## HAVING THE PROPER STRUCTURE FOR YOUR MINISTRY OR BUSINESS Willie Tolbert Business Resource Consultant (973) 277-1752 www.legalshield.com/hub/wtolbert

## To register Church or Ministry with the State of New Jersey.

- 1. log onto: The Official Web Site for The State of New Jersey http://www.state.nj.us/treasury/index.shtml
- 2. Select the link for Department and Agencies.
- 3. On left side of page select Treasury Department
- 4. Once on the Formation and Registration page select online registration.
- 5. Step 1 (Recording New Business Entity) NJ Domestic Non Profit Corporation
- 6. Type in the Name of your ministry and follow the prompts.

## To Register a Ministry or Non Profit Organization in the State of New York: https://www.dos.ny.gov/

- 1. Once on the DOS NY (Department of State of New York) click on the link for: Corporations/Business Entity Filings
- 2. Select Non Profit Corporations
- 3. You can check for availability of the Name
- 4. If available then you can begin completing application

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To file for Non for Profit status with the I.R.S (Internal Revenue Service) Click this link:

www.irs.gov/charities-non-profits/application-for-recognition-of-exemption

To Search For Government Offices of A Specific State (Example)

www.state.nj.us (New Jersey)

www.state.nc.gov (North Carolina)

\*Per Apostle Tolbert, <u>do not</u> do a random Google search because it may land you on a fake page. Follow the example above for desired state office.

\*Note: All registrants for the webinar must complete their 30 Min. Complimentary consultation with Apostle Tolbert by **June 29, 2017.**