

BELFAST**MASKERS**17 Court Street, Belfast, Maine • www.BelfastMaskers.com

BASIL BURWELL COMMUNITY THEATER RENTAL RATE SCHEDULE

A deposit fee of \$100 will be due upon the signing of this agreement and credited back to the renter at the end of the production.

Daily Rates are as follows:

- Upstairs: \$350 per 8 hour rental; \$175 per 4 hour rental.
- Downstairs: \$175 per 8 hour rental; \$87.50 per 4 hour rental.
- Amounts beyond the 8 or 4 hour rental time will be billed at \$25 per hour.
- At the discretion of the theater's board of directors, legally registered non-profit organizations and recurring renters will be given a 10% discount on the theater rental portion of the agreement.
- Depending on the type, size of the event, and the number of performers, a \$50 cleaning fee may be charged at the discretion of the Building and Events Manager, agreed upon prior to the event.
- If the kitchen on the first floor is utilized for a purpose other than storing drinks in the fridge (e.g. oven usage), a \$15 per day charge will apply.

Sound and Lights

The rental package for upstairs will include a simple stage lighting scheme. The theater contains 2 loudspeakers in the auditorium along with a small sound board plus a handheld microphone for use.

If tech services are required*, they are billed per day regardless of the length of the event.

- Light Board Operator: \$50
- Light Hanging/Focusing: \$50
- Sound Board Engineer: \$50
- Additional Tech support: \$50

* Dependent on the availability of qualified techs.

Other Special Services

- Publicity and Marketing: \$25
(Includes listings on website calendar, social media posts, and subscriber emails.)
- Box office and ushers: \$50
- Stacking risers for open floor space: \$50
- Online ticket sales can be provided by Belfast Maskers, for a fee of \$1 per ticket OR 5% of ticket revenue, whichever is larger. The non-profit discount may apply.