

Are you interested in consigning with us? We are currently accepting new costumes and look forward to helping you sell your old costumes and purchase new ones. There is no need to store piles of beautiful costumes in your closet or basement where they sit and gather dust. Why not help out another dancer in need of a beautiful costume and make some money as well.

HOW TO CONSIGN YOUR COSTUME

Below, we detail how you consign (sell) your costumes with us:

STEP 1 - Consigning

Please send us pictures of your costume that you plan to sell. It is better to have an idea if a costume is sellable up front rather than you send it, and we return it as non-saleable.

We only accept higher-end costumes (competitive caliber). Basic recital/catalogue costumes simply won't sell if others can purchase it from the same costume book/website you purchased it from. Your costume that was purchased from a store and re-designed must be heavily stoned or changed, extensively. Our clients are expecting competition ready costumes that are rhinestoned extensively or full of appliqués, feathers, silks, satins, etc.

STEP 2 – Consigning

Please look over the costume, carefully. Look for sweat and deodorant stains, missing beading/stones, pulls or tears in the fabric. If you look at the costume and you would not let your daughter wear it, then don't consign it.

Do not send us costumes that have not been cleaned. If you were to receive a costume from someone, you would not want a dirty one. We reserve the right to return them to you if they are too dirty. If we do have to wash them, **we charge a \$10 fee off the top** of your sales. Also, make sure that the arm pits, and undergarment areas are CLEAN!!! You can clean your costumes by hand washing with Woolite or another gentle laundry detergent. If you have more than minimal (5) rhinestones missing or we have to repair your costume, an additional charge will be assessed based on labour fees to our company. If you can repair zippers, stones missing, rips, tears and beading yourself, please do so before sending us your items. **WE DO GO THROUGH EVERY COSTUME TO CHECK FOR DAMAGE AND CLEANLINESS!**

There should be an index card attached to each costume/dress you are consigning. Inside each bag the following information should be on the card [index card](#)

Name	Jane Doe
Dancer's Name	Jessica Doe
Address	123 Happy Avenue, Toronto M1B 2C3
Phone	416-123-4567
Email	janedoe@zmail.com
Costume Description	Solo-jazz red stoned bra with red shorts and satin stoned wrap skirt
Pieces Included	(4) bra, shorts, skirt, hairpiece
Age	9
Size	Child L (size 10-12)
Price Paid	\$250.00
Asking Price	\$185.00
Don't Sell Below	\$150.00

If you have a costume that you had as a solo and you simply do not want to sell it under a specific price, please write **DO NOT SELL BELOW** and the price next to it. If your costume comes in with a group, the group rate will have to be set at the same rate. If you send in group costumes, make sure all costumes have the same parts and pieces. Group costumes have to match in pieces and price. When sending in your costumes please package those in the large, clear Ziploc bags. There are Large, XL and 2XL big bags along with gallon size bags available for different types of costumes that can be folded neatly inside. Please don't stuff your costumes into a bag that is too small to hold it as it may damage the costume. Please make sure all of the information above is on the card placed inside the bag. Local customers we can meet for pickup but please make sure you follow the same guidelines. If you have a tutu, please contact us prior to shipping as these items cannot be shipped in the same manner

STEP 3 – Consigning

When we receive your costume, we take pictures for the website and include it in our inventory. We determine the price of your costume based on how the market is trending, usually 50-75% of its original price. Based on previous experience and those of our other competitors, you are likely to only get about ½ of the purchase price on simpler costumes and higher for more extravagant ones. Be realistic and let us help you sell your costumes! We offer refunds within 7 days of purchase because we want our buyers to feel confident in buying from us and trust that we provide only the highest quality service and gently used costumes. Once the refund window has ended and payments are cleared we will send you the money by e-transfer to the email address that you provide in the contract. **We do not mail cash or cheques.**

Step 4 - Consigning

Our fee on the sale of your costume is **40 percent** of the selling price of the costume plus tax and shipping. Our fee is based on the amount of time it takes us to inventory, appraise, and load the costumes on the site, as well as storing them for the period of the contract. Again, you will incur additional fees for the washing and repairing of your costume if deemed necessary. Once a costume is sold and we confirm that the costume will not be returned, we will send your money to you via E-transfer

Please check out our website: www.oncemorefromthetop.ca to view our inventory. Check back frequently as we are constantly adding more products to our site. You can also contact us at costumes@oncemorefromthetop.net

Please fill out contract carefully

Once More From the Top Ltd.

Customer Information

Name:

Address:

City: _____ **Province:** _____

Postal Code: _____

Telephone - Home: _____

Telephone - Work or Cell: _____

Email address: _____

Signature: _____ **Date:** _____

THE CONTRACT

I, _____, do agree to the following terms presented by **Once More From The Top Ltd.** on this _____ day of _____ (mo/year).

Once More From the Top is accepting your gently used costume for a period of 2 years (24 months) and 40%. At the end of the contract, the consignee has the option to take back their costumes less the shipping and handling fee. The consignee also has the option to renew their contract for another 24 month period unless the consignor feels the costume or dress is unsalable.

If the consignee does not respond to the Consigner's request to either send back or re-consign the costume/dress, the costume/dress becomes the property of **Once More From the Top Ltd.**

If the consignee decides that they no longer wish to consign their costume/dress before the end of the 24 month period, the consignee will pay **Once More From the Top Ltd** a \$30 fee per costume/dress for storage and maintaining the costume.

Once More From the Top Ltd. is NOT LIABLE for LOSS or DAMAGE to any of consigned items through FIRE, THEFT, VANDALISM, NATURAL DISASTER, ACCIDENTS, or other perils.

Once More From the Top Ltd. will send money via Email/Paypal deposit for items sold after the payment has cleared and the 7 business day return window has passed.

I hereby grant full permission for **Once More From the Top Ltd.** to use my child's likeness in any media including videos and/or pictures on the business website for any legitimate purpose that promotes the business and/or the sale of costumes. I agree that this release/agreement will be governed by the laws of the Province of Ontario and is intended to be as broad and inclusive as permitted by the law of the Province of Ontario and that if any portion of it is held invalid, the remainder shall, not-with-standing, continue in full legal force and effect.

If you agree to the terms above, sign and date this agreement.

Signature

Date

Address: _____

Phone Number: _____ Email Address: _____