

Rootlight Event Cancellation and Change Policy

I.- SCOPE OF THE POLICY

This Event Cancellation and Change Policy applies to all workshops, seminars, events, retreats and trainings, in-person or online, offered by Rootlight International Inc. on a national and international level; hereinafter referred to as the “Event”.

Rootlight International Inc. reserves the right to amend this policy at any time. All amended terms automatically take effect, when this policy is updated. Please check Rootlight International Inc. official web page (www.rootlight.com), on a timely and regular basis to review any changes.

II.- ENTRY INTO FORCE

Initial payment of the costs of the Event indicates your understanding of and agreement with this policy.

III.- PARTICIPANT EVENT CANCELLATION CREDIT & NON-REFUNDABLE POLICY

Item 1. Cancellation of attendance by participant made prior to the Event

In the event that the participant wishes to cancel their attendance at an Event before it starts, Rootlight International Inc. will hold all payments made up to Event attendance cancellation date as credit. No refunds will be given.

The participant shall notify Rootlight International Inc. of their decision not to attend an Event for which they have already been registered and paying for, by sending an email **before the starting date of the Event** to team@rootlight.com using the **subject “event attendance cancellation”** and **specify the event**; hereinafter referred to as “Cancellation Notice”.

Upon receipt of the attendance Cancellation Notice, a Rootlight International Inc. representative will confirm the effectiveness of the cancellation in writing.

All of the expenses incurred by Rootlight International Inc. on behalf of the participant leading up to the Event, including but not limited to payments for hotel accommodation, transportation during the Event, meals and similar services will be deducted from the original event registration monies.

The credit referred herein will be valid for up to one (1) year from the receipt of the Cancellation Notice and can be applied toward any events or products offered by Rootlight International Inc., subject to availability.

After one (1) year of the issuance of the event credit, any unused credit will be deemed to have expired.

Event credits are non-refundable and non-transferable.

Item 2. Cancellation of attendance by participant during the event.

In the event that the participant cancels their participation in any Event after the starting date, there will be no credit and also no refund will be given.

Item 3. Additional participant expenses

Rootlight International Inc. will not be responsible for any additional event associated costs, like airline tickets or hotel reservations. No refunds will be given.

It is highly recommended that all reservations are made in a way that participants have the option to cancel or reschedule all travel related arrangements.

IV.- EVENT CANCELLATION/MODIFICATION PROTOCOL**Item 1. Rootlight Cancellation/Modification of Event**

Rootlight International Inc. will inform participants immediately upon notice of Event cancellation, modification of date and/or modification of location by Rootlight International Inc. official web page: www.rootlight.com, and/or phone and/or email provided at the time of registration by the participant.

Participants agree to check Rootlight International Inc. web page, their email and voice mail for Rootlight International Inc. messages in the time leading up to the Event on a timely and regular basis. Rootlight International Inc. disclaims any responsibility for costs incurred due to information not reviewed by Event participants.

Item 2. Rootlight Cancellation of Event Due to Force Majure (natural disasters, civil unrest, epidemic or any other reason beyond the control of Rootlight International Inc. and/or any circumstance beyond the reasonable control of Rootlight International Inc.)

In the event that Rootlight International Inc. has to cancel an Event due to Force Majure, participants will have the option to a) receive the full Event cost or tuition fee refund or b) a future credit which will be valid for up to one (1) year from the Event and can be applied toward any events or products offered by Rootlight International Inc., subject to availability. After one (1) year of the issuance of the event credit, any unused credit will be deemed to have expired.

Event credits are non-refundable and non-transferable.

Item 3. Modification of time and/or location

In case the Event is postponed or relocated and not cancelled, the full amount of registration monies or tuition fee will be automatically associated to the adjusted Event. Should the participant not be able to attend the Event at the new dates or location, all payments will be held by Rootlight International Inc. as credit, except the portion of the costs incurred by Rootlight International Inc. on behalf of the participant leading up to the Event such as payments for hotel accommodation, transportation during the event, meals and similar services which will be deducted from the original Event registration monies.

The remaining credit will be valid for up to one (1) year from the Event and can be applied toward any events or products offered by Rootlight International Inc., subject to availability.

After one (1) year of the issuance of the event credit, any unused credit will be deemed to have expired.

Event credits are non-refundable and non-transferable.

Item 4. No refund of additional participant expenses

Rootlight International Inc. will not be responsible for any additional participant's expenses like airline tickets, hotel reservations or other Event associated costs. No refunds will be given.

VI.- JURISDICTION

The participant expressly agrees that in the event of any and all disputes, differences and disagreements arising out of or related with all workshops, seminars, events, retreats and trainings, in-person or online, offered by Rootlight International Inc. on a national and international level shall be settled by arbitration in the state of California under the rules of the American Arbitration Association, and the judgment of the award of the arbitrators may be entered in any court of competent jurisdiction.

The tribunals and courts of the state of California shall have exclusive jurisdiction over all matters arising in connection with this policy. The participant expressly waives to any jurisdiction that may correspond to it for its current or future domiciles or for any other reason.

VII.- RELEASE

If participant has a dispute with travel service suppliers, including but not limited to airlines, hotels, car rental agencies, to perform the services offered by such suppliers, participant releases Rootlight International Inc. (and our officers, directors, agents, subsidiaries, volunteers, healing practitioners and employees) from claims, demands and damages (actual and consequential) of every kind and nature, known and unknown, arising out of or in any way connected with such disputes.

In no case shall Rootlight International Inc. be liable to the participant for any indirect, special, incidental, consequential or punitive damages of any kind or nature arising directly or indirectly under this policy and/or for the workshops, seminars, events, retreats and trainings, in-person or online, offered by Rootlight International Inc. on a national and international level, however caused and regardless of legal theory or foreseeability.

VIII.-CONTACT

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