

Kristen Beaulieu *Executive Director*

Micaiah Dominguez, MHC-LP *Director of Outreach & Education*

Frances Cornejo Director of Sales & Marketing

Physical Address: 98 4th Street, Suite 414 Brooklyn, New York 11231

Mailing Address: 2609 East 14 Street, Suite 1018 Brooklyn, NY 11235-3915

www.ReentryEssentials.org

 \boxtimes office@ReentryEssentials.org

347.973.0004

REGULATORY DISCLOSURE

FEIN: 81-5201444 DUNS: 080548285 CAGE: 8CDM6 NYS Registration: 46-04-19

Reentry Essentials is designated as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and is a publiclysupported charity under Section 509(a)(1) and qualifies for the maximum charitable contribution deduction allowed to donors.



(Type Name Here)

Your Resume and You

Pre / Post-Test

- 1. Your resume is an introduction to an employer. Which of the following brief summaries should your resume include (select all that apply):
 -] Education
 -] Skills
 -] Hobbies
 - [] Experience
- 2. Depending on your background and the job desired, your resume should include (select all that apply):
 -] A Heading
 -] Objective or Professional Profile
 -] Education/Training
 -] Work Experience
 -] Contact Details for Personal Friends
- 3. A good resume should be brief, customized, action-oriented, easy-to-read, honest, specific, and complete.

[] True / [] False

4. When writing your resume, you should use gimmicks (e.g., including unnecessary personal information, emphasizing older experience, including salary requirements, etc.).

[] True / [] False

5. A chronological resume emphasizes experience and is the most common type of resume.

[]True / []False

6. If your struggling to create a more effective resume, you can visit your local career center, a local library, speak with friend with more work history then you, and conduct research online.

[]True / []False

Once completed, please return via email to:

Rhonda Hughes rhughes@horizonhealthky.org