

### **Capital Analytical Environmental Policy**

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Capital Analytical endorses a "Responsible Care Programme" even though it does not have an accredited Environmental Management System. The Managing Director, Jas Flora, has ultimate responsibility for all issues relating to the business, and all staff have responsibility for their own activities.

Capital Analytical works closely with the regulatory bodies to maintain standards and implement legislation. A database of licenses, authorities, permits and consents is kept to ensure all are kept up to date. The company has never been accused of Environmental contravening legislation. Within our operations we are always looking for ways we can minimise waste at source, or failing that, methods of reusing, recovering or recycling our waste.

Please refer to our environmental policy statement here for further details



#### **Environmental Policy Statement**

Capital Analytical's policy is to conduct its business responsibly, and in a manner designed to protect the health and safety of its employees, it's customers and the public. It also seeks to minimise the impact of its activities on the environment through continuous improvement.

#### Capital Analytical Ltd promises to

- Comply, as a minimum, with all applicable laws and regulations related to environmental health and safety and observe all relevant codes of practice.
- Routinely review operations to make environment, health and safety improvements beyond those legally required where such improvements provide significant environment, health and safety benefits at reasonable cost.
- Determine that each product sold by the company can be made, handled, used and disposed of safely and in a manner which does not present an unacceptable risk to human health and safety to the environment.
- Establish and present responsible and consistent positions to government and the public on environment, health and safety matters affecting Capital Analytical Supplies' products and operations.
- Encourage the full co-operation of all Capital Analytical employees in achieving good standards of environment, health and safety protection.
- Develop an annual plan which highlights key tasks for the organization.

This policy will be regularly reviewed and revised as necessary.



#### **Health and Safety Policy Statement**

The maintenance of high standards of health and safety for all employees, customers and the public is a subject to which Capital Analytical attaches particular importance.

# It is Capital Analytical's policy to promote continuous improvement in the health, safety and welfare of its employees insofar as is reasonably practicable, by;

\*The provision and maintenance of plant, systems and working environments that are safe, without risks to health and adequate with regard to facilities and arrangements for the welfare of employees at work.

- Making arrangements for ensuring safety and absence of risk to health in connection with the use, handling, storage and transport of equipment and materials.
- The provision of the appropriate information, instruction, training and competent supervision.
- The internal publication of performance measures.
- The conduct of operations in such a way as to ensure that the surrounding population and visitors to the site are not exposed to health or safety risks.
- Ensuring joint consultation with employees in the achievement of the aims of this policy.
- Contributing to the formation of and observing all relevant codes of practice.
- Monitoring the effectiveness of such an overall policy through the EHS committee.
- Developing an annual plan which highlights key tasks for the organization, and
- Auditing systems to maintain high standards of compliance.

This policy will be regularly reviewed and revised as necessary



## **QUALITY POLICY**

Capital Analytical Limited (the 'Organisation') aims to provide defect free goods and services to its customers on time and within budget.

The Organisation operates a Quality Management System that has gained BS EN ISO 9001: 2000 certification, including aspects specific to the supply of analytical and laboratory equipment and consumables to laboratories and industry.

The management is committed to:

- 1. Develop and improve the Quality Management System
- 2. Continually improve the effectiveness of the Quality Management System
- 3. The enhancement of customer satisfaction.

The management has a continuing commitment to:

- 1. Ensure that customer needs and expectations are determined and fulfilled with the aim of achieving customer satisfaction
- 2. Communicate throughout the Organisation the importance of meeting customer needs and legal requirements
- 3. Establish the Quality Policy and its objectives
- 4. Ensure that the management review meeting sets and reviews the quality objectives, and reports on the Internal audit results as a means of monitoring and measuring the processes and the effectiveness of the Quality Management System
- 5. Ensure the availability of resources.

The structure of the Quality Management System is defined in this Quality Manual.

All personnel understand the requirements of this Quality Policy and abide with the contents of the Quality Manual.

The Organisation complies with all English and EU legislation and regulations specifically related to its business activities.

The Organisation constantly monitors its quality performance and implements improvements when appropriate.

This Quality Policy is regularly reviewed in order to ensure its continuing suitability.

Copies of the Quality Policy and the Management Review minutes are given to all members of staff as a means of communicating the effectiveness of the Quality Management System.