



New Credit Account Application

Dear Sir or Madam,

Thank you for requesting the necessary forms to open a trading account with us.

Return the **Originals along with your Company Letter Head** to us.

We will not accept faxed or photocopied applications/

Complete all sections of the application form, as any missing information will delay the application.

We will try to process your application around as quickly as possible standard processing is within five working days, however it can take longer depending on the situation.

We look forward to welcoming you as an account customer and I hope we have a mutually beneficial trading partnership for many years to come.

If I may be of any help or assistance at any time then please do not hesitate to contact me.

Yours faithfully

Dave Collins



DC Iron New Credit Account Application

A copy of your company letter head must accompany this application or it will not be processed.

Company Details

Company Name

Business Address

Phone	Fax	E-mail
-------	-----	--------

Registered Office Address or Private Address (same as above)

Company Type <input type="checkbox"/> Sole Trader <input type="checkbox"/> LLP <input type="checkbox"/> Partnership <input type="checkbox"/> PLC <input type="checkbox"/> Ltd Company	Nature of Business	Year Established
	VAT Identification Number	Registration Number

Billing Contact Details

Account Phone	E-mail to send invoices and statements to
---------------	---

Address to send the Invoice to (same as above)

Additional Details

Are you part of a Group, Subsidiary or Associated with any other company?
 No Yes → if yes details _____

Provide Two Trade References

Trade 1 Name	Phone	Trade 2 Name	Phone
Address		Address	
Fax	E-mail	Fax	E-mail

Banking and Credit Application

How Much Monthly Credit do you want to apply for? £	Do you want a Monthly Statement? <input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

Your Banks Name & Address

Sort Code	Account Number
-----------	----------------

Signatures and Authorisation

I/We make this application to open a credit Account with D C Handrails & Ironwork Parts Ltd. We have read and fully understand the terms & conditions as detailed on the reverse of this application. We agree that your terms are strictly 30 days form date of invoice and that if we are offered credit we agree to pay in accordance with these terms.

Name & Position	Signature	Date
-----------------	-----------	------

Name & Address of Co-Directors or Partners (No other Co-Directors or Partners)

Name 1	Address 1
Name 2	Address 2
Name 3	Address 3

D.C. Handrails & Ironwork Parts Use Only

<input type="checkbox"/> Approved <input type="checkbox"/> Rejected	Credit Amount Agreed £
---	------------------------

Signature



New Credit Account Application Terms and Conditions of Sale

Price and payment

Prices are given at the point of ordering or in response to a quotation. Prices quoted are valid for 7 days. Website prices are correct at point of order. Quoted prices by telephone, fax or e-mail may differ from listed prices on the website. We reserve the right to change prices due to changing material prices but we will notify you before completing the order. Payment can be made by credit/debit card, cash, cheque. Credit accounts are available upon request, subject to status. Payment will not be taken until goods are dispatched. Goods remain the property of DC Handrails & Ironwork Parts Ltd until paid for in full.

Product Details

Our best efforts are made to ensure all product descriptions and images are accurate and up to date. We may change product descriptions at any time without notice. Due to the nature of the products we sell, actual products and dimensions may differ slightly from the photographic illustration.

Delivery

We use national carriers to deliver goods nationwide and our own vehicles for local deliveries. All orders are dispatched the same day when ordered before 3pm Monday-Friday. The Next day delivery service is not a guaranteed service and no compensation is available for late deliveries. A signature is required for delivery of goods.

Availability

We endeavour to hold sufficient stock to meet all orders. If we have insufficient stock we will notify you immediately and offer you an alternative product or put the order on back order.

Receipt of Goods

It is the customer's responsibility to make sure the correct delivery address is given. It is the customer's responsibility to ensure the correct amount of goods are signed for. Upon receipt of damaged or faulty goods, notification must be given to us within 3 working days.

Cancellation & Returns

You may cancel your order by giving us notice of cancellation within 14 days of receipt of delivery. For goods that have been delivered, the customer must pay for the return of the goods and we will refund the order. For damaged or faulty goods, we will offer to send a replacement or a full refund of the value of the goods. We will pay for the collection of goods or reimburse the customer for the cost of returning to us.

Signatures and Authorisation

I/We have read the above Terms & Conditions of D.C. Handrails & Ironwork Parts Ltd and fully understand them.

I/We agree to abide by these Terms for any credit transaction made.

I/We understand that Terms & Conditions are subject to change and the most recent terms & conditions can be located online at <http://www.dcion.co.uk/terms/>

Name	Position
Company Name	Signature