Mechanical Safe Lock Operating Instructions:

1. Turn the dial counterclockwise (to the left) until the <u>first</u> number of your combination aligns with the 12 o'clock opening index <u>4 times</u>, be sure to stop on the <u>first</u> number of your combination the <u>fourth</u> time.

2. Turn the dial clockwise (to the right) until the <u>second</u> number of your combination aligns with the 12 o'clock opening index <u>3 times</u>, be sure to stop on the <u>second</u> number of your combination the <u>third</u> time.

3. Turn the dial counterclockwise (to the left) until the <u>third</u> number of your combination aligns with the 12 o'clock opening index 2 times, be sure to stop on the <u>third</u> number of your combination the <u>second</u> time.

4. Turn the dial clockwise (to the right) until the dial comes to a complete stop, and then turn the safe handle to gain access.

5. Locking your safe; Close the safe door and then spin the safe dial to the left at least 4 full turns.

If you do not successfully gain access repeat steps 1-4.

Key lock: You can use the key lock to lock the safe. In order to unlock the safe using *only* the key, the safe combination has to be dialed and left in the open/unlocked position.