

WHAT TO EXPECT

Payment and Permit

The fireplace & installation must be paid in full before your installation date. A 50% deposit will secure your fireplace order, and we will schedule your installation date on the calendar at the time. Leisure Time will pull the required permits, and collect the fee from you.

Contact on Site or by Phone

The homeowner or contractor needs to be at the job site when the installer arrives, or be available by phone to answer any questions. This will help eliminate return trip charges and delays. Our installations include placement of the fireplace on a prepared base, running the chimney, and set up of accessories.

Charges paid directly to installer

Gasline, electrical, and framing are your responsibility. We can help you find a qualified installer. At the time of installation, if any unforeseen structural problems surface, options and costs will be explained by the installer, and approved by you. Additional charges will be collected by the installer.

Access

To install your fireplace and ensure compliance and safety standards, your installation date needs to be scheduled BEFORE sheetrock and insulation. The installer and inspector must have open access to check stove and pipe clearances.

Our installers drive trucks with 14' trailers. We need to know if the road is not paved, or has other obstructions. To get the fireplace in your house, we need a clear pathway, permanent steps, or a lift available.

POTENTIAL PROBLEMS

Damaged chimney

Unusual shaped chimney

Built-in heat exchangers (cannot be removed)

Incorrect measurements

LeisureTime
INC.

PROJECT PLANNER

CUSTOMER INFORMATION

Congratulations on updating your fireplace.
Let us walk you through the process.

Name _____

Address _____

Email _____

Phone (Cell) _____ (Home) _____

NOTES

INSERT INSTALLATION

Please select which fuel

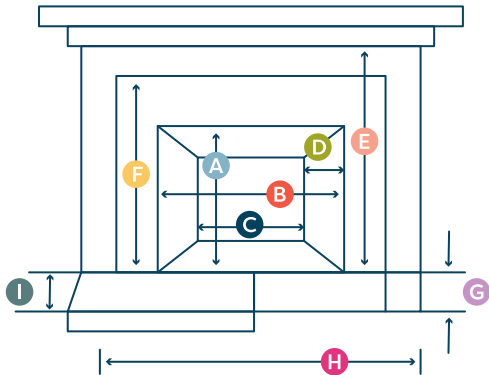
NG LP WOOD PELLET

1 Please take pictures of the fireplace and chimney.



2 Please measure the following areas:





- A = Opening Height _____
- B = Width in Front _____
- C = Width in Back _____
- D = Depth of Fireplace _____
- E = Hearth to Mantle _____
- F = Hearth to Combustible Facing _____
- G = If the fireplace is raised above the hearth, what is the distance from the hearth to the fireplace opening? _____
- H = Width of Hearth _____
- I = Depth of Hearth _____



Electrical



Gas Line



Chimney Swept



Flue Damper

3 Email photos and dimensions to our service team.

PRE INSTALL CHECKLIST

Go through the checklist below

1 Gas Line

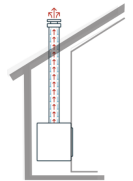
Existing
Home already has a gas line available



New Service
The gas company needs to bring gas service to my house

Venting

Service that we provide 8" minimum chimney opening



Permit

Service that we provide

We will schedule the inspection to certify your home for the product

*Check with a sales rep if your area applies

2 Electrical

A licensed electrician will provide this service



Consult sales rep for specific details for your unit

3 Chimney Swept Have you thoroughly swept your chimney?

4 Finish Material (outside of the chimney) _____

Chimney Length _____