

TSR Delivery and Service Options

- **The minimum catering order for delivery is \$250. The starting delivery fee is \$25**, and is based on your location. Once you provide us with an address and a date, we will be able to assess your full delivery fee and availability.
- (For on-campus UT events and orders, please contact us directly regarding fees and minimums.)
- When delivered, the food arrives either in boxes and/or on disposable platters. Salads can arrive with all the components prepared but packaged separately to be mixed in batches throughout your party, or can be packaged assembled in disposable bowls with dressing on the side. For individually, packaged items there will be an addition per piece charge.
- If you are serving teas that we are providing, they can be delivered already prepared/steeped in insulated box carafes which will remain hot for at least four hours. You can serve from these box carafes or transfer your tea into teapots. Alternately, we can provide loose-leaf teas for you to steep during your event. We can also portion the loose-leaf tea into tea bags for the size of your teapots and give you written steeping instructions.
- If you would like assistance with **set up**, we can, based on availability, arrange to stay and help after delivery. The **minimum set up fee starts at \$35 per person** and is charge at \$35 per hour per person for all time exceeding one hour.
- We also offer the service of **Onsite Attendants** who can prepare/finish all food items for part or all of your event, setting up platters and refilling platters. If you are serving tea, they can prepare your tea for you through the party plus assist with other beverages. They are not however bartenders. They will collect, scrape, rinse and stack dishes for washing or fill your dishwasher for running. **The minimum catering order for an onsite attendant is \$1,000, and their fee is charged at \$35 per hour, per person with a minimum of a two hour charge.**
- **We are unable for provide waiters/servers for events.** Our event attendants do not service seated tables or pass trays. Our service is limited to preparation, display, and refreshing of food and beverage. We can recommend companies who can provide this service.
- **We do not provide plates, glasses or linens** but can recommend rental companies if you would like.
- **We can provide teapots and cups** for use for \$12 per dozen cups and \$6 per teapot. The teapots are simple round ceramic pots in red and black. The cups are the same style as used in the restaurant, which is a handle-less Asian style tea cups. We only provide pots and cups for events that we are also providing an onsite attendant for.