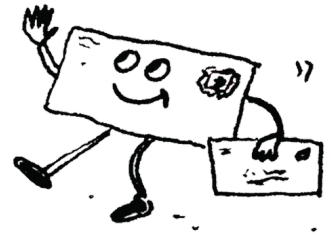


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 WWW.EASTVILLAGEPOSTAL.COM  
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## MAILBOX RENTAL TERMS & CONDITIONS

1. Please don't send anything illegal here. If the postal inspector or law enforcement come for your file, we have no choice but to release all paperwork to them.
2. If you send any large packages here, please be mindful and pick them up as soon as possible.
3. New keys are \$5. Let us know if you need one. Lock replacements are \$200.
4. Need to add someone to your box? We need two pieces of I.D. for everyone registered on the mailbox. New names must be registered with us BEFORE any packages and mail come to us. If the name is not registered on your box, you will not get the mail/package for that unregistered recipient.
5. We do not charge extra for packages with the mailbox service but please do not take advantage of this. If you're receiving over 50+ packages a month, we will have to revisit your monthly pricing and terms.
6. We have every right to cancel your box if your account is 3 months overdue.
7. If you would like to close your box, YOU MUST LET US KNOW BEFORE YOUR LAST PAID DATE. If you do not do so, your mailbox remain open and you will still be billed until you tell us otherwise. If your box is overdue for more than 3 months, we have the right to close your account and file the unpaid balance to collections. We really do not like doing this so please let us know if you would like to discontinue your account. We send an email every month your box is due as a reminder.

<b>BOX#</b>	SIGNATURE:	SIGNATURE:
	PRINT:	PRINT:
	EMAIL:	EMAIL: