# Return Order Form



# STEP 1

| PROVIDE PURCHASE AND PURCHASE INFO |  |           |  |                        |  |  |
|------------------------------------|--|-----------|--|------------------------|--|--|
| Name                               |  |           |  | ORDER NO.              |  |  |
| BUS. NAME<br>If appicable          |  |           |  |                        |  |  |
| ADDRESS                            |  |           |  | ORDER DATE If known    |  |  |
| CITY/STATE                         |  | POST CODE |  |                        |  |  |
| <b>EMAIL</b>                       |  |           |  | DELIVERY DATE If known |  |  |
| PHONE                              |  |           |  |                        |  |  |

## STEP 2

| RETURN ITEM AND REASON |                   |     |       |  |  |
|------------------------|-------------------|-----|-------|--|--|
| ITEM NO.               | REASON FOR RETURN | QTY | PRICE |  |  |
|                        |                   |     |       |  |  |
|                        |                   |     |       |  |  |
|                        |                   |     |       |  |  |
|                        |                   |     |       |  |  |
|                        |                   |     |       |  |  |

# STEP 3

| Optional: PROVIDE ADDITIONAL COMMENTS |  |  |  |  |  |
|---------------------------------------|--|--|--|--|--|
|                                       |  |  |  |  |  |
|                                       |  |  |  |  |  |
|                                       |  |  |  |  |  |
|                                       |  |  |  |  |  |
|                                       |  |  |  |  |  |

## STEP 4

### **ENCLOSE RETURN FORM WITH MERCHANDISE IN A WELL-SEALED BOX THEN SEND TO ADDRESS BELOW**

Greener Solutions Ltd Unit 9 Adam's Wharf Branbridges Rd East Peckham Tonbridge TN12 5EJ

# **Return Policy**



Thank you for your business.

Not satisfied with your purchase? We're here to help.

Following are the terms and conditions that constitute our Return Policy.

### **RETURNS**

- Returns must be initiated within 14 days from the date you received your purchase.
- Items must be in their original state and condition and in the original packaging.
- Include any invoice, packing slip, or proof of purchase.
- Please allow **7** business days for the processing of returned items.

#### **REFUNDS**

- Customers will be notified via email upon receipt of returned item.
- It may take up to 7 days for a refund to post to the account utilized for purchase.

### **SHIPPING AND HANDLING CHARGES**

- Shipping charges applied to the original purchase are non-refundable.
- Shipping costs for returned items are the responsibility of the customer and are non-refundable.

### **EXCHANGES**

• Exchanges may be processed for items of the same price. Additional fees may apply.