

# WHAT TO EXPECT

## Payment and Permit

The fireplace & installation must be paid in full before your installation date. A 50% deposit will secure your fireplace order, and we will schedule your installation date on the calendar at the time. Leisure Time will pull the required permits, and collect the fee from you.

## Contact on Site or by Phone

The homeowner or contractor needs to be at the job site when the installer arrives, or be available by phone to answer any questions. This will help eliminate return trip charges and delays. Our installations include placement of the fireplace on a prepared base, running the chimney, and set up of accessories.

## Charges paid directly to installer

Gasline, electrical, and framing are your responsibility. We can help you find a qualified installer. At the time of installation, if any unforeseen structural problems surface, options and costs will be explained by the installer, and approved by you. Additional charges will be collected by the installer.

## Access

To install your fireplace and ensure compliance and safety standards, your installation date needs to be scheduled BEFORE sheetrock and insulation. The installer and inspector must have open access to check stove and pipe clearances.

Our installers drive trucks with 14' trailers. We need to know if the road is not paved, or has other obstructions. To get the fireplace in your house, we need a clear pathway, permanent steps, or a lift available.

# NOTES

*Leisure Time*  
INC.

# PROJECT PLANNER

## CUSTOMER INFORMATION

Congratulations on updating your fireplace.  
Let us walk you through the process.

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone (Cell) \_\_\_\_\_ (Home) \_\_\_\_\_

### Siding Material

- Vinyl
- Wood
- Metal
- Stucco

### Roofing Material

- Metal
- Shingles
- Shake
- Membrane

### Finish Material

- Sheetrock
- Tile
- Stone
- Other

### Location

- Basement
- Family Room
- Bedroom
- Garage
- Upstairs

### Roof Pitch

- 0/6-6/12
- 6/12-12/12
- Flat

### Core Cut

- Yes
- No

# STOVE INSTALLATION

Please select which fuel

NG  LP  WOOD  PELLET

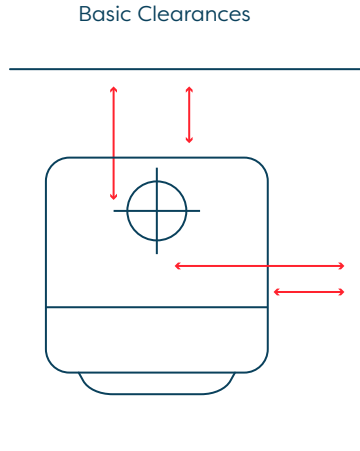
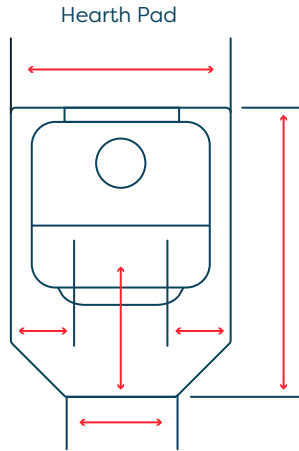
1

Please take pictures of potential fireplace location & roof



2

Clearances & Hearth Pad



Electrical



Gas Line



Venting

3

Email photos to our sales team.

# PRE INSTALL CHECKLIST

Go through the checklist below

1

Gas Line

Existing

Home already has a gas line available



New Service

The gas company needs to bring gas service to my house

Venting

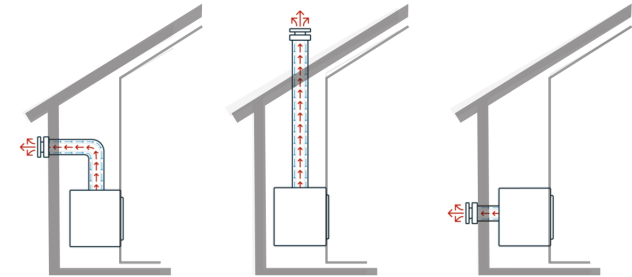
Service that we provide.

Please Select which Venting

Up & Out

Vertical

Retro



Service that we provide

Permit

We will schedule the inspection to certify your home for the product

\*Check with a sales rep if your area applies

4

Electrical

A licensed electrician will provide this service



Consult sales rep for specific details for your unit