

Automated External Defibrillator (AED) Inspection Checklist

Facility Name

AED Location

Date:	Time:	AED Model:	Serial #:
Inspector Name:		Inspector Signature:	

#	Yes	No	N/A	
1				Is the AED placed somewhere where it is accessible and visible? The AED should be un obstructed allowing for quick access.
2				Is the AED clean, undamaged, and free of excessive wear? Damage and excessive wear can affect the unit's ability to function properly.
3				Is the AED status/service indicator light working? Some units have a flashing light or green check indicating the unit is in working order.
4				Are the electrode pads sealed and within their expiration date? Electrode pads passed their expiration can affect their ability to adhere properly.
5				Is the battery within its expiration date? If the battery is passed its expiration date it could affect the AEDs ability to deliver a shock.
6				Are additional rescue supplies stocked (gloves, razor, CPR Mask)? Additional supplies as needed for the resuscitation process.
7				Is the storage cabinet untampered and have a functioning alarm? Alarmed cabinets require batteries to keep the alarm functioning.
8				Have you ordered any replacement supplies after your inspection? Ensuring your unit is up to date makes sure it is always ready for use.

Please refer to manufacturer's User's Manual for more information and proper maintenance procedures.

Comments / Actions taken: