



**Habitat**  
for Humanity®  
Sault Ste. Marie & Area



**2020**

# annual report







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# thank you!

The Board of Directors and the Executive Director are humbled by the show of generosity from our supporters this past year.

Whether you picked up a paint brush on the build site, supported us at the ReStore, donated property for future development, or gave in memory of a loved one – your contribution will make a lasting impact on families in Sault Ste. Marie & Area.

The Board of Directors and the Executive Director wish to thank donors, sponsors, customers, volunteers, and staff for their unwavering support during these unprecedented times. A safe, decent, and affordable home is something we all need to thrive. You help us continue to make this possible for local families.

every hand makes a difference.





## Our Mission

We bring our community together to help local families build strength, stability, and self-reliance through affordable homeownership.

## Our Vision

A world where everyone has a safe, decent, and affordable place to live.

## Our Values

**Trust & Respect:** We value relationships built on transparency and integrity, and accomplish our mission through mutual support and appreciation.

**Accountability & Dependability:** We value responsibility and ownership for results, and demonstrate reliability by delivering on our commitments.

**Communication & Collaboration:** Values open communication across the organization and demonstrate teamwork through cooperation and support that helps everyone achieve greater impact.

**Empowerment & Initiative:** We value empowerment as a means of inspiring and engaging individuals, resulting in greater incentive for accomplishing our collective mission.

**Fairness & Flexibility:** We value diversity and equity throughout the organization, and uphold a balanced and healthy environment.

# who we are



Founded in 2002, Habitat for Humanity Sault Ste. Marie & Area is a non-profit charitable housing organization that believes everyone deserves a decent place to live.

We strive to mobilize and work with our community to help local families build strength, stability, and self-reliance through affordable homeownership. Thanks to the help of volunteers, donors, and community partners, twelve Habitat families have found safe, decent, and affordable homes upon which to build brighter and more stable futures as of 2020.

Habitat for Humanity Sault Ste. Marie & Area also operates a social enterprise called the ReStore.

## Our Affordable Homeownership Program

We don't give away free homes; rather, our Affordable Homeownership Program bridges a gap for families unable to afford a traditional mortgage by providing them with the opportunity to purchase their own home.

Families who apply and are accepted to become Habitat Homeowners purchase their home through a no-down-payment, interest-free mortgage geared to their income and contribute at least 500 volunteer hours to Habitat.

Once they move in, Habitat homeowners are responsible for maintaining their own home. We help families and individuals prepare for homeownership by providing homeowner education classes, ranging from financial literacy and budgeting to home-repair and maintenance.

Our path to homeownership requires hard work, time, and dedication, but this helps ensure the long-term success of the families we partner with.

Habitat ReStores are home and building supply stores that receive donations of quality new and used building supplies, home furnishings, appliances, and décor and sell them to the community at a fraction of retail value.

Habitat ReStores are an important partner in the community - providing retailers with a solution for returned and end-of-line merchandise, and homeowners a place to donate their used items whilst benefiting a good cause. ReStores also benefit customers by providing access to

affordable products, and the environment by keeping these items out of landfills. In fact, for every \$1 of product sold at a ReStore, approximately 1.3 lbs of waste are diverted from local landfills!

The funds generated by Habitat ReStores go towards building even more homes for local families in need of safe, decent, and affordable housing.







## a note from our board chair

On behalf of the Board of Directors of Habitat for Humanity Sault Ste. Marie and Area, I am pleased to present the 2020 annual report.

The COVID-19 pandemic presented unexpected challenges to our organization, as it did for individuals, communities, and institutions across the world. Despite this, the Habitat team managed to create positive change. Habitat for Humanity has always prioritized collaboration and views this as an effective and efficient way to scale up operations, thus building more and serving more families.

The organization partnered with Canadian Mortgage Housing Corporation for \$100,000 in funding towards our Oakwood project. Additionally, we worked with SalDan Construction and many other businesses to

complete our first-ever accessible home in the quickest time. The community's generosity shone through during one of our most challenging years.

The Poliquin's were our first-ever multigenerational family and we were honoured to work with Tracy, Carol-Ann and Riddley. The family moved into their accessible home in December, just in time to celebrate the holidays.

