regardless of when or how it was discovered. Ranger Economic Development Corporation - A and Ranger Economic Development Corporation - B are Equal Opportunity Employers.

SIGNATURE *				
<b>Printed Name:</b> First	Middle	Last		
Written or Digital Signature:				
First	Middle	Last		

## Email application, resume and other documents to both:

marla.tovar@outlook.com traci@tracimccartyinc.com