



Little Things
FOR TINY TOTS

Corporate Volunteering





Thank you,

for helping us support newborn babies and their families. We look forward to welcoming your team at Little Things for Tiny Tots!

Little Things for Tiny Tots **provides new and pre-loved essential baby items to WA families in need.** We create New Baby Boxes filled with 'little things' to assist families care for their newborn such as nappies, wipes, clothing, blankets and books. We believe that every baby deserves the best start in life. We distribute New Baby Boxes and other baby related items, via agencies including non-profit support services, hospitals and government agencies.

WHERE ARE WE LOCATED?

All workplace volunteering takes place at the **Stirling Community Centre Tuart Hill** (cnr Stoneham Street and Cape Street). There is parking available but it can be limited so please carpool if you can. There are restrooms and kitchen facilities onsite.

WHAT WILL WE BE DOING ON THE DAY?

At Little Things for Tiny Tots we receive, sort and then distribute our donations every month, so activities that your team could be involved in are:

- Sorting donations - different clothes, nappies, toys, books etc.
- Packing boxes to go out to our social service agencies.
- Writing cards to include in our packs - an important part of comforting the new parents.
- Stocktaking our storage cages - we have so many generous supporters that donations can pile up!

We will have a break just before noon and at this time tea/coffee and biscuits will be provided. You are very welcome to arrange a more substantial lunch to be delivered or bring your own. We can arrange catering for an extra fee.

WHAT IS THE TIMING OF THE SESSIONS?

Our sessions are held **during the week** and last for **4 hours usually from 9.30am - 1.30pm.** We begin with a safety briefing so it is important that all participants arrive on time

HOW MUCH DOES IT COST?

We kindly request a financial contribution of **\$650 (plus GST)** from **schools, not-for-profit organisations, and community groups,** and a financial contribution of **\$950 (plus GST)** from **for-profit businesses,** to ensure we cover our costs for the session. We will send you an invoice for payment before the session so we can lock in the venue booking.





WHAT IF WE NEED TO CANCEL?

- If you have booked to volunteer with us on a specific date but need to reschedule, this can be done with a **minimum of seven days notice**. A **\$75 administration fee applies**.
- If you have booked to volunteer with us on a specific date but need to cancel or reschedule with **less than seven days notice, 50% of the full booking fee applies**.
- If you have booked to volunteer with us on a specific date but need to cancel or reschedule with **less than 48 hours notice, 100% of the full booking fee applies**.

In some extenuating circumstances, we may have to cancel (for example, committee/operation team member illness) and in those instances you will receive a full refund.

HEALTH AND SAFETY CONSIDERATIONS

The session will be run by an experienced Volunteer Coordinator who will oversee all OHS requirements and we adhere to all WA State Government Covid Guidelines.

WHAT SHOULD YOU WEAR?

We recommend that participants wear **clothes that are comfortable for movement** and request **closed-in, non-slip shoes**.



WHAT SHOULD YOU BRING?

Just yourselves, enthusiasm and some water!



CAN WE TAKE PHOTOS?

Absolutely! We are happy for you to take photos during the session, please do share them with us or tag Little Things for Tiny Tots on socials.

HOW TO BOOK?

Complete the EOI form on our [website](#) so we can collect all your details to plan your session or contact our Volunteer Coordinator at volunteer@littletthings.org.au



Little Things
FOR TINY TOTS

Contact Us

✉ hello@littlethings.org.au 🌐 www.littlethings.org.au



@littlethingsfortinytots