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2016 Exam Study Planner

This Study Planner will

- help you plan your exam revision, cover all your work and get your best results
- allow you to include other activities (e.g. sport or a part-time job) and plan for Term 3 and 4
- cover your preparation for the weeks leading up to, and including, your exams.

NCEA Exams start Thursday
10 November and finish
Friday 2 December

Scholarship Exams start
Wednesday 9 November
and finish Thursday
1 December

How to complete your Study Planner

- You will improve your exam results if you make a plan and stick to it – don't leave things too late.
- Each study period should be approximately one hour, with 50 minutes' study and 10 minutes' break.
- Choose study time according to your daily routine and activities.
- Concentrate on how many hours per day you plan to study rather than what time each day you will study.
- In the day or two before an exam, spend more time on that subject.

2nd week exam planner "Snapshot"

| Time | Monday 14 Nov | Tuesday 15 Nov | Wednesday 16 Nov | Thursday 17 Nov | Friday 18 Nov | Saturday 19 Nov | Sunday 20 Nov |
|-------------|------------------|--------------------------|--------------------------|--------------------|--------------------------|--------------------|------------------|
| 9.30–10.30 | Sci exam | Revise Ge 1.1 | Ge exam | Ma exam | Hi practise questions | Tennis | |
| 10.30–11.30 | ↓ | Revise Ge 1.3 | ↓ | ↓ | ↓ | | |
| 11.30–12.30 | ↓ | Revise Ge 1.4 | ↓ | ↓ | ↓ | | |
| 12.30–2.00 | | Break | Break | Break | Break | | |
| 2.00–3.00 | Revise Ma 1.5 | Ge practise questions | Revise Ma 1.1 | Revise Hi 1.3 | Hi exam | | |
| 3.00–4.00 | Revise Ma 1.1 | ↓ | Revise Ma 1.5 | Revise Hi 1.5 | ↓ | | |
| 4.00–5.00 | Revise Ma 1.9 | ↓ | Revise Ma 1.9 | Revise Hi 1.6 | ↓ | | |
| 5.00–6.00 | | | Ma practise questions | | | | |
| 7.00–8.00 | | Night off | ↓ | Night off | Night off | Pete's birthday | |

1. Write in your exams

Use your NCEA and Scholarship exam timetable (available at www.nzqa.govt.nz or at timetable.nzqa.govt.nz on your smartphone) to write in your exams on the correct day and time on this planner.

Use codes for each subject (e.g. Ac or Acc for Accounting). **DOUBLE-CHECK!**

2. Other activities

Write in when you have sport, music, a part-time job, etc.

3. Total study time

Estimate how many hours of study time you have available from the start of Term 4 until your last exam.

For example, starting with 3 or 4 hours per week and building up to 8 or 9 hours in study break and during exam weeks, you might have 225 hours altogether.

4. Time per subject

Allocate the number of hours you have for each subject in approximately equal amounts.

For example, if you have 225 hours available for 5 subjects, then allow $225/5 = 45$ hours per subject.

5. Subjects

Using your subject codes, enter study periods on the planner, working backwards from that subject's exam date.

6. AS and topics

Break each subject up into parts to suit each Achievement Standard or topic within that subject.

For example, if you have 45 periods for Maths and you have 3 externals, then allow $45/3 = 15$ hours per external.

Term 3 Holidays – Saturday 24 September to Sunday 9 October – make a start!

- Get your notes organised and get up-to-date with assignments.
- If your notes are incomplete, borrow notes from a friend, see your teacher, or find the topic in an ESA Study Guide or Learning Workbook.
- Make a start on your study – try to do 2–4 study periods for 2 or 3 days for at least one week of the holidays.

Term 4 underway – Term 4 starts Monday 10 October

- Keep up with school work, homework and assignments.
- Do 2 one-hour periods for 2 or 3 nights each week, and 2 to 8 hours in the weekend.

Your notes

Three weeks before study leave

| Monday 17 Oct | Tuesday 18 Oct | Wednesday 19 Oct | Thursday 20 Oct | Friday 21 Oct | Saturday 22 Oct | Sunday 23 Oct |
|------------------|-------------------|---------------------|--------------------|------------------|--------------------|------------------|
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Two weeks before study leave

| Monday 24 Oct | Tuesday 25 Oct | Wednesday 26 Oct | Thursday 27 Oct | Friday 28 Oct | Saturday 29 Oct | Sunday 30 Oct |
|------------------|-------------------|---------------------|--------------------|------------------|--------------------|------------------|
| Labour Day | | | | | | |
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One week before study leave

| Monday 31 Oct | Tuesday 1 Nov | Wednesday 2 Nov | Thursday 3 Nov | Friday 4 Nov | Saturday 5 Nov | Sunday 6 Nov |
|------------------|------------------|--------------------|-------------------|-----------------|-------------------|-----------------|
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