

Minutes of Meeting

Tuesday 6 February 2024 – Staffroom

7.00pm

1	Open & Acknowledgement of Country
2	Welcome by the President – including Library tour for the group
3	Attendees/Apologies & Welcome New Members Attendees: Suzy Newell-Courtney, Leanne Richards, Kate Robinson, Sarah Mross, Amanda Ritchie, Alison Wedgwood, Peter Taniane, Sean Ollerton, Jessica Antoniadis, Lauren Wilson, Elise Wyres, Tenille Warrington, Rochelle Jones, Michelle Mansson, Helen Briddon, Leanne Flower, Matt Wright, Angela Mayer, Geraldine Campbell, Ngaire Greenacre, Sarah Bianchi, Melissa Morsillo, Deanna Harden, Lenell Fox, Penny Brown Apologies: Corinne Archer, Erin Mackenzie
5	Minutes of Previous Meeting - Approved Deanna Harden and Geraldine Campbell
6	Business Arising from Minutes of Previous Meeting - Nil
7	Correspondence Summary: In: In & Out:
8	<p>Reports</p> <p>President: Welcome to 2024, hope everyone had a fantastic break and is adjusting back into the swing of things. We're excited for this year, Amanda will talk about a few of the fun events we have planned. We'd love you to get involved as little or as much as you can. We're also thrilled to have been able to take a tour of the great new library space, which the P & C were happy to be able to help fund, thanks to your support. We look forward to working with the school further in 2024.</p> <p>Treasurer:</p> <ul style="list-style-type: none"> - Treasurer's report attached – combined from Peter Taniane and Amanda Ritchie. Peter Taniane has taken over the role from Amanda Ritchie in 2024 – handover is underway. - Michelle Mansson to follow up re Tamburlaine Wine fundraising outcome – awaiting funds confirmation and transfer. - Query re the fairy floss machine that was ordered and never delivered – should the P&C seek refund or buy machine now its back in stock. Feedback from the group is that fairy floss is easy to purchase in bags – using the machine was difficult due to weather conditions. <p>Uniform Shop Sub-Committee:</p> <ul style="list-style-type: none"> - Volunteers are needed for Term 1 Thursdays and any day for packing orders. Also looking for Volunteer Coordinator to take over the ongoing running of the uniform shop in 2025 – flexible with days, and there is a year to train/handover with Ngaire. Existing permanent and casual volunteers to remain to assist.

- Ngairé reported that due to the big Kindy intake the uniform shop has sold a lot of stock. Online orders predominantly. They are fighting price rises by shopping around supplies – latest increase have been costs of bucket hats. The school is currently holding the stock for winter long sleeve polo shirts so hope there is a significant demand for those.

Vice President – Fundraising

- Hot Cross Bundraiser - **Volunteer coordinator needed** – Thanks to Michelle Brack for previous years, however need a new coordinator this year - very easy role, minimal time, just need to be free one afternoon to put orders together, there may be an option to deliver straight to the school this year. 28th March is the target date.
- Movie Night – **Volunteers needed (approx. 5)** - booked for Friday 5th April – simplified this year, food trucks only and no bbq, hoping the funds can offset the fiver for the fair contribution request.
- Term 2 School Disco – **Volunteer coordinator needed** – date TBC - Suzy advised two staff teachers have volunteered to assist. Deanna has a contact for a teacher who can DJ. Also proposing a Christmas Disco in Term 4 this year.
- Mother's Day/Father's Day - simplified stalls this year – will need to seek volunteers to help.
- 2024 Spring Fair – Saturday 7th September – There are a number of **vacant positions** (sponsorship, stall holder coordinator, class stall convenor, donation seekers etc). P&C will be seeking volunteers and event sponsors.
- Leanne Flower volunteered to run the cake stall.
- If anyone wants to be a sponsor or donate prizes please let Amanda Ritchie know.
- A review of the wishlist items has been undertaken for what funds can be put towards – it would be good to identify a goal. Current ideas focus a lot on general "Playground upgrades" so perhaps an approved program of upgrades could address a number of items such as games, artificial turf, climbing frame, murals, outdoor seating
- **Plant stall coordinator needed** - Suzy advised that the Stage 2 students have an environment focus this year and will begin growing plants for the spring fair.
- Advised this year that a performance space could be set up for students, choir, and The Avenue dance studio has expressed interest in sponsoring and getting groups to perform on the day.
- Noted that outdoor power points are highly desired to assist in running of events. A quote could be provided for three identified locations across the school.

Vice President Report – Special Projects

- Nothing to add this meeting

Principal's Report

- Welcome to all – happy to see so many attendees, there are 371 students this year and there is a really good feel coming back. Kindy started today – despite weather, 59 kindy students have enrolled and buddies have been so excited.

