

GRANTS POLICY TT-14

Version Control

Version	Date	Approved By	Description	Review Date
1.0	February 2023	Management Committee	Approved	February 2025

Background

This policy outlines the circumstances under which Little Things for Tiny Tots ('the charity') determines which grants it will apply for.

Context

The charity is aware that the financial sustainability of a not-for-profit organisation can be challenging and that grants provide considerable financial assistance with expenses of various kinds. Private individuals, businesses, government bodies, foundations and trusts ('benefactors') can also benefit from the exposure, low-cost marketing, and the goodwill that is generated from issuing a grant to a not for profit charity.

Definitions

Grant: A sum of money given by private individuals, businesses, government bodies, foundations and trusts for a particular purpose.

Relevant Legislation	Not applicable
Related Policies/Other Key Documents	Delegations schedule

Scope

This policy applies to the Management Committee and all operational staff who are involved in selecting, writing and submitting grants on behalf of the charity.

Policy

It is the charity's policy that:

- grant applications will only be made when the benefactor's grant objectives and those of the charity are aligned; and
- the grant contributes towards achieving the charity's Strategic Plan.

The charity must *only submit* grant applications to benefactors where:



- there are positive outcomes (financial or otherwise) for the charity;
- the benefactors' public image, products or services are consistent with the vision and values of the charity and/or the community groups serviced by the charity;
- the benefactor's public image, products or services are not likely to bring disrepute to the charity in any way;
- the grant will assist in building and fostering relationships with key stakeholders; and
- the charity, in meeting the benefactors eligibility criteria, provides a good fit with current and future program and project needs.

The charity must *not submit* grant applications to benefactors that:

- are involved with, or aligned to, companies whose main business is the sale/promotion of alcohol, tobacco, gaming or adult content, and companies involved in offensive, inappropriate or illegal activity; or where the grant terms and conditions can be construed as politically aligned;
- may be perceived to be aligned with activities or ideals that cause or promote harm, or are deliberately inflammatory or derisive, with particular consideration given to minority, at-risk or disadvantaged demographics that the charity serves; or
- requires the charity to directly endorse or promote an organisation's specific products and/or services without a ratified vote from the Management Committee; or
- requires the charity to seek additional funding for the benefactor or on behalf of a third party; or
- requires disclosure of the names or addresses held by the charity to the benefactor or an external company as a benefit of the grant unless the individual recipient's or volunteer's consent is sought and agreed upon.

Receiving the grant, must also not generate any undue pressure on recipients or volunteers to purchase particular products or services, or to adopt particular beliefs, attitudes or courses of action.

Related Procedures

Nil.