



Flagpole Halyard Lock Box

F★SERVICE FIRST

Instructions:

Sectional Flagpole

1. Using the halyard box as a template, place the box up to the flagpole, over the cleat, allowing for adequate room around the cleat.
2. Mark the location of the three screw holes inside the Halyard Lock box.
3. Remove the Halyard box and find the 3 marked holes on the flagpole.
4. Using a 9/64 drill bit, carefully drill the 3 necessary holes.
5. Using the 3 pointed coarse screws, attach the lock box to the flagpole.
6. Do not over tighten the screws.
7. Feed Halyard through the hole in the top of the box and tie to the cleat.

Telescoping Flagpole with Halyard

We suggest installing the Halyard Lock box over both the cleat and the stainless steel locking pin on a telescoping flagpole. This will protect the flagpole from being lowered and the halyard from being tampered with.

To accomplish this you may need to remove a flagpole plaque(s) depending on the model of telescoping pole you have. (Replacement plaques are available on our website that can be installed in a different location.)

1. Using the halyard box as a template, place the box up to the flagpole.
2. Ensure the box covers both the cleat and the stainless steel locking pin.
3. Mark the location of the three screw holes inside the Halyard Lock box.
4. Remove the Halyard box and find the 3 marked holes on the flagpole.
5. Using a 9/64 drill bit, carefully drill the 3 necessary holes (before drilling raise the flagpole so to only drill through the bottom flagpole section.)
6. Using the 3 Machine screws attach the lock box to the flagpole.
7. Do not over tighten the screws.
8. Feed Halyard through the hole in the top of the box and tie to the cleat.

Flagpole Halyard Lock Box

Package includes:

1 Halyard Lock Box

1 Stainless steel Key lock & 2 keys

3 machine screws

3 pointed coarse screws

For additional information or help
please call 385-985-7244 or visit
www.ServiceFirstFlagpole.com