

# HomeGlide stairlift

# Tab 03: User Manual



**Access Business Development Division** 



**User Manual** 

 $( \blacklozenge )$ 

# **ATTENTION**

۲

# READ THIS USER MANUAL CAREFULLY BEFORE USING THE STAIRLIFT

PAY SPECIAL ATTENTION TO THE CHAPTER 'SAFETY INSTRUCTIONS'

KEEP THIS MANUAL IN THE VICINITY OF THE STAIRLIFT SO THAT YOU WILL ALWAYS HAVE THE INFORMATION YOU NEED AVAILABLE

( )

© 2010 Access Business Development Division. 1000855 V1.1

All rights reserved.

Nothing in this document may be reproduced and/or published by means of printing, photocopy, microfilm or any other means whatsoever without the prior written permission of Access Business Development Division.

# **Table of Contents**

Pre	Preface				
Sat	fety i	nstructions			
1.	Intro	oduction			
2.	Оре	ration	11		
	2.1	Operating parts			
		2.1.1 Call and send stations			
		2.1.2 Control unit			
		2.1.3 Main switch			
	2.2	Use of the stairlift	13		
		2.2.1 Calling the stairlift			
		2.2.2 Unfolding the chair			
		2.2.2.1 Unfolding Comfort chair			
		2.2.3 Sitting down on the chair			
		2.2.4 Driving the stairlift	15		
		2.2.5 Rising from the chair			
		2.2.5.1 Rising from the Comfort chair			
		2.2.6 Folding up the chair			
	2.3	Signals during normal use			

3. W	Warning signals	
3.	1 Warning and alarm signals	18
3.	2 Examples	19
	3.2.1 Stopping during the ride	
	3.2.2 Obstacle on the staircase	
	3.2.3 Batteries not sufficiently charged	
4. Mai	ntenance and service	20
4.	1 Cleaning	.20
4.	2 Changing the batteries of the call and send station	
4.	3 Preventive maintenance	21
4.	4 Technical specifications	22
4.	5 Contact	

# Preface

#### **Congratulations!**

You have chosen a stairlift produced by Access BDD. A modern, user-friendly and safe product that will give you years of trouble free service. We will do everything possible to justify the confidence you have placed in us. To make the best possible use of the stairlift, it is important to read these instructions carefully before first using the stairlift.

۲

#### **These instructions**

( )

These instructions are meant for you as the user of the stairlift. The instructions contain all necessary information for the correct and safe use of the stairlift.

In the instructions the words "left", "right", "front" and "back" are used to indicate a certain part of the stairlift. Here the basic premise is always the position of you as the user, sitting on the stairlift.

۲

#### Symbols

In this user manual the following symbols will be used:



# NOTE

Tips and advice to make it easier to carry out the associated action.

۲



# CAUTION

Subjects and actions for which extra attention and/or caution is required.



( )

### WARNING

Actions that could result in damage to the lift, the surroundings or the environment if they are not carried out with care.

۲

 $( \blacklozenge )$ 



# Stairlifts and the environment



( )

#### **Batteries**

The stairlift contains two batteries for the supply of the electrical motor, 12 V (7 Ah). These batteries may only be replaced by authorised engineers. The user may replace the batteries in the call and send stations.

Do not deposit old batteries in with the household waste but return them to the battery supplier when you buy new batteries. If this is not possible, consult your Local Authority to determine the recommended disposal.

#### Disposing of the stairlift

Stairlifts that are no longer in use are often taken back by your dealer after consultation. If this is not possible, consult your Local Authority to determine the possibility of recycling them or other environmentally friendly ways of processing the materials.

# **Safety instructions**

#### General

Your stairlift has been designed for maximum user-friendliness in domestic households. To ensure that the stairlift is operated correctly, it is important that every user is aware of the instructions in this user manual. You, as end user of the stairlift, are always completely responsible for compliance with local safety requirements and directives.

Access BDD is therefore not responsible for damage or injury caused by failure to correctly observe the safety requirements and directives as described in the user manual, or improper use during the use or maintenance of the stairlift.

#### Warning stickers on the stairlift

The warning stickers on the stairlift are an important part of our safety measures. The stickers may therefore not be covered or removed and must always be visible and legible. If the warning stickers are unreadable or damaged, they must be replaced immediately. You can contact your supplier for this.

#### Users

( )

- Only adults who are aware of the contents of the instructions are permitted to use the stairlift.
- Minors and the mentally handicapped may only use the stairlift under supervision.
- The stairlift is exclusively intended for the transportation of one person per ride.
- Never exceed the maximum capacity allowed (permissible weight: 275 lb North America / 125 kg Europe) (Comfort heavy duty 322 lb / 146 kg on stairs less than 45 degrees).

- Do not use the stairlift to transport animals or goods.
- Never change the sequence of the actions to be performed!
- Keep children away from the stairlift. Do not let them play with the stairlift.

(�)

#### Use

( )

- Before use, inspect both the stairs and the stairlift. Use the stairlift only when the stairs are free from obstruction. Be sure there are no obstacles in or on the rail.
- In case of an automatic hinge rail make sure that the moveable part will not be obstructed by any objects.
- Practice with the stairlift until you are fully able to execute all procedures.
- Be careful of loosely hanging articles of clothing (shawls, belts, jackets, wide skirts, etc.). Be sure they can not become caught in the moving parts of the stairlift.
- Never stand on the stairlift. Sit on the seat and always use the safety belt.
- Remain seated upright during travel. Do not lean back or forward. Do not make any unnecessary movements.
- During travel keep your hands on the armrests.
- Keep your feet neatly on the footrest. Do not let them protrude outside the footrest.
- Do not fold or unfold any parts of the stairlift violently.
- Report unusual sounds or vibrations immediately to your supplier.

 $( \bullet )$ 

- Protect the stairlift against water or moisture.
- Keep the control units free of dirt and grease.

 $( \mathbf{\Phi} )$ 

#### **Technical specifications**

The major parts that can be found in chapter 1.2 should not be altered.

#### Maintenance

- Never do repairs on the stairlift yourself. Changes or replacements of parts of the stairlift are only permitted by Access BDD authorised/trained personnel.
- Only carry out maintenance that is described in these instructions.



( )

#### WARNING

Never remove the main power supply cable from the wall outlet, or switch off the power because the batteries will not be charged and the lift will not work after a few more rides.

Do not remove any labels that belong to the stairlift.

- For N.America it is required to carry out regular inspections and tests to Standard A18.1.10.
- To comply with these requirements please contact your supplier/ installation engineer (see 4.5 for details).

 $(\mathbf{0})$ 

# 1. Introduction

# 1.1 General description

The stairlift is a custom made stairlift with which you can safely and comfortably use a staircase without any physical exertion. The stairlift can transport one person per ride.

The stairlift is driven by an electrical motor that is supplied by means of rechargeable batteries. The charging of the batteries takes place at the stop places (top and bottom of the stairs).

The stairlift can be operated in two ways:

( )

- Seated on the stairlift you operate the lift by means of the control unit, situated in one of the armrests.
- If the stairlift is not at the place where you want it to be, you can bring the lift to the desired place using the optional call and send stations. These call and send stations are kept in a holder on the wall, at the top and bottom of the stairs.

To limit loss of space when the stairlift is not in use, the armrests, the seat and the footrest can be folded up.

If the rail forms an obstruction at the lower landing (like blocking a doorway), the rail can be fitted with an automatic hinged section of rail.

 $(\mathbf{0})$ 

# 1.2 Major parts

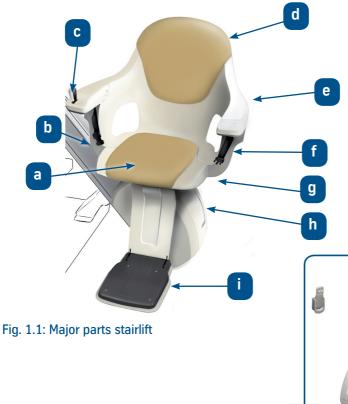
In figure 1.1 you see a schematic overview of the stairlift. The major parts are indicated with arrows. Appearance of the stairlift varies according to model.



( )

# TIP

Figure 1.1 shows the standard arrangement for a right-handed user with the control unit on the right hand armrest.



### Description figure 1.1:

- a. folding seat
- b. rail
- c. control unit
- d. backrest
- e. folding armrest
- f. safety belt
- g. swivel seat handle
- h. drive unit
- i. folding footrest



Fig. 1.2: Comfort stairlift

# 2. Operation

This chapter first gives a description of the controls for operation. Then the operation of the lift is described, with all the procedures that occur in daily use.

# 2.1 Operating parts

The most important controls are:

- The remote call and send stations.
- The remote control unit in the armrest.



( )

TIP

All buttons on the call and send station and the joystick on the control unit are hold to run. This means that only by holding a button or joystick will the stairlift move. The lift will make an audible sound prior to any movement (also see chapter 2.3).

#### 2.1.1 Call and send stations (Optional)

The remote call and send stations (figure 2.1) are kept in a holder on the wall at the top and bottom of the stairs. With the aid of these stations you can move the stairlift up or down.

 $(\mathbf{0})$ 

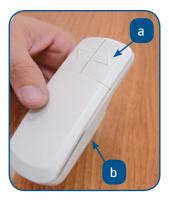


Fig. 2.1: Call and send station a. Call and send buttons b. Holder



Fig. 2.2: Control unit



Fig. 2.3: Main switch

 $( \blacklozenge )$ 



#### TIP

The stairlift will not move if the joystick is not placed in the control unit.