The Habitat ReStore also experienced positive change in 2020. Various renovations were undertaken to allow for extra sales floor space and to elevate the customer experience. Additionally, the store transitioned to online sales during the mandatory province-wide shut down. Because of this we only experienced 9 days of interrupted sales throughout the entire year.

The Board of Directors was also busy in 2020. We successfully transitioned to a Policy Governance Board in June. We struck the Human Resources Committee in July. The extensive experience the committee has will be a great asset to the Board in this new governance model. We also welcomed a new Director to the Board, Allyson Schmidt, whose passion and commitment has positively impacted the organization. The Board along with the COVID-19 task force and staff were able to lead the organization through the pandemic ending the year with a surplus of \$244,646.

I would like to thank all the Directors of the Board for their ongoing dedication to Habitat. I am proud to work alongside these individuals, whose experience, expertise, and education all bring important contributions to the work of the organization. Additionally, a special acknowledgement for past Board Chairs Lorri Kennis and David Thomson for setting Habitat up for the success we experience today.

I also wish to thank all of our donors, volunteers, staff, and supporters. Through mutual support and collaboration across our community, we will continue to build strength, stability and self-reliance through affordable homeownership.

Frank Bentrovato

## a note from our executive director

In this note, I normally acknowledge our many achievements over the past year - and we do have a great deal to be proud. That being said, we also have to recognize that 2020 was a difficult year.

The global pandemic exacerbated the housing crisis in many communities, but it has not been the easiest time to deliver our mission of safe, decent, and affordable housing. The Ontario government halted construction, the price of lumber skyrocketed, and delays in delivery of material became common.

The Habitat ReStore closed its doors on March 18th and remained closed to the public for over two-months. Most of our staff and volunteers were sent home to await the province's reopening. As we gradually reopened, we faced new obstacles including PPE shortages and capacity limitations. The ReStore being our biggest revenue generator, its closure drastically impacted our year. Further, all our fundraising events were cancelled, postponed, or went online to adhere to Public Health Agency requirements.

Despite this, our staff and volunteers persevered and achieved a great deal. The following list is not exhaustive, but it highlights areas we are proud of.

- We quickly moved ReStore sales online which resulted in only 9 days of interrupted operations
- ReStore staff built a mission wall and made other upgrades to elevate the customer experience
- We moved the Moore family into their home on March 24th
- We built our first accessible and energy efficient home in the quickest amount of time
- Oakwood received funding from Canadian Mortgage Housing Corporation, Ontario Aboriginal Housing Services, and the District of Sault Ste. Marie Social Services Administration Board
- Over 20 businesses and organizations supported Oakwood through sponsorship and donations of material and/or labour
- Honourable Steven Clark, Minister of Municipal Affairs and Housing, and Honourable Ross Romano, Minister of Colleges and Universities visited our Oakwood construction site
- We were nominated for the Chamber of Commerce non-profit of the year award
- The Board of Directors transitioned from an operational board to a policy governance board
- We received three property donations valuing \$173,500

Habitat for Humanity Sault Ste. Marie and Area continued to grow its impact in 2020 irrespective of the difficulties posed by the global pandemic. It is clear that our mission is more important now than ever before. We are committed to establishing more partnerships to ensure we can serve more families and build more housing in the years to come.

Through shelter we empower.

Katie Blunt



**Katie Blunt**  
*Executive Director*





## guest speaker



### **Tracy Poliquin** *Habitat Homeowner #12*

Tracy is a single mother to a 7-year-old daughter with Autism Spectrum Disorder. Her mother also lives with her. Tracy's mother suffered from 2 minor strokes in 2019, causing some weakness on her left side and limitations of her mobility.

Before becoming Habitat's 12th Homeowner, Tracy lived in a 2-bedroom mobile home in Heyden with her daughter and mother. The trailer was small, crowded, and in need of major

repairs, but Tracy was busy providing for her family and putting herself through college for Practical Nursing. Despite these challenges, Tracy graduated in 2018 and currently works part-time as a Registered Practical Nurse.

Valuing her privacy and fearful of being judged or rejected, Tracy struggled with her decision to apply for Habitat's Affordable Homeownership Program. Eventually, Tracy's dad convinced her after speaking with Habitat's ReStore Manager, Amanda Ridley.

Tracy found the application process to be emotionally challenging. Having to disclose her finances and show via video that her home had mold, that she shared a bedroom with her child due to overcrowding, and that so many repairs were needed was particularly difficult. She didn't like putting herself out there, but she is grateful that she did.

On May 29, 2020, Tracy learned that she was selected as Habitat's 12<sup>th</sup> Homeowner and would soon move into a newly built, fully-accessible home that would benefit her family for years to come. Although the pandemic made assisting with construction impossible, Tracy helped install flooring and paint her new home alongside friends and family. Tracy, her family, and their pets moved into their Habitat Home on December 19, 2020.

An affordable, geared-to-income, and interest-free mortgage was something Tracy had never thought was possible - especially after living pay cheque to pay cheque for so many years. Tracy hopes that her story will convince a Future Habitat Homeowner to step outside of their shell like she did, and apply for a Habitat Home - it just might change their life.



# meet our employees

## Past Team Members

### Staff

- Chris Dupuis
- Elvira Bloye

### Summer Jobs Students

- Krystin-Miller Jacques
- Tieryn Ubaldi
- Kylee McKague
- Joshua Cadamuro
- Mariah Caporossi-Burke

### Grant Programs

- Leigha Langille
- Brett Lehtinen
- Devon Verville-Santoro
- Jonathon Michaud
- Jonathon Bondarenko
- Wyatt Prouty



**Katie Blunt**  
*Executive Director*



**Joe Mackenzie**  
*Finance & Risk Manager*



**Amanda Ridley**  
*ReStore Manager*



**Karen Lapointe**  
*Sales Associate*



**Jacob Bolton**  
*Truck Driver*



**Chelsey Foucher**  
*Fundraising & Marketing Coordinator*



**Adrian Trottier**  
*Donation Processing Centre Lead*



**Michael Flemstrom**  
*Donation Processing Centre Assistant*



**Kevin Possamai**  
*Donation Processing Centre Assistant*







## 2019-20 board of directors



**Frank Bentrovato**  
*Board Chair*



**Randy Aikens**  
*Board Vice-Chair*



**Norm Fera**  
*Treasurer*



**Denton Middaugh**  
*Secretary*



**Nancy Bailey**  
*Board Director*



**Bruno Barban**  
*Board Director*



**Jeffrey King**  
*Board Director*



**Allyson Schmidt**  
*Board Director*



**David Thompson**  
*Past Chair*

### thank you and farewell, R. Aikens & N. Fera

Board service is one of the most essential volunteer roles in an organization. The time, talent, and experience required is extensive and we are fortunate to have had two exceptionally skilled Directors serve on our Board - Randy Aikens and Norm Fera. Both made valuable contributions to our mission over the last several years, and they will be missed by all. On behalf of the organization, I would like to say thank you for your service and how grateful we are for the time spent together. - Frank Bentrovato, Board Chair

## welcome, new board members

### Jonathan Kircal | Board Director

Born and raised in Toronto, Jonathan joined the City of Sault Ste. Marie's Planning Division in 2017 as an Urban Planner. Since then, he has been involved in providing planning services for a range of development proposals, identifying opportunities to revitalize the downtown area, creating innovative community engagement strategies, implementing new modes of transportation to promote cycling and better connect key destinations around the city, and conducting policy research to address challenges and opportunities that face the community. Prior to joining the City of Sault Ste. Marie, Jonathan was a Social Geographer with M.A.P.S. (Maps and Planning Support) in Edmonton, Alberta where he was responsible for conducting statistical and spatial analysis to inform human service providers on programming and planning needs. Jonathan is currently a Candidate Member with the Ontario Professional Planning Institute (OPPI) working towards full designation.



### Sarah Lewis | Board Director

Sarah is a firm believer that in order to reach your own goals you must first help others get to where they want to be. She and her family are committed to the wellbeing of our community (you may recall their "pay what you can snowman building service," which was a big smile generator in Sault Ste. Marie). Sarah is a shareholder in Denali Builders Inc., whose goal is to provide safe homes for individuals and families that they can be proud of - a mission not dissimilar to Habitat's. To compliment the business and reach as many families as possible, Sarah decided to become a Real Estate Sales Representative with EXIT Realty Lake Superior. With knowledge in land development, the construction industry, and real estate transactions, Sarah looks forward to helping as many people as possible to materialize their unique visions!



### Lorri Kennis | Board Director

Lorri has 35 years of experience as an HR Generalist in the healthcare and utility industries with a diverse background in labour relations, employee relations, performance management, health & wellness, training, and workforce planning. She is semi-retired and working part-time as the Director, HR for OFRA. She earned a Master's Degree in Business Administration and Bachelor of Science Degree in Business Administration from Lake Superior State University. She has a Certificate in Human Resources Management and a Certificate in Personnel and Industrial Relations and Organizational Development from University of Windsor. She achieved the Certified Human Resources Professional Designation in 1993 and is a Certified Human Resources Leader. She has served as President for the Algoma Chapter of HRPAA and remains on several provincial HRPAA Committees. She is a very active volunteer in the community and has served as Board Chair for HFHSSMA, Vice-Chair for OFRA, and Treasurer for Women in Crisis and has volunteered for many other organizations such as the United Way, CURE Foundation, Canadian Blood Services, and Alzheimer's Society.







**1**  
global pandemic

**60+**  
dedicated  
volunteers

**3000+**  
hours  
of service

**at home**  
**in the office**  
**at the ReStore**

# our volunteers

Here at Habitat for Humanity Sault Ste. Marie and Area, volunteers are the heart and soul of our organization.

In 2020, the global COVID-19 pandemic proved challenging for volunteering ... but our incredibly dedicated and hardworking volunteers were up to the task. Whether they masked up and assisted at the ReStore, socially-distanced at the office, sat on our Board or a committee, or completed their volunteer service from home, our volunteers continued powering our mission regardless of what the pandemic threw our way.

To our long-standing, veteran volunteers who have been with us since the beginning; to our new volunteers who joined us at a time when challenges were aplenty; to those who dedicated multiple days each and every week; to those who gave what little time they could spare; thank you.

Your collective efforts and combined hard work ensured that we were able to carry out our mission during an extremely difficult year for our organization.

We look forward to building on this momentum, created by volunteers, to have served a total of 19 families by the year 2025.





# 2020 at a glance

## january

- Construction was underway at the Habitat ReStore as affiliate staff moved to their new office at 111 Elgin Street, Suite 303 - making way for a more open concept and better shopping experience.
- Ontario affiliates hired a government relations person to advocate for Habitat at a provincial level



## april

- HFHSSMA's Executive Director attends a roundtable at the City of SSM which aims to address immigrant and student needs

## may

- Virtual Giving Tuesday concert, featuring Shane Chisholm, Fluid 5ive, Jay Case, Colin Nelson, Nathan Albadone, Frank Deresti, Boneyard, Bearded Lounge, and Michael Yurich

## february

- HFHSSMA nominated for Chamber of Commerce award (non-profit of the year)
- New office come-and-go at 111 Elgin Street, Suite 303
- HFHSSMA received donation of 49 Oakwood Drive property
- Chelsey Foucher joined the team as Marketing & Communications Intern

## march

- Danielle Moore and her three children moved into their new Habitat Home on McAllen Street
- Ontario declared a State of Emergency due to the COVID-19 pandemic, resulting in the temporary closure of the ReStore effective March 18<sup>th</sup>
- The Habitat ReStore launches its e-commerce platform on March 30<sup>th</sup>, allowing customers to safely shop from home



## june

- Tracy Poliquin and family announced as Habitat Homeowners #12
- ReStore "ReOpens" after months of online-only sales
- 2020 Annual General Meeting, announcement of new Board of Directors, and transition to Governance Board



## july

- HFHSSMA begins accepting applications for semi-detached homes on Wellington St. W.

## september

- ReStore introduces Seniors' Day
- Soo Mill Buildall donates property on Goulais Ave., capable of accomodating up to 5 Habitat Homes
- Build site visit from Minister of Municipal Affairs and Housing, Steve Clark, and MPP/Minister of Training, Colleges and Universities, Ross Romano



## august

- Groundbreaking Ceremony for our twelfth Habitat Home at 49 Oakwood Drive



## october

- Big Ticket Draw sales began in partnership with Soo Mill Buildall
- Porch Portraits fundraiser was held, with Tammy Fiegehen Photojourney and Instantane Jacques volunteering their time and skill to turn portraits into Habitat Homes
- HFHSSMA launches virtual Catch the Ace raffle





# november

- CMHC funding announced
- GFL Environmental donated \$15,000 to our Oakwood build
- Our 5<sup>th</sup> annual (and first virtual) Builders' Bash was held on November 27<sup>th</sup> in partnership with Big Lake Cabin
- The winner of our Big Ticket Draw was drawn on November 30<sup>th</sup>



# december

- The Habitat ReStore hosted a Food Drive, donating all food brought into the ReStore to our local Salvation Army
- Habitat Homeowners #13 and #14 onboarded and announced
- A small, come-and-go Dedication Ceremony was held for Habitat Homeowner #12, Tracy Poliquin, and her family
- Capstone Design Project began, with Sault College Civil Engineering Technician students assisting in planning for the upcoming 2022 Habitat Build at 661 Goulais Avenue
- HFHSSMA auctioned off two amazing items crafted & donated to us by local Saddler Christian Lowe and Lucky Token Leather (leather generously donated by Moore Pearsall Tannery Warehouse)







# 12<sup>th</sup> Habitat Homeowners

**Family:** Tracy Poliquin, Carol-Anne Grisdale, & Riddley Proulx  
**Build:** 49 Oakwood Drive  
**Groundbreaking:** August 2020  
**Move-in:** December 2020

"It has been an overwhelming blessing to be chosen as this year's homeowner."  
 - Tracy Poliquin



Tracy Poliquin and her family were our first tri-generational Habitat Family, and their new home was the first of its kind for our affiliate, too. Their new house is a single-storey, fully-accessible home with all entrances and hallways wide enough to accommodate a wheelchair, and accessible shower, and open-concept living area.

# 11<sup>th</sup> Habitat Homeowners

**Family:** Danielle, Nashoba, Nova-Anne, & Niyana Moore  
**Build:** 687 McAllen Street  
**Groundbreaking:** June 2018  
**Move-in:** March 2020

The Moore Family were our first Habitat Homeowners for which a Virtual Dedication Ceremony was created, due to the health risks associated with the COVID-19 pandemic.

"Home means a place to love, and be loved. Home is refuge, home is a happy place, and it is family. It's memories, security – it's the foundation of life. It's somewhere our feet may leave, but not our hearts."  
 - Danielle Moore

**Welcome, Neighbour!**  
 The Moore's home is the second half of the duplex that the Gardner family moved into in August 2019!





# fundraising

Due to the global COVID-19 pandemic, 2020 was a challenging year for fundraising efforts. Several imminent in-person events, such as Cuts for the Cause and our Shane Chisholm charity concert were cancelled. Build Days and other in-person fundraisers became impossible due to capacity limits and social distancing requirements.

Nevertheless, our affiliate got creative and carried out several safe fundraisers, including our Big Ticket Draw, virtual Catch the Ace, and first-ever virtual Builders' Bash, raising approximately \$12,700 for our cause.

**Our community's generosity and support of affordable homeownership shone through in 2020, with land, gift-in-kind, and monetary corporate donations valuing roughly \$271,700 - greatly exceeding the \$237,000 we saw in 2019.**

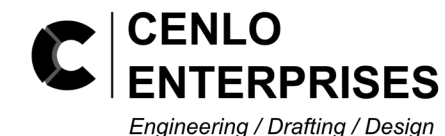
*"The need for affordable homeownership has only become more pronounced during the COVID-19 pandemic, as homes have become essential for shelter, health, security, stability, and work. A home also serves as a fiscal anchor for so many, allowing them to build a solid financial foundation and improve their health and wellbeing."*

- Julia Deans, President and CEO of Habitat for Humanity Canada



# sponsors

Habitat for Humanity Sault Ste. Marie & Area could not exist without the generous help of an ever-growing list of businesses, groups, and individuals. Listed below are some of the extraordinary sponsors that helped make our community a better place in 2020. We can't thank them enough.







