

Annual Maintenance Checklist in 7 Steps Sofa-WallBed

Items Needed

Screw Driver Adjustable Wrench Allen Wrench $oxedsymbol{oxed}$ Dry Teflon Spray or Dry Silicone Spray oxdot Vacuum (optional)



https://vimeo.com/showcase/7211900 Password: sofa manual

Step 1: Cycle test Bed Up & Down



- Confirm bed is moving up and down as normal
- Listen for any squeaking noise (lubrication to be applied in further steps)

Step 2: Check Handles and Tighten if needed

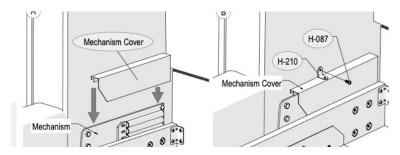


- Place hand on pull and try lightly to wiggle side to side (check both pulls)
- If tightening is required, place bed in down position. Lift mattress to one side in order to access behind handle. Tighten handles on both sides. Place mattress back in place.

Step 3: Inspect Mechanism Covers



- With Bed open, locate mechanisms (on both sides)
- Check that the mechanism covers have the brackets to hold them in place
- Visibly check the mechanism cover to make sure it's in good shape (not bent)



Step 4: Lubricate Mechanism Springs & Brass Bushings 🔼



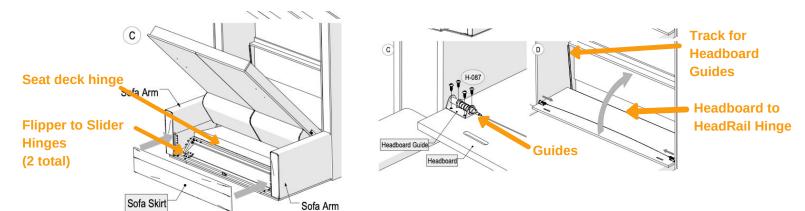
- Remove bracket and cover (see above)
- Ensure all bolts are tight; if needed, tighten
- Inspect springs check for any that appear stretched. If so, they should be replaced.
- Protect any sheets/duvet near mechanism prior to spraying
- Use a <u>Dry Silicone Spray</u> or <u>Dry Teflon Spray</u> on springs and brass bushings
- Do the same to the other mechanism
- Prior to placing the cover and bracket, cycle the bed approximately 10 times.
- Place covers and brackets back onto mechanism



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Step 5: Lubricate all Hinges and Guides (

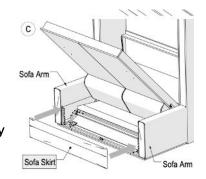
- Check and spray all Hinges and Guides:
 - Headboard to HeadRail Hinge (Use a Dry Silicone Spray)
 - Guides behind Headboard (Use a Dry Silicone Spray)
 - o Tracks for Headboard Guides, located at interior cabinet sides (Use Dry Teflon Spray)
 - Seat Deck Hinge (Use Dry Silicone Spray)
 - Flipper to Slider Hinges (Use Dry Silicone Spray)



Step 6: Inspect interior of Sofa; and Upholstery



- · For Interior of Sofa:
 - With bed at 45 degree angle, check to see if any items have fallen inside if so, remove
 - Quick check parts for any visible damage
 - o Recommended: dust and vacuum if needed
- For Sofa:
 - o Check for any damage beyond wear and tear
 - Flip cushions they are reversible
 - Recommended: professionally clean upholstery annually



Step 7: Inspect Electrical

- Confirm lighting works properly, turns on and off and if there is a dimmer, it dims
- If USB ports are included, confirm they are working properly

Date Completed:	Notes:
By:	
Next inspection date:	