#### 2.1.2 Control unit

As soon as you insert the joystick in the control unit, you can, while sitting on the seat, control the stairlift with a single hand movement. The control unit is mounted on the right armrest in the factory.

#### 2.1.3 Main switch

With the main switch you can turn the stairlift on and off (for instance when you will go on a holiday, or when you are not at home for a long time).

# 2.2 Use of the stairlift



### CAUTION

Before use read the safety instructions carefully.

 $(\mathbf{\Phi})$ 

### 2.2.1 Calling the stairlift

Before you push the call button, check if the staircase is free from obstacles. Then push the call button of the call and send station (see figure 2.1) and keep it pushed until the stairlift has arrived at the stop place.



# TIP

Keep in mind that the buttons on the Call and Send stations are hold to run. As soon as you release the buttons, the stairlift stops.



# TIP

In case of an automatic hinge rail the stairlift will automatically stop on a special contact before it reaches or leaves the hinged part. Keep the call button pushed, the hinged part will fold down or up and the stairlift will continue.

 $(\mathbf{0})$ 

#### 2.2.2 Unfolding the chair

The stairlift can be folded up as it is parked (figure 2.3).

You can unfold the stairlift as follows:

- Fold down the footrest (a).
- Fold down the seat (b).
- Fold down the two armrests (c).

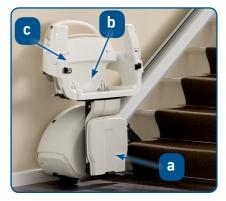


Fig. 2.3: Folded stairlift

#### 2.2.2.1 Unfolding Comfort chair

When folding down the Comfort chair, the footrest folds down automatically. Wait with folding down the armrests until you are seated with the seatbelt on.



Fig.2.3A: Unfolding Comfort chair



( )

# CAUTION

The swivel seat of the stairlift must only be swivelled upstairs.



# TIP

The chair can only be swivelled to one side. When the chair has been swivelled, the stairlift is electrically disabled. This means that you cannot drive the lift up or down untill the chair is swivelled back into the ride position, facing across the staircase.



( )

# TIP

The swivel of the stairlift will allow the chair to turn 70 degrees. When you pull the swivel handle upwards you can turn the chair to face the top landing (The Comfort chairlift with powered swivel turns automatically at the top landing when you push the joystick in the up direction).

### 2.2.3 Sitting down on the chair

To easily and safely be seated, you can turn the chair to face the correct direction (facing across the staircase at the lower floor level, facing onto the landing at the upper floor level).

- 1. Unlock the chair by pulling the swivel handle upwards (only upstairs).
- 2. The chair can now be turned to the correct position for sitting onto the seat.
- 3. Sit down on the chair, with your back against the backrest.
- 4. If you have swivelled the chair, swivel the chair back into the ride position facing across the staircase with the aid of the swivel handle. Otherwise the chair will not move.
- 5. Put your feet carefully on the footrest.
- 6. Fit the safety belt for your own safety.
- 7. In case of the Comfort, fold down the armrests after these steps.

# 2.2.4 Driving the stairlift

- 1. Check if the staircase is free from obstacles.
- 2. Push the joystick over on the control unit left or right to send the stairlift up or down.
- 3. In case of an automatic hinge rail the stairlift will automatically stop just before it reaches or as it leaves the hinged part. Keep the joystick pushed over, the hinged part will fold down/up and the stairlift will continue its journey (figure 2.4).



#### Fig. 2.4: Stairlift with automatic hinge



# TIP

The joystick on the control unit is hold to run. The stairlift continues driving until you release the joystick or until you have arrived at the end of the ride.

( )



# TIP

A built-in safety feature makes sure that you cannot switch over from one direction of driving to another direction too quickly. Also after a stop, for example halfway up the stairs, the lift starts after a short delay.



#### CAUTION

Always park your stairlift on a charging contact. If you do not park the stairlift on a charging contact, the batteries will become empty and you will not be able to use the stairlift.

#### 2.2.5 Rising from the chair

To easily and safely rise from the chair, you can turn the chair to the desired position. Unlock the chair by pulling the swivel handle upwards, rotate the chair and release the handle to lock the chair in the swivelled position.

- 1. Undo the safety belt.
- 2. Rise out of the chair.

#### 2.2.5.1 Rising from the Comfort chair

Lift up the armrests before getting out of the chair.

#### 2.2.6 Folding up the chair

If you have swivelled the chair, swivel the chair back to its initial position with the aid of the swivel handle or in case of a powered swivel, by operating the remote down push button or joystick on the lift.