The Habitat ReStore, much like the rest of our community, had a year full of obstacles due to COVID-19 closures. With the help of staff, volunteers, and the Sault Ste. Marie community, however, we had some extremely successful months - including our best sales month in our ReStore's history.

We introduced our new online shop to remain active during the shutdowns and we were able continue bringing in revenue, even during the closures. We achieved very strong sales numbers during the months the store was open, showing an increase over previous years.

We've sought out various product procurement opportunities to maximize inventory levels and get a greater variety of new and exciting product onto the sales floor. We increased the Gift in Kind shipments from Habitat Canada, contacted hundreds of local businesses, and increased donation pick ups in our community.

The generosity of our community has been vital in our success and in our mission of building safe, affordable homes for those in need.



Many thanks to our Habitat ReStore 2020 sponsors:



We would also like to thank the following donors:

- DT Electrical Contractors
- Onofrio's Kitchen Bath Flooring & Lighting
- Law Office of Jasmine Gassi Harnden
- Dawson & Keenan Insurance Brokers
- Sweet Greetings
- Feet First & Associates
- Pathways Retirement Residence
- Locked Up Escape Rooms



# statement of financial position

December 31	2020	2019
<b>Assets</b>		
<b>Current</b>		
Cash and short term investments	\$ 483,094	\$ 382,234
Accounts receivable	216,815	40,531
Prepaid expenses	17,225	12,827
Properties held for resale (Note 2)	177,156	323,296
Current portion of first mortgages receivable (Note 4)	74,964	58,980
	<u>969,254</u>	<u>817,868</u>
Capital assets (Note 3)	36,509	50,183
Mortgages receivable (Note 4)	750,757	467,872
	<u>\$ 1,756,520</u>	<u>\$ 1,335,923</u>
<b>Liabilities and Net Assets</b>		
<b>Current</b>		
Accounts payable and accrued liabilities (Note 5)	\$ 203,428	\$ 61,921
Deferred revenue (Note 6)	6,025	-
	<u>209,453</u>	<u>61,921</u>
Long-term debt (Note 8)	30,000	-
	<u>239,453</u>	<u>61,921</u>
<b>Net assets</b>		
Net assets invested in capital assets	36,509	50,183
Net assets invested in housing	1,002,877	850,148
Unrestricted	477,681	373,671
	<u>1,517,067</u>	<u>1,274,002</u>
	<u>\$ 1,756,520</u>	<u>\$ 1,335,923</u>

# statement of operations

For the year ended December 31	2020		2019	
	ReStore	Affiliate	Total	Total
<b>Revenue</b>				
ReStore sales	\$ 515,948	\$ -	\$ 515,948	\$ 625,175
Sale of properties	-	407,000	407,000	512,000
Grants (Note 7)	54,391	138,373	192,764	207,970
Donations	-	271,703	271,703	237,802
Fundraising	-	12,700	12,700	36,096
Other	9,642	13,240	22,882	19,037
	<u>579,981</u>	<u>843,016</u>	<u>1,422,997</u>	<u>1,638,080</u>
<b>Expenses</b>				
Amortization	-	14,503	14,503	10,967
Bank charges	2,664	471	3,135	5,172
Cartage and disposal	13,867	-	13,867	9,436
Cost of properties sold	-	480,700	480,700	486,929
Fundraising	490	9,141	9,631	11,527
Insurance	10,392	-	10,392	5,479
Meetings, travel and training	1,461	5,843	7,304	18,645
Memberships and fees	48,813	32,542	81,355	48,976
Office and general	10,936	12,831	23,767	33,965
Professional fees	5,912	3,941	9,853	9,050
Property taxes	-	4,119	4,119	1,684
Public awareness	1,884	332	2,216	7,973
Repairs and maintenance	-	1,547	1,547	5,906
Rent	110,129	14,369	124,498	91,101
Salaries and benefits	178,916	199,781	378,697	431,466
Telephone and internet	2,230	2,230	4,460	3,087
Utilities	7,476	831	8,307	11,359
	<u>395,170</u>	<u>783,181</u>	<u>1,178,351</u>	<u>1,192,722</u>
<b>Excess of revenue over expenses from operations</b>	184,811	59,835	244,646	445,358
<b>Gain (loss) on market value of mortgages</b>	-	(1,581)	(1,581)	(246,594)
<b>Gain on disposal of capital assets and properties held for resale</b>	-	-	-	254
<b>Excess of revenue over expenses</b>	<u>\$ 184,811</u>	<u>\$ 58,254</u>	<u>\$ 243,065</u>	<u>\$ 199,018</u>



