

EXCHANGE / RETURN FORM

Charlotte & Kate want you to be 100% happy with your purchase. If you need to return or exchange an item then, please complete and return this form with your item/items to the address below (within 30 days in original packaging) Please note there is no exchange or return on earrings or customised pieces.

| Order Number / Name | Address / Contact number |
|---------------------|--------------------------|
| | |

FOR EXCHANGES

| Item name | Reason code | New item |
|-----------|-------------|----------|
| | | |
| | | |
| | | |

Please mail info@charlotteandkatejewellery.com if you have any questions and to inform us before you make a return.

FOR RETURNS

| Item | Reason code |
|------|-------------|
| | |
| | |
| | |

***We will refund your item to the original payment method used**

REASON codes –

| 1 | 2 | 3 | 4 |
|----------------|---------|-------------------|------------|
| Change of mind | Damaged | Item doesn't suit | Wrong item |

**Return address – Charlotte & Kate, Blackwood, Robertstown, Naas,
Co. Kildare ,W91E9KX, Ireland**

Please ensure you choose a safe method of return. We can only process returns once we've received the item/items back. Returns are processed within two weeks. Refunds exclude all postage and packaging.

NOTES/ RETURN ADDRESS: