



## Retail Sales Associate

Come be a part of our BAP family! Share your outdoor passion with us and our customers talking about and selling our authentic mountain apparel and gear. We are looking for a Retail Sales Associate to be the front line of our BAP Store.

This position's first responsibility is the retail store and its daily operation with emphasis on customer service, inventory management, and store appearance. This role will also take part in strategic product buying, marketing, web sales, group sales, rentals/demos, and other aspects day to day retail operations.

### **Essential Functions**

- Primary focus will be on the BAP Retail Store with detailed attention Customer Service, Merchandizing , Inventory Management, and overall store cleanliness
- Performing daily Point of Sale (POS) operations including sales/returns, purchase orders, receiving vouchers, and item management
- Processing orders from *wearbap.com* in POS & performing inventory and content updates on *wearbap.com*
- Maintaining proper stock levels in the store
- Assist customers with Gear Rentals/Demos & efficiently process Rental/Demo returns
- Assist with BAP! apparel production with the production timeline, fabric and hardware sourcing as needed

### **Position Requirements**

- Schedule will require weekend, some nights and holiday shifts.
- Excellent written and verbal communication skills.
- Some travel for trade shows and selling events.
- Computer Skills required.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.