



## **Beer Sherpa - Production**

Date Prepared: June 25, 2016  
Reports to: Andy Nita, Chief Beer Officer

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Reporting to the Chief Beer Officer, you will be responsible for production of beer, packaging beer, cleaning brewery equipment and helping customers have great beer experiences with Nita Beer. Nita Beer is a small but growing company and as such team members fulfill many responsibilities and are able to shift activities in different parts of the operation as required.

### **Main Responsibilities**

#### **Operational Logistics**

You will spend the majority of your time in preparation for brews, production of brews, cleaning brewery equipment and packaging/labelling beer products in cans, bottles, growlers and kegs. You will help with lifting and transferring beer products from brewing vessels to kegs, cans, bottles and growlers. Nita Beer's business is growing significantly and we need you to spend extended periods of time understanding customer orders and getting packaged beer ready for these orders as well as stocking the retail store. You will help with proper storage of beer and safe storage of beer kegs, growlers, bottles and cans. You will assist on brew days as requested by management and the assistant brewer.

#### **Cleaning**

Ensuring a clean brewing environment and packaging area will be a key focus of this job. Our company aims to meet and exceed industry guidelines. You will help in the cleaning brew house and auxiliary equipment, beer kegs, growlers, bottles and all parts of the retail space. You will help with cleaning of brewery and beer dispensing equipment as directed by management and the assistant brewer. You will help ensure that the physical retail environment is clean and well-organized for customers to help maximize the customer experience.

#### **Customer Service**

Although most of your time will be spent on production, packaging, cleaning and delivery, there will be occasions where we need you to help with retail sales. You will gain knowledge of our beer products and be able to guide customers with simple conversations to help them determine the beer(s) most suited to their palate or most suited for their event. You will be attentive to customer's needs and will help with a customer's enjoyment of their time in the retail location.

#### **General Beer Knowledge**

You will have a keen interest in learning more about beer and brewing. When retail and operational times slow down, you will exhibit a keen interest in discovering more about brewing and beer from various sources. You will participate in special events and share your knowledge and enthusiasm for Nita Beer products with other staff and customers.

### **Physical Demands**

The Beer Sherpa job requires significant physical exertion during the course of regular duties. As an equal opportunity employer by choice, we will take reasonable steps to accommodate individuals with disabilities to perform these essential functions. Physical demands include:

- Frequent standing
- Climbing and balancing
- Kneeling and crouching
- Shoveling and stirring
- Performing repetitive tasks for extended periods
- Lifting and moving objects up to 25kg
- Moving kegs which weigh up to 75kg

### **Other Duties as Required**

There will be other duties as required to ensure the smooth operation of the brewery.

### **Requirements**

- 2 years of experience in a brewery assisting with production or equivalent education
- Excellent attention to detail
- Love of craft beer
- Knowledgeable about the Ottawa and provincial craft beer community
- Excellent communications skills
- SMART Serve (will train if candidate does not have certification)

### **Full-Time/Part-Time**

A Beer Sherpa may work between 10 and 35 hours per week, as negotiated with management. Work hours will vary and will include evening weekend shifts. Nita Beer will work to establish consistent work schedules for employees but also will allow flexibility for exceptional circumstances. Expected time on various activities in the brewery will be approximately:

- Brewing – 15 to 30%
- Cleaning – 40 to 60%
- Packaging and deliveries – 20 to 30%
- Miscellaneous – 20 to 25%

### **Applications**

Candidates and beer enthusiasts interested in applying should send forward their resume and qualifications to [nitabeer@rogers.com](mailto:nitabeer@rogers.com)