

Privacy Policy



What personal information do we collect, and why?

Personal information is information that could be used to identify an individual. We collect personal information from our volunteers for the following reasons:

- In order to fulfil our statutory obligations, we are required to track the number of volunteers we engage, and report on this as part of our annual reporting. In order to fulfil these obligations, we require all volunteers to register their details before attending a volunteer session. We use this information to maintain a register of current volunteers. **Please note our reporting only includes the total number of volunteers and we do not pass on your information to any third parties.**
- The information we collect includes the name, address, email, phone number and emergency contact details of each volunteer. This is to ensure we are able to contact you should we need to communicate with you following the session, and that we have someone to contact on your behalf in the event of an emergency.
- Your details may also be used by us for marketing purposes, and the email address you provide may be added to our mailing list so that we can keep you informed of upcoming volunteer sessions and other news. You can unsubscribe from this at any time.
- We may also use the information we collect to profile our volunteer group (i.e. by geography) in order to aid strategic decision making.

How is your information stored?

All volunteers are required to complete an online volunteer registration form before attendance at their first volunteer session. This information is stored in our secure cloud based company drive that is accessible only by our appointed Committee members. Your information is not passed on to any third parties.

Do you consent to have your picture shared?

During volunteer sessions, we take photos to use on our social media platforms and in marketing material. When you register your attendance at your first volunteer session, you are required to agree to our Volunteer Code of Conduct. When you do so, we request your consent to have your photo shared on social media. If you **do not** wish to have a photo of you shared, please inform us. **If you have a child attending the session with you, please also inform us if you do not wish for their photo to be used.**