- 1. Fold up the two armrests.
- 2. Fold up the seat.

( )

Fold up the footrest. (In case of Comfort the footrest will fold up automatically with the seat.)

# 2.3 Signals during normal use

Signal	Meaning
A short beep.	The stairlift is driving away. Or the call and send station is activated.
Two short beeps.	The stairlift reached the end stop and is on a charging contact.
Continuous slow beeps (only in case of automatic hinge and/or automatic swivel).	The automatic hinge rail is folding or unfolding or the chair is swivelling at the top (only chair with powered swivel).

# 3. Warning signals

Failures may occur. If the stairlift does not work (properly), and you can not solve the problem with this user manual, then call in the help of your supplier. (see chapter 4.5).

۲



۲

#### CAUTION

Never try to repair the stairlift yourself.

# 3.1 Warning and alarm signals

Signal	Meaning	Solution
Fast beeps that repeat every ten seconds.	The stairlift is not on a charging contact, or the power supply is disconnected.	Drive the stairlift to a charging contact. Connect the power supply.
Fast beeps that continuously repeats.	<ul> <li>The stairlift, automatic hinge or powered swivel has encountered an obstruction and stopped.</li> <li>The seat is not positioned correctly.</li> <li>There is a malfunction in the stairlift.</li> </ul>	<ul> <li>Drive away from the obstacle and remove it.</li> <li>Turn the seat in its driving position.</li> <li>Contact your supplier.</li> </ul>

۲

# 3.2 Examples

# 3.2.1 Stopping during the ride

If you wish to stop the stairlift during the ride, for example because you wish to return or because you see an obstacle on the staircase, do the following:

- 1. Release the joystick on the control unit. The stairlift will stop immediately.
- 2. Remove the obstacle.
- 3. Push the joystick in the desired direction to continue the ride. If you wish to return, push the joystick in the opposite direction.

### 3.2.2 Obstacle on the staircase

If an obstacle on the staircase (or your foot for example) becomes caught between a step and the footrest, the stairlift stops automatically and immediately. You will hear fast short alarm beeps.

- 1. Push the joystick on the control unit in the opposite direction. This way you can drive away from the obstacle.
- 2. Remove the obstacle.

 $( \blacklozenge )$ 

3. Return in the original direction of travel.

### 3.2.3 Batteries not sufficiently charged

If the batteries do not have sufficient capacity, you will not be able to drive the stairlift. In the event of the stairlift stopping while driving upstairs, there is always the possibility to drive downstairs.

( )

 $( \blacklozenge )$ 

# 4. Maintenance and service

# 4.1 Cleaning

- Clean the chair of the stairlift regularly with a soft, damp cloth and possibly a mild detergent.
- Dust particles can be removed using the vacuum cleaner.
- The rails should regularly be wiped lightly. Be careful not to touch the tooth rack, because it will be greasy.



( )

#### CAUTION

Do not use caustic detergents and do not use too much water.

# 4.2 Changing the batteries of the call and send station

In the call and send stations there are two penlight (AA) batteries. When the batteries are empty, you have to replace them (figure 4.1).

- 1. Open the call and send battery cover.
- 2. Replace the old batteries with the new ones. Insert them as indicated on the housing.
- 3. Fit the call and send battery cover.
- 4. Dispose the old batteries to an appropriate waste collecting station.



( )

Fig. 4.1: Changing the batteries of the call and send stations.

# 4.3 Preventive maintenance

In addition to cleaning the stairlift, regular maintenance is needed to guarantee that your stairlift will keep working properly. This maintenance must be carried out by authorized maintenance technicians. We therefore advise you to take out a maintenance contract to ensure that your stairlift will stay in optimal condition. Contact your supplier for more information about the maintenance contract.

For N.America the relevant sections of the standard A18.1-10 must be used for regular inspections and test.



# TIP

Change the batteries of the call and send stations annually.



( )

### CAUTION

Do not throw the old batteries in the household waste, but treat them as Small Chemical Waste.

( )



 $( \blacklozenge )$ 

# 4.4 Technical specifications

General				
125 kg max 53°				
146 kg max 45° (heavy duty)				
max 53 degree				
0.12 meters per second				
< 65 dB (A)				
275 lb				
322 lb max 45° (heavy duty)				
20 Ft/min				

Electrical system				
Operating voltages	24 V DC rechargeable batteries			
Mains (Europe)	240 V 50 Hz			
(N.America)	120 V 60 Hz			
Environmental conditions				
Environmental temperature	5 - 40 °C			
Relative humidity	20 - 80%			

# 4.5 Contact

For information about settings, maintenance or other matters that are not addressed in these instructions, you can contact your local contact.

۲

Local contact:

( )

Name ..... Address ..... Tel

۲