

Minutes

Tuesday 17 October 2023 – Staffroom

7.00pm

1	Open & Acknowledgement of Country
2	Welcome by the President
3	Attendees/Apologies & Welcome New Members Attendees: Janna Macpherson, Geraldine Campbell, Michelle Mansson, Matt Wright, Corinne Archer, Tenille Warrington, Marquessa Franco, Lauren Wilson, Amanda Ritchie (minute taker) and Erin Mackenzie. Apologies: Suzy Newell-Courtney, Sarah Mross, Leanne Flower, Jen Hermes, Alison Wedgewood, Marney Wane.
5	Minutes of Previous Meeting- held over as previous minutes yet to be finalised and distributed.
6	Business Arising from Minutes of Previous Meeting <ul style="list-style-type: none">• Nil
7	Correspondence Summary: In: P&C Federation emails In & Out: Cake stall correspondence, Uniform shop invoices
8	Reports from: <ul style="list-style-type: none">- President. Cake stall was very successful. Thanks to Leanne Flower for organising and running the stall. Thanks to all the volunteers that baked, donated their time, and those that ate the goodies. Lolly bags were a great alternative to baking.- Treasurer. \$30,000 in accounts after allocated funds. See attached report. Escalated concerns of uniform shop account to Lenell Fox, likely due to amount of stock on hand. Raised \$2,324.91 at the referendum cake stall, and \$1,157 for Father's Day stall.- Uniform Shop Sub-Committee – Volunteers needed for Term 4 Thursdays & Term 1 – any day for packing orders- Vice President – Fundraising <i>Role vacant – nominations welcome</i> General discussion about Fundraising: Michelle Mansson volunteered to organise a wine fundraiser for November. A Christmas School Disco was requested and parents willing to help. Would need a coordinator and if DJs are willing. <ul style="list-style-type: none">- Vice President Report – Special Projects. Nothing to report.- Principal. Presented by Janna Macpherson. See attached report.
9	School Safety & Security <ul style="list-style-type: none">• Nothing raised.
10	General Business <ul style="list-style-type: none">• Parent raised - Cycle to School program run at Miranda North PS. Request to share YouTube link to MOLS and DOLS Facebook page.• Library move has not yet occurred. Waiting for departmental approvals etc. Previous special meeting had approved an increase to funding for the project to \$25,670.• Items for next meeting - (Tuesday 5th December, Week 9, Term 4 2023) - combined with AGM
11	Close meeting

DD-Next step is currently purchasing some Chromebooks to trial in the classroom environment, so that we can make a decision early 2024 on the device moving forward. Also this term evaluation of our school programs focussing on the use of 1:1 devices. As outlined at the start of this process, there is no change for 2024.

Temporary workforce transition-we have another update and are pleased to announce Marquessa Franco (T) and Jenny Thomas (SLSO) have also been appointed as part of this program. We of course are very happy with this outcome.

Further refinement based on staff feedback is occurring with the student award and recognition systems, getting close to finalising.

External Validation-We have been notified that our external validation will be happening in May 2024. This is a process of school self-evaluation against The Schools Excellence Framework.

Collection Day Fundraising- I would like to express my gratitude to Leanne Flower, The P&C exec and all parent bakers and volunteers. It was a magnificent fundraising effort and most appreciated.

School home communication-apologies for a flow chart not being sent as yet. There are ongoing upgrades to the systems we use and we want to minimise communication. SchoolBytes has released an app, we will communicate with parents to download this on the App store or Google Play store. This will minimise confusion with Schoolbytes. Part of the change is SMS alerts and news feed as well as a calendar, we are continuing to work out how this fits with us. In the meantime:

The office uses SchoolBytes as their main communication method. Notes and reminders are emailed through this system. Anything with permission you can find through the parent portal app. Therefore parents need to look in two places.

The Loftus app is utilised to send more urgent messages, such as changes to PSSA training, library days etc. We do this as it comes up as an alert on phone (if allowed by parents).

Preservation Day will be at The Pavilion Sutherland this year so we can run a whole school event, rather than in two sittings.

World Teachers Day is being celebrated in NSW schools on Friday 27 October. A few of us will be off site, so will celebrate the following week when Kindy O is on. This way a coffee van is onsite and teachers can be a little spoiled. We are very lucky with the team here at Loftus!

TREASURER REPORT

29 Aug - 16 Oct

Comments: The uniform shop continues to purchase a lot of stock due to ordering changes. Plenty of stock now on hand.

Fathers Day stall held on 1st of Sept had a total profit of **\$1,157.00**. Cake stall for the referendum 14th October had a total profit of **\$2,324.91**

SRC have raised funds that are temporarily in our account. Will be transferred to the school soon.

General Account	\$ 32,900.43
Uniform Account	\$ 17,147.01
Debit Card	\$ 2,000.00
	\$ 52,047.44
	\$ 26,377.44 Minus expenses yet to be paid

Expenses yet to be paid	
May-23 Library move and fit out	\$25,670
Overall loss since last report	\$ 6,184.86

Sum of Expenses	Column Labels	
Row Labels	Sep	Grand Total
Fathers Day	40	40
Coles receipt fo	40	40
Grand Total	40	40

Sum of Invoices	Column Labels		
Row Labels	Sep	Oct	Grand Total
Uniform Shop	1396.49	11000.8	12397.29
Claudine		5566	5566
Spartan	1396.49	5434.8	6831.29
Grand Total	1396.49	11000.8	12397.29

Income Summary	Column Labels		
Row Labels	August	September	Grand Total
Uniform Shop	1775.59	1980.86	3756.45
Shopify	1242.56	1569.56	2812.12
Square Terminal	68.88	411.3	480.18
shopfiy	464.15		464.15
Father Day	1513.8	1498.8	3012.6
Shopify	1474.8		1474.8
Fathers Day	39		39
Cash		1498.8	1498.8
Grand Total	3289.39	3479.66	6769.05