	<ul style="list-style-type: none"> - Student opportunities are similar to last year but adding more such as debating. - Participating with an international sister school in South Korea which is great experience for students in connecting with others internationally - Film by the Sea will be bigger this year, more classes involved - Very excited about the new library – official thanks to P&C and callout to Leanne Richards for her vision and execution, even over the holidays. - Started a new awards system based on feedback from the whole school community – it will carry over from previous years so previous efforts are not lost. It will streamline the system and provide ample opportunity and consistent approach for everyone to achieve. Three awards to be handed out every week but will be flexible to adjust if needed. There will be no Monday assembly – PBL is the focus for the first week. Friday afternoon assembly will remain and once a month where parents may attend. - School Bytes app is up and running following discussions and demonstrations at other schools – all information will be centralised in the app with primary emails still being issued. Deanna queried google calendar’s function. Suzy confirmed that the school bytes calendar will have all info, push notifications are available – e-news will still be used until the school is sure all users have downloaded School Bytes– all info will be here. - Staff professional learning – there is a new curriculum, so focus is on this. Kate Robinson leading. Exec team have signed up to a professional learning experience called three rivers for learning will help to innovative and support staff. - External validation process will be undertaken for the school this term - Greg Corben’s (GA) retirement – celebration last week on the school oval. Will welcome him back for official library opening - Ms Turner transfer request has been granted to another school closer to her home so will say goodbye to her sadly. - BYOD purchases underway. Part of the review of the BYOD program will include a briefing session at the end of term 1 for Year 2 cohort parents - Drainage issues at lower school will be addressed – currently underway to address potential flooding in lower classrooms, and remove water overflow from grass to be directed to stormwater.
9	<p>School Safety & Security</p> <ul style="list-style-type: none"> - Sarah Mross reported parking lines/signage outside school to Council – Suzy advised that new signage is coming.
10	<p>General Business</p> <ul style="list-style-type: none"> - Lauren Wilson: Is the Fathering Project coming back to Loftus? Suzy confirmed yes it is – Mr James will be running it - Lauren Wilson: The Pulse Alive concert is scheduled for the day after the NAPLAN testing window commences – can the school consider starting NAPLAN after the concert? Kate Robinson confirmed that there is flexibility within the window to allow that - Lauren Wilson: Request to stagger the meet the teacher interview times and days to allow parents with multiple children to go to all interviews. Suzy confirmed the executive have agreed to this following feedback from last year

	<ul style="list-style-type: none"> - Lauren Wilson: BYOD Yr 3 query for opt out students have ipads been made available? Suzy advised the school is getting final numbers and any required upgrades – haven't been available yet, students have used laptops in the interim. Leanne Richards is timetabling technology one day a week. - Suzy advised that an Art studio has been established run by Mrs Powell who will teach creative arts 3 days a week – all classes will visit her. - Geraldine Campbell: Is the resilience project returning this year? Suzy confirmed yes - Rochelle Jones: Groove Nation is great idea with great costumes but is \$70 per costume cost prohibitive to families? Are there options to pool and reuse costumes – other schools seem to do this? Lenell Fox confirmed it is \$80 this year. Idea floated to request more general costume – that can be reused or whether there are more affordable options – The Avenue costumes for last years end of year concert were \$30. Rochelle to approach Groove Nation with request. Any parents with concerns also encouraged to reach out to Groove Nation directly. - Discussed farewell gifts for Mr Corben & Ms Turner. Resolution to fund gifts of up to \$200 each – approved.
11	<p>Items for next meeting - (Tuesday 12 March, Week 7, Term 1 2024)</p> <p>-</p>
12	<p>Close meeting – 8.05pm</p>

TREASURER REPORT

1 Dec 2023- 5 Feb
2024

Comments: New Treasurer= Peter. Still in the process of setting up access. This report produced by Amanda.
Tamburlaine Wine Fundraiser closed on the 15 Dec 2023. Michelle Brack is chasing transfer and amount raised with thanks.
The Uniform shop continues to do amazing work. Ongoing support from volunteers is appreciated to keep uniform costs down.

General Account	\$ 33,872.67
Uniform Account	\$ 31,424.24
Debit Card	\$ 2,000.00
	\$ 67,296.91
Minus expenses yet to be paid	\$ 41,626.91

Expenses yet to be paid	
Library move and fit out	\$25,670
Overall profit since last report	\$ 9,483.02

Income owing to us	
Tamburlaine Wine	\$?
Fairy floss reimbursemen	\$383.99
Total	\$383.99

Sum of Expenses	Column Labels		
Row Labels	Jan	Dec	Grand Total
General Account	\$ 48.75	\$ 153.75	\$ 202.50
Flowers for AGM		\$ 105.00	\$ 105.00
Xero	\$ 48.75	\$ 48.75	\$ 97.50
Grand Total	\$ 48.75	\$ 153.75	\$ 202.50

Income	Column Labels			
Row Labels	Jan	Feb	Dec	Grand Total
Membership			7	7
Membership			7	7
Uniform Shop	2145.57	3769.08	6262.55	12177.2
Shopify	2145.57	3462.07	5869.93	11477.57
Square Terminal		307.01	392.62	699.63
Grand Total	2145.57	3776.08	6262.55	12184.2

Invoices Summary	Column Labels			
Row Labels	January	February	December	Grand Total
General Account		945		945
Foxy Books		945		945
Uniform Shop	363.81		3025	3388.81
Claudine			3025	3025
Shire Embroidery	363.81			363.81
Grand Total	363.81	945	3025	4333.81