## 2020 Annual General Meeting

**Habitat for Humanity Sault Ste. Marie & Area | AGM Board | Meeting Minutes**  
**Zoom Meeting | June 22, 2020 | 5:00 - 6:00 p.m.**

**Present:** K. Blunt, D. Thompson, R. Aikens, N. Fera, B. Barban, J. King, K. Aloe, F. Bentrovato, N. Bailey, Rosalind Ennis, J. Archambault, A. Schmidt, C. Foucher, M. Flemstrom, J. Mackenzie, B. Willcock, A. Ridley

**Regrets:** D. Middaugh

**No Regrets:**

**1. Welcome, Introduction and opening prayer**

**2. Introduction of 2019/2020 board** – David Thompson, Denton Middaugh, Kristy Aloe, Frank Bentrovato, Randy Aikens, J. King, N. Fera, N. Bailey, B. Barban

**3. Call to Order**

**4. Approval of the 2019 AGM Minutes** - D. Thompson moves to approve 2019 Annual General Meeting Minutes. Seconded by F, Bentrovato.

2019 Minutes approved. All in favour: N. Fera, K. Aloe, J. King, N. Bailey, R. Aikens, B. Barban

**5. Approval of Financial Statements** - D. Thompson moves to approve Financial Statements for the year ending December 31st, 2019. Seconded by B. Barban.

Financial Statements approved. All in favour: N. Fera, K. Aloe, J. King, N. Bailey, R. Aikens, F. Bentrovato

**6. Appointment of Auditors** - D. Thompson moves to appoint BDO Canada LLP as the auditors for HFHSSMA for the next year. Seconded by N. Fera.

Appointment approved. All in favour: K. Aloe, J. King, N. Bailey, R. Aikens, B. Barban, F. Bentrovato

**7. Governance Transition** - D. Thompson moves to accept the resolution received 2020/04/25 to complete the transition to Governance Board. Seconded by F. Bentrovato.

All in favour: N. Fera, K. Aloe, J. King, N. Bailey, R. Aikens, B. Barban, R. Ennis

**8. Annual Report and Highlights** – copy of annual report provided at meeting

**9. Confirmation and Election of incoming Board of Directors** - D. Thompson moves to elect the Board of Directors for the 2020/2021 year as follows:

- Frank Bentrovato
- Denton Middaugh
- Randy Aikens
- Jeffery King
- Bruno Barban
- Nancy Bailey
- Norm Fera
- Allyson Schmidt

Seconded by N. Bailey.

All in favour: N. Fera, K. Aloe, J. King, F. Bentrovato, R. Aikens, B. Barban, R. Ennis

**10. Motion to Ratify Proceedings**

Be it resolved that whereas the Board of Directors for Habitat for Humanity Sault Ste. Marie and Area has acted on behalf of the membership over the year 2019, therefore be it resolved that the members at the Annual General Meeting on June 22, 2020 ratify, sanction and confirm all acts, covenants and proceedings made, taken or entered into, on their behalf by the Board of Directors and Executive Committee during 2019.

Motioned by D. Thompson, seconded by R. Aikens.

All in favour: N. Fera, K. Aloe, J. King, N. Bailey, F. Bentrovato, N. Bailey, B. Barban, R. Ennis

**11. Adjourn** - B. Barban moves to adjourn. Seconded by N. Bailey.

Meeting adjourned.

**12. Refreshment Break**

**13. Thank you** – K. Blunt

**14. Recognition of past board members** – K. Blunt

**15. Linda Lewis Award** – presented to Brian Esson

**16. Closing Remarks by Executive Director**



# contact us

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